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## *Dunbarton, New Hampshire*



## *2005 Town Report*

**Cover: See page # 58-59**

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# ANNUAL REPORT

## TOWN of DUNBARTON NEW HAMPSHIRE

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MAR 13 2006

CONCORD, NH

**For the Fiscal Year  
Ending  
December 31, 2005**





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# *Dedication*

*The 2005 Annual Town Report is dedicated to*



*Peter Montgomery*

*This year is Peter's fiftieth anniversary as a Dunbarton Fire Fighter. Peter's life is and has been a life of devotion to service. Service to his fellow citizens, family, friends and neighbors through his Church, his business, and his civic activities. Peter has served as a Selectman and a Police Officer as well as a Fireman and to this day you may see him and members of his family at a fire or accident scene.*

*Peter may have inherited some of his sense of Civic commitment, as his father was similarly honored in 1989, but Peter is truly unique and always ready to lend a hand.*





## 2005 TOWN OFFICERS, BOARD MEMBERS & STAFF

SELECTMEN:	Charles Graybill, Chair	Term ending 2006
	Merton Mann	Term ending 2007
	Leslie G. Hammond	Term ending 2008
	Janice J. VandeBogart, Town Administrator	
TOWN MODERATOR:	Frederick J. Mullen	Term ending 2006
TOWN CLERK:	Linda L. Peters	Term ending 2006
DEPUTY TOWN CLERK:	Diane Mullen	Term ending 2006
SUPERVISORS OF THE CHECKLIST:	Ronald Slocum	Term ending 2006
	Margaret Venator	Term ending 2008
	Alan Rockenbach	Term ending 2010
BALLOT CLERKS:	Hilliard Burnside	Barbara Wanner
Terms expire October 31, 2006	Pamela Milioto	Elizabeth Clarke, Alternate
	Eleanor Swindlehurst	Diana L. Driscoll, Alternate
TOWN TREASURER:	Pamela Milioto	Term ending 2008
DEPUTY TOWN TREASURER:	Janice VandeBogart	Term ending 2008
TAX COLLECTOR:	Martha Rae	Term ending 2007
DEPUTY TAX COLLECTOR:	Line Comeau	Term ending 2007
BOARD OF ASSESSORS:	John R. Swindlehurst II	Term ending 2006
	Bryan H. Clark	Term ending 2007
	Timothy R. Terragni, Chair	Term ending 2008
CHIEF OF POLICE:	Jeffrey S. Nelson	
POLICE OFFICERS:	Eric Blow	Joseph Milioto
	Christopher D. Connelly	Bethia LaMarca, Auxiliary
	Shayne Durant	Leonard LaMarca, Auxiliary
	Rene Forcier	George Patterson, Auxiliary
	Michael Gorman	Cynthia Bagley, Chaplain
FIRE CHIEF:	Jonathan M. Wiggin	Term ending 9/06
DEPUTY FIRE CHIEF:	Louis Marcou	Term ending 9/06
FOREST FIRE WARDEN:	Jonathan M. Wiggin	Term ending 12/05
EMERGENCY MGMT DIRECTOR:	Jonathan M. Wiggin	Term ending 2006
OVERSEER OF WELFARE:	Donna Meuse	Term ending 12/31/05
DEPUTY OVERSEER OF WELFARE:	Margaret Venator	Term ending 12/31/05
HEALTH OFFICER:	Kenneth Swayze	Term ending 2006
BUILDING INSPECTOR:	Kenneth Swayze	Term ending 2006
ASSISTANT BUILDING INSPECTORS:	Kyle Parker	
ROAD AGENT:	Jeff A. Crosby	Term ending 2008



**HIGHWAY SAFETY COMMITTEE:**

Established by Selectmen March 1997  
Terms expire 2006

Jeff A. Crosby  
Leslie G. Hammond

Jeffrey Nelson  
Jonathan Wiggin

**CONCORD REGIONAL SOLID  
WASTE/RESOURCE RECOVERY  
COOPERATIVE REPRESENTATIVES:**

John R. Swindlehurst II  
Patrick Bowne, Alternate

Term ending 11/06  
Term ending 11/06

**CENTRAL NEW HAMPSHIRE REGIONAL  
PLANNING COMMISSION:**

Kenneth Swayze

Term ending 2006

**CENTRAL NEW HAMPSHIRE REGIONAL  
RESOURCE CONSERVATION COMMITTEE:**

Lawrence Cook  
Matthew Lavey, Alternate  
Kenneth Swayze, Alternate

Term ending 2006  
Term ending 2006  
Term ending 2006

**ETHICS COMMITTEE:**

Established at Town Meeting  
March 2001

Nicholas Holmes, Co-chair  
Brett St. Clair, Co-chair  
Brigitte L. Cook  
Jacqueline Kennedy (resigned)  
Gayle Troy  
H. Gary Maccubin

Term ending 2006  
Term ending 2006  
Term ending 2007  
Term ending 2008  
Term ending 2008  
Term ending 2008

**TRUSTEES OF TRUST FUNDS:**

Steven Mullen  
William R. Jenkins  
Ronald Slocum

Term ending 2006  
Term ending 2007  
Term ending 2008

**LIBRARY DIRECTOR:  
LIBRARIAN:  
LIBRARY TRUSTEES:**

Andrea Douglas  
Nancy Lang  
Norman Roberge  
Deborah Trottier  
Tiffany Dodd  
Meegan McCorkle  
Lori Wamser

Term ending 2006  
Term ending 2006  
Term ending 2007  
Term ending 2008  
Term ending 2008

**CEMETERY TRUSTEES:**

Terry R. Jelley  
Richard Schaeffer  
Brian Pike

Term ending 2006  
Term ending 2007  
Term ending 2008

**HISTORICAL AWARENESS  
COMMITTEE:**

Thomas Hathcoat  
Deborah Jore  
Merton Mann, Selectman Rep.  
Rebecca Rolke  
Kenneth Swayze  
Betty Ann Noyes, Chair  
William Rolke  
Harlan A. Noyes  
Harvey Provencer

Term ending 2006  
Term ending 2006  
Term ending 2006  
Term ending 2006  
Term ending 2006  
Term ending 2007  
Term ending 2007  
Term ending 2008  
Term ending 2008

<b>PLANNING BOARD:</b>	Brian Nordle	Term ending 2006
	Terry Swain, Alternate	Term ending 2006
	Kenneth Swayze	Term ending 2006
	Alison Vallieres, Secretary	Term ending 2006
	Mert Mann, Selectman Rep.	Term ending 2006
	Michael Poirier	Term ending 2007
	David Brault	Term ending 2008
	James Marcou, Chair	Term ending 2008
<b>ZONING BOARD OF ADJUSTMENT:</b>	Daniel DalPra, Alternate	Term ending 2006
	John Herlihy, Vice-Chair	Term ending 2006
	John Trotter, Chair	Term ending 2006
	Wayne Bracy, Alternate	Term ending 2007
	Alison Vallieres, Secretary	Term ending 2007
	David Nault	Term ending 2008
	Leo Martel, Alternate	Term ending 2008
	Ronald Slocum	Term ending 2008
<b>CONSERVATION COMMISSION:</b>	Darlene Jarvis, Secretary	Term ending 2006
	Matthew Lavey	Term ending 2006
	George Holt	Term ending 2007
	Ronald Jarvis	Term ending 2007
	Margaret Watkins	Term ending 2007
	Lawrence Cook, Chair	Term ending 2008
	Brett St. Clair, Vice-Chair	Term ending 2008
	Mel Gendron, alternate	Term ending 2008
	Richard Kiah, alternate	Term ending 2008
	Stanley Sowle, alternate	Term ending 2008
	Mark Wamser, alternate	Term ending 2008
	Jane Grant, Honorary Member	
<b>TOWN FOREST COMMITTEE:</b>	John R. Swindlehurst II, Chair	Term ending 2006
	Ronald Jarvis, Secretary	Term ending 2007
	Frederick J. Mullen, Treasurer	Term ending 2007
	Jeff Crosby	Term ending 2008
	Edward White, Vice Chair	Term ending 2008
<b>KUNCANOWET TOWN FORST AND CONSERVATION AREA COMMITTEE:</b>		
Committee established at Town Meeting 1989. Appointed by Chairs of the Town Forest Committee and Conservation Commission		
(Town Forest Committee)	Ronald Jarvis, Trailmaster	Term ending 2006
(Member-at-Large)	Frederick J. Mullen, Chair	Term ending 2006
(Conservation Commission)	Brett St. Clair	Term ending 2006
(Conservation Commission)	Darlene Jarvis, Secretary	Term ending 2007
(Town Forest Committee)	John R. Swindlehurst II	Term ending 2007
(Member-at-Large)	Irene Thalheimer	Term ending 2007
(Selectman Representative)	Charles Graybill	Term ending 2008
(Conservation Commission)	Margaret Watkins	Term ending 2008
(Town Forest Committee)	Edward White, Vice Chair	Term ending 2008

**RECREATION COMMISSION:**

Established by Selectmen

November 1989

Combined with Old Home Day

Committee March 2004

Jeffrey Nelson

Annie Carney, Vice-chair

Jean Leo, Secretary

Karen Lessard, Treasurer

Theresa Francoeur

Dean Jore

Kimberly Vaillencourt, Chair

Term ending 2006

Term ending 2007

Term ending 2007

Term ending 2007

Term ending 2008

Term ending 2008

Term ending 2008

**TOWN COMMON PROJECT  
COMMITTEE:**

Established by Selectmen June 2000

Terms expire 2006

Deborah E. Auger, Secretary

Diana Driscoll

Donna Dunn, Treasurer

Joanne Johnson

Paula Mangini

Gail Martel

Leo Martel

William Morse

Judy Petersen

Nancy Rizza

**HEARSE RESTORATION****COMMITTEE:** Established bySelectmen November 2004. Terms expire  
2006

Robert Boynton

Donna Dunn

Nancy Frost

Gail Martel

**HOG REEVES:**

Les and Joyce Hammond

## **SELECTMEN'S MESSAGE 2005**

Very rarely do we get an opportunity to see the completion of a variety of important issues that have faced the Town of Dunbarton.

We would like to thank all board members for their dedication, tireless resolution, and devotion to the town, their continued volunteerism for the welfare of the town, and their dedicated spirit.

A partial list of accomplishments is as follows:

In April 2005, the Dunbarton Planning Board adopted the 2004 Master Plan. This represented the culmination of over two years of work by about forty volunteers and local officials.

In September 2005, The Board of Assessors, with support from Vision Appraisals, completed its evaluation of all land and buildings.

In October 2005 the Dunbarton Board of Selectmen adopted the Hazard Mitigation Plan for Dunbarton. It is intended to provide information in the event of a national disaster.

In November 2005, the Town of Dunbarton held a dedication of two permanent markers announcing the presence of the Kuncanowet Town Forest and Conservation Area. In a program, which began in 1988, we now have a contiguous tract of conservation land of 1000 acres.

On December 21, 2005 the Dunbarton Planning Board adopted the Capital Improvements Program (CIP), which identifies municipal capital expenditures anticipated over the next six fiscal years.

In December 2005, the road agent completed the construction of an environmentally safe road salt storage building.

The truest test of the well being of the town is the measurement of the townspeople's support and volunteerism. This has been shown, and will continue into the future. We acknowledge your commitment, and look forward to your participation in town activities.

Respectfully submitted,

Chuck Graybill, Chairman  
Mert Mann  
Les Hammond  
Dunbarton Board of Selectmen







From left to right: Scott Ives, Mert Mann, Steve Kennedy, Les Hammond  
John Swindlehurst, Bill Nichols, Peter Montgomery, J.R. Swindlehurst,  
And Chuck Graybill. Feb. 7, 2006.

**Present and past Selectmen recently gathered for a luncheon to honor  
John R. Swindlehurst for his many years of service to the Town of Dunbarton.  
John was presented with an award which read as follows:**

**“To the honorable John R. Swindlehurst  
Be it known that whereas John Swindlehurst has devoted years of  
Service to the Town of Dunbarton, including positions as Police  
Officer, Fire Chief, member of the Town Forest Committee, Selectman,  
And State Representative, and whereas he has also been a mainstay of  
Community life and privately been friend and mentor to many, it is  
Hereby resolved by the Board of Selectmen that, in witness thereof and  
With gratitude, he be presented this acclamation and script.”**



## TOWN MEETING – 2005

March 8, 2005

Moderator Fred Mullen called the meeting to order. The Warrant was read. A motion to waive further reading of the warrant passed. Mr. Mullen announced that Absentee Ballots would be cast at 1:00<sup>PM</sup>. Polls opened at 8:00<sup>AM</sup>

The business portion of the meeting began at 7:01<sup>PM</sup>. Mr. Mullen welcomed the assembly to the Town of Dunbarton's 240<sup>th</sup> Town Meeting. The first Town Meeting in Dunbarton was held at the Captain William Stark's House on September 3, 1765. Polls will remain open and ballots may be cast until the meeting is dissolved or until there is no one else who needs to vote. The Girl Scouts led the Pledge of Allegiance for the assembly. Mr. Mullen announced that the Girl Scouts, The American Legion, Michaela Blanchette, and Town Common Committee were holding fundraisers. Registered Voters were reminded to obtain a voting card from the Supervisors of the Checklist so that registered voters may be separated from the spectators. He introduced the Town's Officials. He thanked Dan and Gayle Troy for volunteering their time and equipment to provide the sound system. He congratulated Gertrude Dulude to whom the 2004 Town Report was dedicated. He stated that it was well deserved and asked the assembly for a round of applause for Gertrude.

Rules of evening were outlined. Warrant read. Selectman JR Swindlehurst made the motion to waive the reading of the body of the warrant. The motion, seconded by Selectman Charles Graybill, passed.

**ARTICLE I:** To choose all necessary town officers for the ensuing year.

JR Swindlehurst nominated Les and Joyce Hammond for the position of Hog Reeve. The nominees were elected via show of hands and were sworn into office. Mr. Mullen noted it was his understanding that this was payback from Hilary and Eric Hodgman who Les had nominated for the same position at a prior meeting. Eric confirmed that from bleachers...

**ARTICLE II:** Are you in favor of the adoption of Amendment No. 1, as proposed by the Dunbarton Planning Board for the Zoning Ordinance of the Town of Dunbarton, to amend the ordinance as follows (the proposed additions are underlined below):

To amend "Article 4. Use and Dimensional Regulations" to include revised and amended sections at: 1.) "C. Nonconforming Lots;" 2.) "D. Nonconforming Structures;" and to add new sub-section "d. Private Residential Wells." under section "A. Use Regulations," at sub-section "6. Supplemental Provisions -." (Recommended by the Dunbarton Planning Board)  
(By Official Ballot)

*These revisions establish new and reduced setbacks for older, nonconforming lots created prior to 1970; clarify the criteria for construction on such nonconforming lots; and clarify the conditions under which expansions and additions may be made to nonconforming structures.*

*It also allows for the controlled placement of wells, town-wide, in accordance with more specific Town requirements; allowing, however, for certain waivers in the event of pre-existing physical constraints on building sites.*

*The new criteria for nonconforming lots includes, but is not limited to: a) the requirement of a "certified plot plan" for new uses and construction; b.) emphasizes protection to individual and abutting properties; and c.) requires proof of conformance to all applicable Town and/or NH Dept. of Environmental Services requirements.*

YES: 254

NO: 124 The Article PASSED

Executive	\$87,965
Elections, Registration & Vital Statistics	32,015
Financial Administration	64,722
Audit	7,800
Assessor	25,300
Legal Expenses	26,350
Personnel Administration	159,711
Planning & Zoning	25,900
General Government Buildings	40,000
Cemeteries	13,300
Insurance	22,000
Police	215,500
Fire	127,028
Building Inspection	67,115
Emergency Management	850
Highway Department	373,440
Solid Waste Expenses & Disposal	194,926
Pest Control	2,750
Home Nursing Services	1,576
Community Action Program	1,616
Welfare	17,500
Parks & Recreation	9,050
Memorial Day	700
KTFCA	300
Historical Society	800
Hearse Restoration & Preservation	2,000
Library	70,690
Conservation Commission	590

**\$1,591,494 \***

**The Selectmen recommend the passage of this article.**

Selectman JR Swindlehurst made the motion that the article be accepted as printed in the Town Report. Stated that the Selectmen have worked hard to keep this as a “bare bones” budget. The few items that are over last years budget are three new voting booths because of the increase in population; a new, computerized phone system for the town office; a reval of all the utilities; and a new open-top dumpster for the transfer station for when the compactor is broken or during power outages when we can’t use the compactor. He referred to the \$76,961 from surplus. That number represents the second payment of the fire truck, which was \$54,000; the rest of it is the payment on the roll-off for the transfer station. The projected tax rate if everything goes through tonight is \$2.94 per thousand down from \$4.14 last year. There was no discussion. The article PASSED



*Before continuing to Article IV, Mr. Mullen informed the assembly that a delegation of high-ranking Russian Officials would be arriving shortly to observe Town Meeting. He pointed out that the Russian Federation Flag on display at the podium was there as a matter of protocol and courtesy. The meeting continued.*

**ARTICLE IV:** The article was read by the Moderator: To see if the town will vote to raise and appropriate from surplus the sum of \$43,950.00 for the purchase of equipment for the Fire Department and to authorize the Selectmen to accept a Federal Grant in the amount of \$39,555.00 for this purpose. The Selectmen recommend the passage of this article.

Fire Chief, Jon Wiggin moved that he wanted to amend the article to read: *To see if the town will vote to raise and appropriate from surplus the sum of \$4,395.00 for the purchase of equipment for the Fire Department and to authorize the Selectmen to accept a Federal Grant in the amount of \$39,555.00 for this purpose. The move was seconded.*

Chief Wiggin stated that this is a Federal Grant that he applied for through Assistance to Firefighters Program. The program came about because the US Government saw how poorly equipped a lot of fire departments were while dealing with the events of 9/11. In fiscal year 2004 there was \$750 million put into the program. Eight thousand awards were handed out and we were fortunate enough to receive one of them. This is the second one in four years. It is a 90/10 split so the town's share is going to be the \$4,395 not the \$43,950. The government pays us the \$39,555.

One of the requirements when applying for the grant was to be specific regarding the equipment that would be purchased. We plan to buy three items. One is more breathing apparatus and spare bottles. That will give us a complete replacement of all our breathing apparatus in the fire department. This is a huge benefit to the department. We have state-of-the-art, modern technology equipment that the town would have had to spend more than \$60,000 for.

The second item to be purchased is a thermal imaging camera. These cameras are now a basic firefighting tool. We are one of the few towns that don't have one. He explained some of the science behind the camera. Thermal imaging cameras actually view thermal energy. The human eye sees light energy. When the lights go out, we can't see anything. Almost every object known to man gives off heat or thermal energy, also known as infra-red energy. These cameras are able to view that energy. It will enable us to locate people in buildings, see in the dark, see through smoke, and see hidden fire in a wall that would not be able to be seen by the human eye. These cameras are basic tool, but very expensive. The one we are looking at is \$12,000 and still not top-of-the-line.

The third item to be purchased is an extrication tool, also known as "rescue tool" or "jaws of life". Our department does not have one. Every department around us has one and we usually call mutual aid when we need one. There are some incidents that we need to get someone out of a car quicker than we can wait for mutual aid. The total cost of the three pieces of equipment is about \$43,950.

There was no discussion. The article PASSED.

**ARTICLE V:** The motion was made by Fire Chief Jon Wiggin to see if the town will vote to withdraw \$4,250.00 from the Fire Department Equipment non-lapsing special revenue fund to be used for the purchase of computer software to upgrade the present defibrillator system and for the purchase of an incident reporting software program. The Selectmen recommend the passage of this article.

Chief Wiggin stated that Concord Hospital had some heart monitor defibrillators that they had bought for the City of Concord. The City used them for a short time then went to a different brand. They returned these items to Concord Hospital. Four or five area towns requested them from the hospital. As no criteria had been set to award the equipment to one town over another, straws were drawn and Dunbarton received one of the straws. The value of this gift is approximately fifteen to twenty thousand dollars. The only problem with it is it doesn't have an automatic mode for defibrillation. According to the protocol we follow, a paramedic is the only one that can administer a shock and defib somebody. To make this user friendly for



the Dunbarton EMT's we have to upgrade this piece of equipment and we need software to do that. \$3,000 of this article is for a software package to upgrade this unit so we can use it as an automatic defibrillator. The other money is for another software program we need. We use the National Recording System for all the calls we go on. It's also part of what's required for receiving Federal grant money. This is a system the government uses to track incidents (fires, car accidents, etc.) It's a lot of information that needs to be put in a computer and retrieved. The problem with our system is it is an original system and we can't retrieve a lot of that information and electronically send it to the New Hampshire Fire Marshall's office, which is an annual requirement for the department.

This money is in the account we set up a few years ago at Town Meeting. It comes from insurance money we collect from ambulance calls. (We receive money from insurance companies if we transport somebody to the hospital). The intent of the account was to buy equipment and a new ambulance. We haven't touched the money because our intention is in probably five to six years we will need to buy a new ambulance and we're hoping there'll be a big chunk of money when it comes to that so we won't have to come to the Town and ask for a lot of money. Ambulances today are running about \$125,000. This account was set up for the purchase of equipment and we feel this request qualifies. There was no discussion. The article PASSED.

*Note: The Russian Officials arrived and were seated during presentation of Article V.*

**ARTICLE VI:** The motion was made by Selectman Charles Graybill to see if the town will vote to raise and appropriate the sum of \$11,625.00 for milfoil control at Gorham Pond and to authorize the Selectmen to accept a grant from the State of New Hampshire in the amount of \$4,068.75, known as the Milfoil Control Grant, with the balance of \$7,556.25 to be taken from the Conservation Fund. The Selectmen recommend the passage of this article.

Mr. Graybill stated that the mission of the Conservation Commission could be found in RSA 36-A:2: "the proper utilization and protection of the natural resources". The Selectmen feel that it's part of their venue that they should pay for the milfoil program out of their funds rather than tax appropriated funds. He also thanked the Conservation Commission for drafting and the Selectmen for accepting the Milfoil Control Policy for Dunbarton's Lakes and Ponds. The document, which is available at the Town Office, is a policy regarding how the milfoil problem will be controlled in all waterways within the Town's responsibility. The floor was open to discussion.

Larry Cook, Chairman of the Conservation Commission, addressed the assembly. He stated that the Commission feels milfoil is a problem, but disagrees with the Selectmen in that they don't feel milfoil control is an appropriate use of the Conservation Fund. They feel the purpose of that fund is for protecting land for conservation purposes. Milfoil is a problem at Gorham Pond, and luckily is not yet a problem at our other ponds. They have posted signs warning boaters and people visiting the pond to beware of milfoil and to watch for it. He stated that there are more details in the Conservation Commission's report contained in the Town Report. In the future, they would like to see funding for milfoil control coming from another source and hope to work with the Selectmen, Gorham Pond residents, and other organizations to find a more appropriate funding source. The Commission does feel milfoil is a problem and should be treated this year therefore, ask that voters support the article as written.

Mr. Ralph Fellbaum asked if the control being proposed for the milfoil is a permanent solution or will it be repeated from year to year or every other year. Selectman Graybill stated that this funding was coming predominately from the State of New Hampshire and this year there is \$60,000 for the entire state, so it will be on a decreasing scale. The milfoil program has two options. One is a liquid, the other is a byproduct, which is immersed in the water and drifts down to the bottom. We tried it about two years ago using the liquid but it's not as effective. This year, with this application, we will be using the more aggressive form to treat it, but it is not a cure-all. Basically, we will have to treat it every two years.

René Ouellette asked what the plan would be for funding the response to the milfoil problem in the future. Selectman Graybill stated that based on the conversation they had with the Conservation Commission, they have elected to use this method this year and have a discussion between the Conservation Board and the future Board of Selectmen in regards to how to handle it in the future. It is a problem that will not go away.

Tim Locke stated he couldn't believe that Mr. Cook said he didn't want this to happen out of his pocket or the Conservation Commission's. He has been in Town 15 years and every year we voted and spent money on some conservation project and we give 50% of the current use fees to the Conservation Commission. He thinks we can spend whatever the price is to clean up that pond for a couple of years. It is a nice pond used by many people including himself and feels we could spend a few thousand dollars to clean it up.

No further discussion. The article PASSED.

*Moderator Mullen stated that at this time, he would entertain a motion to temporarily suspend Town Meeting because we have honored guests from the Partners for Peace Program between Russia and the United States. He thanked the guests for coming to our annual Town Meeting on such a bad night [inclement weather]. Motion was moved and seconded. Motion PASSED.*

*Mr. Mullen addressed the Delegation: "We are very happy and honored to have you come to our annual Town Meeting. This is the Town of Dunbarton's 240<sup>th</sup> annual Town Meeting." He introduced the head of the delegation, Lieutenant General Vladimir Puchkov, Director for Civil Protection of EMERCOM for the Nation of Russia. To put this in perspective for Americans, this would be roughly the equivalent of being the Deputy Director of Homeland Security for the country. With about 250,000 employees under him, he is one of the most influential leaders in matters of Homeland Security and national defense in Russia, and it is a unique and exciting opportunity to have him and his colleagues here in the United States.*

*The assembly greeted the Delegation with a standing ovation. Mr. Mullen introduced the Dunbarton Girl Scouts who presented the delegation with Girl Scout Cookies.*

*General Puchkov addressed the assembly (through an interpreter): "My Dear Friends, and My Dear Colleagues: We are very happy to be here this evening with you. Because we are very interested in all events, all things that happen in your country. And we are especially interested in such events like this event tonight because in Russia we try to activate programs that would involve such kind of town meetings and such examples of democracy. What I like especially is the fact that despite very bad weather and snow that you all gathered here. This discussion is, at first sight, maybe very not complex problems like saving a pond as I understood you're talking about and I think it's a very, very vital issue and very important because of our future children who will be growing beside and living on it. I would like to wish you for myself and on behalf of my colleagues success and future prosperity. Thank you."*

*The Moderator introduced the members of the delegation to each of the Election Officials. On behalf of the Town, they presented the members of the delegation with several gifts and brief explanation of their significance:*

- ☐ *Envelopes bearing the US Military Academy Stamp and a Dunbarton Cancellation Stamp which the US Post Office gave to Dunbarton for one time only. It is a very rare item. (Presented by Selectman Swindlehurst)*
- ☐ *Copies of Dunbarton's Annual Town Report. He explained that every year the Town of Dunbarton has to make a report for the citizens of the town. The report bears information on what happened during the year including Dunbarton related expenses, marriages, deaths, and other information. (Presented by Selectmen Swindlehurst)*
- ☐ *Homemade maple syrup made from Dunbarton maple trees by the Hodgman Family. (Presented by Town Clerk Linda Peters and Deputy Town Clerk Diane Mullen)*

*On behalf of the Dunbarton Police Association, Police Chief Jeff Nelson presented each member of the delegation with Dunbarton Police Department coffee mugs.*

Mr. Mullen reiterated that we are honored to have the Russian Delegation come to our Town Meeting. He invited them to stay as long as they wished. He then stated he would like to continue with Town Meeting and would entertain a motion to do so. Motion was moved and seconded. The motion PASSED. Meeting was resumed and polls were closed at 7:48 PM.

**ARTICLE VII:** The motion was read by the Moderator and moved as read by Selectman Mann: To see if the town will authorize the Planning Board to prepare and amend a recommended program of capital



improvement projects projected over minimum periods of six years in accordance with RSA 674:5-8 and to raise and appropriate from surplus the sum of \$15,000.00 for the following:

- a. Establish a Capital Improvements Program. (In future years, cost to maintain this program will be budgeted in the Planning Board operating budget.)
- b. Perform a Build Out Study & Housing Inventory
- c. Update the Subdivision Regulations and the Zoning Ordinance

Selectman Mann stated that many in attendance had participated in the Master Plan process. Some sent in surveys, some came to Town Meeting and appropriated the \$40,000 set aside for the Master Plan (which came in at slightly over \$20,000, not the \$40,000). He held up copy of the plan (which can also be viewed at the Town Office, Library, or on disc). The plan covers the next 10 years and effects the quality of life in Dunbarton. There are a lot of recommendations in that, the first of which is to establish a Capital Improvement Program. Without an updated, accepted Master Plan we cannot go forward and have a Capital Improvement Program which is outlined in RSA 674:5. Tells how it's handled by the Planning Boards, whose recommendations go to all of the town departments. They look at fixed assets, large dollar items that will go out on a six-year plan so that we'll have a road map. Instead of saying, for example: this year we need a fire truck, next year we need a police car, we need work done on the town hall – we will have these recommendations which will be presented to the Selectmen for our inclusion in the information we present at Town Meeting. There is an ongoing cost to that. It would be part of the Planning Board's budget -- about \$3,600 per year. We contract with the Central New Hampshire Planning Commission. They worked with us on the Master Plan over the last few years.

The other two items, the build out study and housing inventory, is to give us an idea through population growth and all other housing factors and land in town over a period of time. The study would give a time line that would show us if every piece of land in town was developed and built on, how many years out it would be. The last item is an update of the subdivision regulations and the zoning ordinances. Kind of getting everything into one spot, as there have been a lot of changes over the last few years. The Planning Board is asking for the \$15,000 to be funded out of surplus – not tax dollars. We already have the money. He suggested that if anyone had further questions, they could be directed to members of the Planning Board in attendance.

There was no discussion. The article PASSED.

*The Moderator announced that even though he had closed the polls approximately ten minutes before, he would allow and individual who had just arrived the opportunity to vote. The voter had a difficult time getting to the meeting because of the inclement weather.*

**ARTICLE VIII:** The motion was made by Selectman Charles Graybill to see if the town will vote to raise and appropriate from surplus the sum of \$25,000.00 to be added to the Capital Reserve Fund, pursuant to RSA 35 for the future construction of an environmentally safe road salt storage building and to appoint the Board of Selectmen as agents to administer the funds. The Selectmen recommend the passage of this article.

Mr. Graybill reminded voters that this is the third year the town is requesting the \$25,000. After several meetings the committee decided where it will be located and what it will look like. It will be pole barn construction with three bays: one for sand, one for salt, and one for mixing. They did not anticipate the cost structure. The project went out to bid and the town received one response that was in excess of \$126,000 for installation. They feel that with the \$75,000 and a volunteer program using the town's Road Agent they will be able to satisfy this project with the cost of \$75,000.

Margaret Watkins asked if the plan is to build it this summer. Mr. Graybill responded that stumps have been removed and the property graded. The plan is to build this summer.

There was no further discussion. The article PASSED.

**Article IX:** The motion by Jeff Crosby see if the town will vote to raise and appropriate the sum of \$108.68 to be used as determined by the Town Forest Committee; the same to be withdrawn from the Winslow Town Forest Fund. The Selectmen recommend the passage of this article.

Mr. Crosby stated that this is something that is done every year to withdraw money from the Winslow Town Forest Fund so that it can be spent on various forest projects. The amount of interest varies from year based on the amount in the account. There was no discussion. The article PASSED.

**Article X:** The motion was made by Larry Cook, Conservation Commission Chairman to see if the town will vote to raze or remove the buildings acquired as a result of the town's purchase of the N. J. Nassikas lands and fold the surrounding property into the Kimball Pond Conservation Area, when the town determines it is no longer in the best interest of the town to rent the buildings.

Mr. Cook stated that when the town bought the 699-acre Nassikas property 2 ½ ears ago, it included a small house and two outbuildings. The same tenant had rented the buildings from the Nassikas family for 22 years. He took full responsibility at his own expense for maintenance of the property. After interviewing him, we continued the same arrangement but doubled his rent. There's been \$13,500 going into the town's general fund in the last 2 ½ years from the rental of this property. At the present time, we feel it's an asset to the town having someone down there overseeing things, and contacting the police when dumping or vandalism occur. It still occurs, but we have been making progress towards reducing it. This article is just to put out what we'd like to see down there with the support of the town. When the town decides it's no longer appropriate to keep renting it, we'd like to raze it. If the buildings have historical or economic value they can be removed.

David Schroeder asked for clarification on the criteria for "when the town determines". How is the decision arrived at and by whom – by vote, or by the Selectmen? Selectmen Graybill responded that when the purchase of the Nassikas property came up a few ago, the Selectmen requested the Conservation to hold a public meeting to discuss what the townspeople wanted to do with the buildings in the future. We receive rent, but the town is not in the position to receive rent. The funds are going into the general fund; they are not reverting into the Conservation Commissions. Our intent is to find out what the public would like us to do with this property.

There was no further discussion. The article PASSED.

**Article XI:** The motion was made by Larry Cook to see if the town will vote to change the status of Whipple Road from a Class VI Town Road to a Class A Trail. Whipple Road is a two-rod road established in 1826, which begins at the northernmost intersection of Robert Rogers and County Road, bordering the LaBranche and Amarosa properties, and runs through the Kimball Pond Conservation Area to Kimball Pond Road. A Class A Trail is a full public right-of-way subject to public trail use restrictions. Abutting landowners are exempt from public trail use restrictions and may use the right-of-way for agriculture, forestry or to access buildings or structures existing prior to its designation as a trail, per N.H. RSA 231-A:1.

Mr. Cook stated that Whipple Road starts at the intersection of County and Robert Rogers Roads, running between the Amarosa and LaBranche properties. It then hits the Kimball Pond Conservation area and goes through the Kimball Pond Conservation area all the way down to just west of the Nassikas house on Kimball Pond Road. One of the primary purposes for doing this is to make it a trail so that it's no longer a regular motor vehicle road. It will be consistent with the Kimball Pond Management Plan to have the property used for low impact recreation. Under a separate agreement with the State, we do have a snowmobile corridor that runs through there which will not be impacted by this. The RSA also gives the police the authority to issue traffic violations, which we don't currently have with enforcement of our local management plan. It gives us more enforcement ability and it makes the road into a trail, which is more consistent with the conservation area. The Amarosas and LaBranches can still use the road without any restrictions since they are adjacent property owners.

Tim Terragni stated that he wasn't speaking against the article but said he had some questions regarding the procedure. Because of the importance of changing a Class VI road to a Class A trail, he wants to make sure



we do it right on the first one since we have a lot of Class VI roads in town. Asked if we need to have a public hearing to do this or had there already been one before this was brought up. Mr. Cook responded that it just needed to be brought to the town for a vote, just like changing a Class VI road to a Class V or anything along those lines. Class A trails and Class B are just continued classes of roads – not something totally different. It still is a road just labeled as a Class A trail.

Mr. Terragni asked if it took a simple majority or a ¾ majority vote to approve. Moderator Mullen responded it would be by a simple majority from what he could see.

Mr. Terragni asked if the ownership restrictions pertaining to the abutting property owners would be written in their deeds. He referred to the section of the article that named the property owners and asked if it should be written as map and lot numbers so there's no confusion five or ten years down the road when the properties have been sold. Would the restrictions be put on the warranted deed registered with Concord?

Mr. Cook responded that it would not. He does not think there's a need to specify lot numbers because the RSA specifically says "abutting landowners" whoever that may be now in the future – they are not restricted by the trail restrictions.

Mr. Terragni stated that the RSA talks about construction or disturbance... obtain permission from municipal officers. Would that be the Selectmen or the Conservation Commission? Mr. Cook responded that he remembered reading that and thought it probably referred to the Selectmen but he wasn't sure. The Moderator asked the Selectmen if they could answer the question, but they could not.

Mr. Terragni said that it talks about management costs. He could see if the trail is going to be gated it probably would get grown over. He feels the Fire Department will want to have access to it. As far as clearing the road, how will the management cost of that be taken care of in the future? Mr. Cook responded the road as it stands has been unmaintained for years. The off-road fire apparatus probably could get through now, thought he's not sure how much the trees have grown in on the road. He'd be happy to work with the Fire Department with any issues on that.

Mr. Terragni said that looking at the map, it appears that the property owners have a lot of frontage on this road. This means that future development, if the property owners themselves wish to expand on their property, could not use this road after it's changed to a Class A trail. Mr. Cook responded that he felt that was correct, that the RSA reads they can use the road to access structures that existed prior to the designation as a Class A trail, so they would be not be able to use that road if they were to build a new house or something like that. Mr. Terragni stated that was why he felt it was important to have it stated in their deed so that if someone buys the property later on there won't be any surprises.

Jeff Williams stated he could answer the questions regarding funding for clearing and access for emergency use. The local snowmobile organization has funds and revenue sources to maintain state corridor trail systems. This has been done before with the Conservation Commission. They [the snowmobile association] are willing to continue the same process. He also had a question specific to the LaBranche property. Currently, there are several obstructions blocking that right-of-way (a trailer and some other items). What is going to happen with the existing items? Is this only going to be designated for access to future buildings or can they build upon that right-of-way. Mr. Cook responded stated that we are talking about a right-of-way, but it's actually a road owned by the town. So, one of the reasons to designate it as a trail rather than discontinue it as a road is to keep it as a public right-of-way. They can't build on the right-of-way itself because it is a road. Mr. Williams said he knew there had been an issue about the specific location of the right-of way and that at one time the LaBranche's had that area blocked off because it wasn't specific enough. Mr. Cook said that they did research to make sure that it was still an existing town road, because Mr. LaBranche challenged that he owned the road, that it was no longer a road. The results of the research were sent to Mr. LaBranche around nine or more months ago and have not had any correspondence from him. Regarding blocking the access way, we have at least twice reported it to the police to ask them to pursue getting the right-of-way unblocked since it is a public right of way – it is a town road. That is how we would continue with the blockage in the future.



Mr. Williams stated that he agreed that if there is a deed that it be done by lot and block numbers as opposed to specific to the individuals that currently own it.

Jeff Crosby asked where the property began and ended. Mr. Cook gave him the boundaries. Mr. Crosby wondered if it was a good idea to change it from a Class VI road to a Trail because it actually accesses town property. If it were a trail, would it be able to be brought back to that at some point for whatever reason down the road? Mr. Cook responded the town, as an abutting property owner, has the right to use that right of way for forestry and agriculture purposes, so the town itself could use that roadway for logging or for accessing with other motor vehicles. Regarding changing the designation in the future the trail could, by town vote, be changed back to a Class VI road. There's also a Class B designation that is more restrictive. The abutting property owners don't have motor vehicle access any more to it.

Mr. Graybill said he was under the impression that the way we purchased the Nassikas property that we as a town could not do anything on that particular property. Mr. Cook stated that we have a forest legacy easement, which is to ensure that the property is managed for forestry and for public recreation.

Mr. Crosby said that he thinks of a trail as something you would walk on, ride a bike on, snowshoe, etc. He's having a hard time visualizing that being a good access for logging or agriculture. Mr. Cook responded that the RSA just uses the word "trail". We have no plans to change the physical characteristics of what exists now, which is just an old road that hasn't been used or maintained in a long time. For logging purposes it may need some small tree clearing to widen it back up. It will be available just as it now for hiking, snowshoeing, cross-country skiing, etc. The restriction is just no wheeled motorized vehicle.

Ralph Fellbaum asked if either of the abutting properties had enough road frontage on Whipple Road that if they wanted to subdivide under the zoning regs in that area they could if they upgraded the road to town specs. Mr. Cook remembers the LaBranche property as being around 7 acres, which is not large enough to subdivide. He's not sure how large the Amarosa property is. Mr. Fellbaum asked if the town would be open to a lawsuit if one of the properties were sub dividable. Mr. Cook stated that Brett St. Clair, vice-chairman of the Conservation Commission, did speak to Mr. Amarosa and it is his [Mr. Cook's] understanding that Mr. Amarosa supported the article.

Jon Wiggin asked if the Amarosa driveway is technically off the Class VI road now. Mr. Cook responded that his frontage is both on Robert Rogers Road and Whipple Road and he uses Whipple Road as his driveway. Mr. Wiggin asked if you could have a house off of a Class A trail. Stated his access is off the Class VI road that the town must have given him permission to use. Is it going to stay the same when we change it to a trail? Mr. Cook responded that Mr. Amarosa would not be restricted. He can still use it to access his home and any buildings he has on the property. He can still access the rest of his property for agriculture and forestry use. Mr. Wiggin said maybe it was a technical point. We have restrictions on people building Class VI roads, using Class VI roads as their access. He wants to make sure that the town won't run into problems saying you can use the Class A trail to access your property but technically then you have a driveway off a Class A trail.

Hilliard Burnside felt we should have gotten written agreement from the two property owners before we undertook this action. If the road abutted his and the town wanted to make a change he would expect some kind of effort to obtain some kind of concurrence. It may have been obtained but he had not understood that it had. Mr. Cook stated that we did not get written agreement from the landowners. Unfortunately Brett St.Clair, who had been dealing with the landowners, was out of town at this time. Mr. Cook stated the landowners could still access the property just the same as they do now. He feels that we should make this road more compatible with the Kimball Pond Conservation area. It does not restrict the two landowners in a way that's detrimental to them because they are exempt from the restrictions. Mr. Burnside said he was still puzzled as to why we didn't get written agreement from the landowners. If he were in the landowner's position he knows he would resent the town and this action. Asked if there was a reason we couldn't wait till next year. Mr. Cook said there was no significant reason we couldn't wait. If we pass it now it would give the police more enforcement ability to help manage issues that arise down there. Mr. Burnside asked what enforcement issues would require police attention in that area that this change would make a difference to our answer. Mr. Cook stated he was not aware of any problems on Whipple Road, however on Rangeway

Road there have been dumping problems. We wanted to make this change to cut off the possibility of that happening on Whipple Road in the future.

Terry Williamson stated she believes in conservation, the safety of people's houses, of where the fire department can access and if they can't and the house burns down there's liability issues. She believes there are police issues. Everybody has their own agenda for this, which seems to be reasonable. She doesn't care to have people tell her what she can grow on her property or how to access it whether it be walk through or ride through. Stated the abutters aren't present and there are no legal documents. If the abutters decide to change their property in some way in the future and it's now being restricted without it being on their title, that that would leave the town open for a lot of legal issues. She agrees with it, but not without the abutters. Suggested it be put on the table and brought to a future public meeting.

There was not further discussion. The article FAILED.

**Article XII:** The motion was made by Selectman Mert Mann to hear the reports of agents, auditors, committees, and other officers heretofore chosen and pass any vote relating thereto.

Mr. Mann explained this was an annual housekeeping article asking the legislative body to do subject to the errors and omissions that may be found in the town report is to accept the town report as our official document of 2004.

Mr. Mullen noted that page 142, Town Clerk hours was incorrect. Should be Wednesday 2-5PM not 9 till noon.

Nancy Lang, Old Home Day Committee, noted that page 89, Old Home Day Report, last paragraph should read "Old Home Day will now be coordinated by the Recreation Commission".

There was no discussion. The article PASSED.

**Article XIII:** The article was read by the Moderator: To transact any other business that may legally come before this meeting.

The Moderator announced the winners of the raffle held by the Town Common Committee: Steve Cohen, Skip Trudeau, Natasha Richard, Michaela Blanchette, Gayle Troy, Rick & Marlene Kincaid, Sharon Driscoll, Len & Beth Lamarca, Joyce Hammond, and Margaret Venator.

The Moderator stated there were over 400 ballots to count and requested that registered voters who would be willing to stay to help should inform the Town Clerk.

Motion was made and seconded to dissolve the meeting. Meeting adjourned at 8:34 PM.

Note: 108 registered voters who were in attendance at Tow Meeting voted on the preceding articles.

#### TOWN ELECTION RESULTS – MARCH 8, 2005

Number of names on the Checklist: 1862  
Number of ballots cast: 399

For Selectman for three years	Lynda C. Burnside	169
Vote for ONE	Leslie G. Hammond	220

For Road Agent for three years	Jeff A. Crosby	254
Vote for ONE	Adrien "Skip" Trudeau	136

For Board of Assessors for three years Vote for ONE	"Tim" Terragni	324
For Town Treasurer for three years Vote for ONE	Pamela Milioto	337
For Trustee of the Trust Funds for three years Vote for ONE	"Ron" Slocum	317
For Library Trustee for three years Vote for TWO	Meegan McCorkle Lori Wamser	262 256
For Ethics Committee for three years Vote for TWO	Jacqueline A. Kennedy H. Gary Maccubbin	285 240
For Cemetery Trustee for three years Vote for ONE	Brian Pike Theodore Vallieres	180 161

I certify that the preceding are the minutes and election results recorded on March 8, 2005 at the annual meeting held in the Town of Dunbarton.

Linda L. Peters  
Dunbarton Town Clerk

## TOWN WARRANT FOR 2006

THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WITH BE OPEN MARCH 14, 2006 FROM 8:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center in said Dunbarton on Tuesday the Fourteenth day of March next at eight of the clock in the forenoon, and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots.

You are also notified to meet at the same place at seven o'clock in the evening of the same day to act upon the following subjects:

1. To choose all necessary town officers for the ensuing year.
2. Shall we, the town of Dunbarton, adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the town of Dunbarton on the second Tuesday of March. By  
Petition

(By Official Ballot)

3. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same in the amount as follows:

Executive	\$86,863
Elections, Registration & Vital Stats	36,798
Financial Administration	66,648
Audit	9,900
Assessor	26,050
Legal Expenses	21,900
Personnel Administration	183,885
Planning & Zoning	31,100
General Government Buildings	69,651 *
Cemeteries	12,300
Insurance	28,000
Police	246,358
Fire	127,272 *
Building Inspection	74,560
Emergency Management	800
Highway Department	444,835
Solid Waste Expenses & Disposal	197,626 *
Pest Control	2,150
Home Nursing Services	1,576
Community Action Program	1,616
Welfare	10,000
Parks & Recreation	10,500
Memorial Day	350
KTFCA	300
Historical Society	800



Hearse Restoration & Preservation	2,000
Library	75,260
Conservation Commission	590
	<hr/>
	<b>\$1,769,688 *</b>
	<hr/>

\* This appropriation to be offset with \$98,960 from surplus.

The Selectmen recommend the passage of this article.

4. To see if the town will vote to raise and appropriate the sum of \$3,750.00 for the purchase of equipment for the Fire Department and to authorize the Selectmen to accept a Federal Grant in the amount of \$1,875.00 for this purpose. The Selectmen recommend the passage of this article.
5. To see if the town will vote to withdraw \$5,000.00 from the Fire Department Equipment non-lapsing special revenue fund to be used for the purchase of a stretcher. The Selectmen recommend the passage of this article.
6. To see if the town will vote to raise and appropriate the sum of \$39,500.00 for the purchase of a new police cruiser to include equipment and the installation of equipment. The Selectmen recommend the passage of this article.
7. To see if the town will vote to raise and appropriate the sum of \$69,065.00 for the town to hire and equip a full time police officer position. Said amount reflecting funds for this position starting April 1, 2006 with full funding in subsequent years. The Selectmen do not recommend the passage of this article.
8. To see if the town will vote to raise and appropriate the sum of \$15,000.00 from surplus to pay for an architectural study and design for the Police and Fire Department Safety Building addition. The Selectmen recommend the passage of this article.
9. To see if the town will vote to raise and appropriate the sum of \$75,000.00 from surplus for the purchase of a used grader. The Selectmen recommend the passage of this article.
10. To see if the town will vote to raise and appropriate the sum of \$338,750.00 for the realignment of Robert Rogers Road and adding sidewalks and lighting to enhance the safety in the areas of the Dunbarton Elementary School and Town Common and to authorize the Selectmen to accept a grant from the State of New Hampshire Department of Transportation, known as the Enhancement Grant (#04-12TE), in the amount of \$271,000.00. The Selectmen do not recommend the passage of this article.
11. To see if the town will vote to raise and appropriate the sum of \$315.27 to be used as determined by the Town Forest Committee; the same to be withdrawn from the Winslow Town Forest Fund. The Selectmen recommend the passage of this article.
12. Shall we modify the elderly exemptions from property tax in the Town of Dunbarton based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$70,650; for a person 75 years of age up to 80 years, \$86,350; for a person 80 years of age or older \$157,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must



have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$20,000 or if married, a combined net income of less than \$30,000; and own net assets not in excess of \$50,000, excluding the value of the person's residence. RSA 72:39-b(c).

13. To see if the town will vote to change the status of Whipple Road from a Class VI Town Road to a Class A Municipal Trail. Whipple Road is a two-rod road established in 1826, which begins at the northernmost intersection of Robert Rogers and County Road and runs through the Kimball Pond Conservation Area to Kimball Pond Road. Abutting lots are: E5-01-07 (LaBranche); E5-01-09 (Amarosa); E5-01-12 (Amarosa); D5-01-05 (Town of Dunbarton). A Class A Trail is a full public right-of-way subject to public trail use restrictions. Abutting landowners are exempt from public trail use restrictions and may use the right-of-way for agriculture, forestry or to access buildings or structures existing prior to its designation as a trail, per NH RSA 231-A:1.
14. To see if the town will vote to appoint the selectmen as agents to expend from the Expendable General Fund, known as the Building Repair Fund.
15. To hear the reports of agents, auditors, committees and other officers heretofore chosen and pass any vote relating thereto.
16. To transact any other business that may legally come before this meeting.

MS-6

Budget - Town/City of Dunbarton FY 2006

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
<b>GENERAL GOVERNMENT</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive		87,965	86,863	86,863	
4140-4149	Election, Reg. & Vital Statistics		32,015	31,868	36,798	
4150-4151	Financial Administration	**	110,274	95,402	102,598	
4152	Revaluation of Property			67,903		
4153	Legal Expense		26,350	19,479	21,900	
4155-4159	Personnel Administration		159,711	140,732	183,885	
4191-4193	Planning & Zoning		25,900	29,959	31,100	
4194	General Government Buildings		40,000	51,155	69,651	
4195	Cemeteries		13,300	7,548	12,300	
4196	Insurance		22,000	25,505	28,000	
4197	Advertising & Regional Assoc.					
4199	Other General Government					
<b>PUBLIC SAFETY</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police		215,500	217,578	246,358	
4215-4219	Ambulance					
4220-4229	Fire		127,028	123,083	127,272	
4240-4249	Building Inspection		67,115	56,456	74,560	
4290-4298	Emergency Management		850	778	800	
4299	Other (Incl. Communications)					
<b>AIRPORT/AVIATION CENTER</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration					
4312	Highways & Streets		373,440	347,576	444,835	
4313	Bridges					
4316	Street Lighting					
4319	Other-Salt Shed			50,091		
<b>SANITATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration					
4323	Solid Waste Collection					
4324	Solid Waste Disposal		194,926	182,649	197,626	
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					

MS-6 Budget - Town/City of Dunbarton FY 2006

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
<b>ELECTRIC</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411	Administration					
4414	Pest Control		2,750	1,480	2,150	
4415-4419	Health Agencies & Hosp. & Other		3,192	3,192	3,192	
<b>WELFARE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assist.					
4444	Intergovernmental Welfare Pymnts					
4445-4449	Vendor Payments & Other		17,500	8,542	10,000	
<b>CULTURE &amp; RECREATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation		9,050	6,000	10,500	
4550-4559	Library		70,690	70,690	75,260	
4583	Patriotic Purposes		1,500	1,135	1,150	
4589	Other Culture & Recreation		2,300	2,118	2,300	
<b>CONSERVATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin. & Purch. of Nat. Resources					
4619	Other Conservation		590	561	590	
<b>REDEVELOPMENT &amp; HOUSING</b>						
4631-4632						
<b>ECONOMIC DEVELOPMENT</b>						
4651-4659						
<b>DEBT SERVICE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes					
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes					
4790-4799	Other Debt Service					

MS-6 Budget - Town/City of Dunbarton FY 2006

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
<b>CAPITAL OUTLAY</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land					
4902	Machinery, Vehicles & Equipment	4	43,950	43,950		
4903	Buildings					
4909	Improvements Other Than Bldgs.	Below	30,984	18,234		
<b>OPERATING TRANSFERS OUT</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund					
4913	To Capital Projects Fund	8	25,000	25,000		
4914	To Enterprise Fund					
	Sewer-					
	Water-					
	Electric-					
	Airport-					
4915	To Capital Reserve Fund					
4916	To Exp.Tr.Fund-except #4917					
4917	To Health Maint. Trust Funds					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
<b>SUBTOTAL 1</b>			1,703,880	1,716,627	1,769,688	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct #	Purpose	Warr. Art. #	Amount
4909	Fire Dept. Equipment-Amb.Fund	5	4,250
4909	Milfoil Control	6	11,625
4909	Planning Regs, CIP, etc.	7	15,000
4909	Winslow Town Forest	9	109



MS-6 Budget - Town/City of Dunbarton FY 2006**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
SUBTOTAL 2 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
4902	Fire Dept: Grant for Equipment	4			3,760	
4909	Ambulance Fund withdrawal	6			5,000	
4902	Police Cruiser	6			39,600	
4909	Full Time Police Officer	7				89,066
4909	Renovation Study-Fire/Police	8			16,000	
4909	Realignment of Robert Rogers Rd.	10				338,760
4902	Highway Grader	9			76,000	
4909	Winslow Town Forest	11			316	
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	138,666	XXXXXXXXXX

MS-6 Budget - Town/City of Dunbarton FY 2006

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes - General Fund		75,000	76,294	75,000
3180	Resident Taxes				
3185	Timber Taxes		10,000	15,066	10,000
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		25,000	23,796	25,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		150	252	200
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		500	775	500
3220	Motor Vehicle Permit Fees		472,500	489,917	488,000
3230	Building Permits		30,000	36,076	35,000
3290	Other Licenses, Permits & Fees		6,500	5,873	6,000
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>			5,282	
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues		10,000	17,075	15,000
3352	Meals & Rooms Tax Distribution		68,000	89,074	80,000
3353	Highway Block Grant		74,241	74,241	72,411
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		1,500	1,701	1,500
3357	Flood Control Reimbursement		72,960	73,072	73,072
3359	Other (Including Railroad Tax) - Grants		43,624	43,255	272,875
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		60,000	61,764	60,000
3409	Other Charges-Recycling Income		15,000	30,550	25,000
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property		1,000	7,367	1,000
3502	Interest on Investments		3,000	28,650	20,000
3503-3509	Other-Rental of Tn. Prop./Ins. Revenue		6,000	5,992	6,000

MS-6 Budget - Town/City of Dunbarton FY 2006

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN			xxxxxxxx	xxxxxxxx	xxxxxxxx
3912	From Special Revenue Funds-				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds-Reval & Salt Shed			117,994	
3916	From Trust & Fiduciary Funds		5,359	4,477	6,115
3917	Transfers from Conservation Funds		11,625	11,625	
OTHER FINANCING SOURCES			xxxxxxxx	xxxxxxxx	xxxxxxxx
3934	Proc. from Long Term Bonds & Notes				
	Amount VOTED From FIB ("Surplus")		160,911	160,911	188,960
	Fund Balance ("Surplus") to Reduce Taxes		0	0	50,000
TOTAL ESTIMATED REVENUE & CREDITS			1,152,870	1,381,079	1,511,633

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
SUBTOTAL 1 Appropriations Recommended (from page 4)	1,715,527	1,769,688
SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)		
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)		138,565
TOTAL Appropriations Recommended	1,715,527	1,908,253
Less: Amount of Estimated Revenues & Credits (from above)	1,152,870	1,511,633
Estimated Amount of Taxes to be Raised	562,657	396,620

## COMPARATIVE STATEMENT OF ESTIMATED AND ACTUAL REVENUES

FOR THE YEAR ENDED DECEMBER 31, 2005

	<b>2005 ANTICIPATED</b>	<b>2005 ACTUAL</b>	<b>EXCESS OR DEFICIENCY</b>	<b>ESTIMATED REV. 2006</b>
Land Use Change	75,000.00	76,293.54	1,293.54	75,000.00
Excavation Tax	150.00	251.60	101.60	200.00
Yield Taxes	10,000.00	15,066.29	5,066.29	10,000.00
Interest & Penalties on Taxes	25,000.00	23,795.95	-1,204.05	25,000.00
Business Licenses & Permits	500.00	775.00	275.00	500.00
Motor Vehicles Permits	465,000.00	481,659.50	16,659.50	480,000.00
Motor Vehicles Decals	7,500.00	8,257.50	757.50	8,000.00
Building Permits	30,000.00	36,076.38	6,076.38	35,000.00
Other Licenses, Permits & Fees	6,500.00	5,872.50	-627.50	6,000.00
Shared Revenues	10,000.00	17,075.00	7,075.00	15,000.00
Highway Block Grant	74,241.00	74,241.25	0.25	72,410.64
Federal Forest	1,500.00	1,701.00	201.00	1,500.00
Flood Control Land	72,960.00	73,072.25	112.25	73,072.00
Inter-Govt. Revenue-Rooms & Meals Tax	68,000.00	89,073.85	21,073.85	80,000.00
Grant Revenues-Fire Dept.	43,624.00	43,255.00	-369.00	1,875.00
Grant Revenues - Rob. Rogers Rd.				271,000.00
FEMA Reimbursement		5,281.96	5,281.96	
Income From Departments	60,000.00	61,763.60	1,763.60	60,000.00
Recycling & C&D Income	15,000.00	30,550.40	15,550.40	25,000.00
Sale of Town Property	1,000.00	7,366.50	6,366.50	1,000.00
Interest on Investments	3,000.00	28,649.53	25,649.53	20,000.00
Rental of Town Property	5,000.00	5,400.00	400.00	5,000.00
Insurance Revenue	1,000.00	592.00	-408.00	1,000.00
From Trusts and Agency Funds	1,000.00	118.33	-881.67	800.00
From Ambulance Fund	4,250.00	4,250.00	0.00	5,000.00
From Winslow Town Forest	108.68	108.68	0.00	315.27
From Revaluation & Salt Shed-Cap Res		117,993.93	117,993.93	
From Conservation Funds	11,625.00	11,625.00	0.00	
Fund Surplus	50,000.00	0.00	-50,000.00	50,000.00
<b>TOTALS</b>	<b>1,041,958.68</b>	<b>1,220,166.54</b>	<b>178,207.86</b>	<b>1,322,672.91</b>



# **COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES 2005**

	Brought Forward	2005 Budget	2005 Expended	2005 Unexp	2005 Overdraft	Forward to 2006	Proposed 2006
Executive		87,965.24	86,862.53	1,102.71			86,862.50
Elections, Registration & Vital Stats		32,015.00	31,868.45	146.55			36,798.00
Financial Administration		64,722.00	63,930.51	791.49			66,648.00
Audit	12,452.00	7,800.00	10,817.34	5,772.26		3,662.40	9,900.00
Assessor		25,300.00	20,653.76	4,646.24			26,050.00
Legal Expenses		26,350.00	19,478.97	6,871.03			21,900.00
Personnel Administration		159,710.96	140,731.95	18,979.01			183,884.57
Planning & Zoning		25,900.00	29,959.33		4,059.33		31,100.00
General Government Bldgs.		40,000.00	51,155.01		11,155.01		69,650.50
Cemeteries		13,300.00	7,547.59	5,752.41			12,300.00
Insurance		22,000.00	25,505.08		3,505.08		28,000.00
Police		215,500.00	217,577.80		2,077.80		246,358.00
Fire		127,028.00	123,082.63	3,945.37			127,272.00
Building Inspection		67,115.00	56,456.09	10,658.91			74,560.00
Emergency Mgt.		850.00	778.00	72.00			800.00
Highway Department		373,440.00	347,576.07	25,863.93			444,835.00
Solid Waste Exp. & Disposal		194,926.00	182,649.30	12,276.70			197,625.81
Pest Control		2,750.00	1,480.00	1,270.00			2,150.00
Home Nursing & CAP		3,192.00	3,192.00	0.00			3,192.00
Welfare		17,500.00	8,541.90	8,958.10			10,000.00
Parks & Recreation		9,050.00	6,000.00	3,050.00			10,500.00
Memorial Day & Historical Comm.		1,500.00	1,135.00	365.00			1,150.00
Kuncanowet Town Forest		300.00	133.88	166.12			300.00
Hearse Restoration & Preservation		2,000.00	1,984.59	15.41			2,000.00
Library		70,690.00	70,690.00	0.00			75,260.00
Conservation Commission		590.00	561.28	28.72			590.00
<b>Sub-Total</b>	<b>12,452.00</b>	<b>1,591,494.20</b>	<b>1,510,349.06</b>	<b>110,731.96</b>	<b>20,797.22</b>	<b>3,662.40</b>	<b>1,769,686.38</b>
From CRF - Salt Shed			50,090.93				
From CRF - Revaluation			67,903.00				
Fire Dept Equipment 2005		43,950.00	43,950.00				
Pl. Bd., CIP, etc 2005		15,000.00	2,250.00	7,500.00		5,250.00	
Salt Storage Bldg. 2005		25,000.00	25,000.00				
Winslow Town Forest Reimb.		108.68	108.68				
<b>GRAND TOTALS</b>	<b>12,452.00</b>	<b>1,675,552.88</b>	<b>1,699,651.67</b>	<b>118,231.96</b>	<b>20,797.22</b>	<b>8,912.40</b>	<b>1,769,686.38</b>

Articles Proposed on 2006 Town Warrant:

From Surplus	188,960.31
From Fire Dept. Ambulance Fund	5,000.00
From Grants	272,875.00
From Winslow Town Forest	315.27
From General Fund	178,190.00

**Total to be raised from Taxes** **1,848,916.07**

## 2005 TAX RATE

### FORMULATION OF 2005 TAX RATE

#### Town Portion

Appropriation	\$ 1,691,428
Less: Revenues	(1,134,537)
Less: Shared Revenue	(5,993)
Add: Overlay	16,351
War Service Credits	<u>14,500</u>

Net Town Appropriation \$ 581,749

Approved Town/City Tax Effort \$ 581,749  
Municipal Tax Rate \$ 1.89

#### School Portion

Due to Local School	\$ 3,938,949
Less: Adequate Education Grant	(447,529)
Less: State Education Taxes	<u>(692,877)</u>

Approved School Tax Effort \$ 2,798,543  
Local Education Tax Rate \$ 9.05

#### **State Education Taxes**

Equalized Valuation (no utilities) x \$2.84  
243,970,707 \$ 692,877  
Divide by Local Assessed Valuation (no utilities)  
290,020,506 \$ 2.39

#### County Portion

Due to County	\$ 630,658
Less: Shared Revenue	<u>(2,017)</u>

Approved County Tax Effort \$ 628,641  
Country Tax Rate \$ 2.03

#### Combined Tax Rate

\$ 15.36

Total Property Taxes Assessed: \$ 4,701,810  
Less: War Service Credits (14,500)  
Total Property Tax Commitment \$ 4,687,310

#### Proof of Rate

<u>Net Assessed Valuation</u>		<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax	\$ 290,020,506	\$ 2.39	\$ 692,877
All Other Taxes	\$ 309,071,706	\$ 12.97	<u>\$4,008,933</u>
			\$4,701,810

## INVENTORY OF TOWN PROPERTY

### SCHEDULE OF TOWN PROPERTY AS OF DECEMBER 31, 2005

Town Hall, Land & Buildings	\$ 347,900
Library/Furniture, Equipment & Books	275,000
Town Office Bldg., Land & Buildings	157,200
Furniture & Equipment	75,000
Police Department, Equipment & Vehicles	180,000
Fire & Police Department, Land & Buildings	381,400
Fire Department Equipment	675,000
Highway Department, Land & Buildings	482,400
Equipment	190,771
Materials and Supplies	30,000
School, Land & Buildings	1,916,000
Equipment	600,000
Transfer Station/Recycling Center, Land & Bldg.	317,600
Equipment	195,000
Kimball Pond Property-Rental Building	34,000

All new roadways deeded to the town as of 12/31/05	1,941,000
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All other town property including land under the jurisdiction of the Town Forest, Kuncanowet Town Forest , & Conservation Commission	5,065,009
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<b>TOTAL</b>	<b><u>\$ 12,863,280</u></b>
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### SUMMARY INVENTORY OF TAXABLE VALUATION FOR THE YEAR 2005

Land Improved & Unimproved	
Buildings	290,488,006
Public Utilities	19,051,200
<b>TOTAL VALUATION BEFORE EXEMPTIONS</b>	<b>\$ 309,539,206</b>
Less Exemptions to Certain Elderly	467,500
<b>NET VALUATION ON WHICH TAX RATE IS COMPUTED</b>	<b><u>\$ 309,071,706</u></b>

## 2005 BALANCE SHEET

ASSETSCASH AVAILABLE FOR CURRENT EXPENSES:

Custody of Treasurer, 12/31/2005	\$2,201,480.77
Conservation Commission Funds, 12/31/2005	244,265.47
Dare Program, 12/31/05	293.77
Bond Jay Drive, 12/31/05	20,859.06
Bond North Woods Road 12/31/05	38,340.48
Bond Caleb's Way 12/31/05	2,492.91
Bond Jacqueline Drive 12/31/05	10,389.56
Bond Stinson Heights 12/31/05	10,329.76
Flagstone Properties 12/31/05	1,026.67
Stich Bound/markers 12/31/05	3,075.66
Audet/Burchell 12/31/05	666.74
Dunbarton 88 LLC 12/31/05	2,549.07
Perry Development 12/31/05	5,060.76
Ambulance Fund, 12/31/05	47,360.25
Petty Cash	150.00

CAPITAL RESERVE FUNDS IN CUSTODY OF TRUSTEES OF TRUST FUNDS:

Capital Reserve:Bldg. Repair	6,746.37
Capital Reserve: Land Purchase	38,631.95
Capital Reserve: Ravaluation	6,264.85
Capital Reserve: Salt Shed	27,162.31
Winslow Town Forest	11,315.27
Cemetery-Perpetual Care	29,803.96
Cemetery-Maintenance Care	12,498.25
Sargent - Pages Corner Cem. Fund	1,018.11
	133,441.07

OTHER ACCOUNTS DUE TOWN:

Open Receivables	73,072.00	
		73,072.00
Uncollected Taxes	262,919.89	
Unredeemed Taxes	35,611.86	
		298,531.75

TOTAL ASSETS


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 3,093,385.75
LIABILITIES:

## LIABILITIES OWED BY THE TOWN:

Reserved for Encumbrances	8,912.40	
Due to School District	1,861,420.00	
Due Lease agreements on trucks	76,961.00	
		1,947,293.40

## OTHER LIABILITIES:

Unexpended Capital Reserve & Trust Funds	133,441.07	
Unexpended Conservation Commission Funds	386,710.16	
and other funds in hands of Treasurer		520,151.23

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 TOTAL LIABILITIES (Before Surplus) 2,467,444.63


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 SURPLUS 625,941.12


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 TOTAL LIABILITIES AND SURPLUS 3,093,385.75

NOTE: This report was prepared prior to completion of the 2005 audit.



## SUMMARY OF THE TREASURER'S ACCOUNTS

Fiscal Year Ended December 31, 2005

### TOWN OF DUNBARTON

Cash on Deposit December 31, 2004	\$ 1,892,323.01
Receipts 1/1/05 to 12/31/05	\$ 6,158,097.23
Interest on Investments	\$ 28,649.53
<b>Total</b>	<b>\$ 8,079,069.77</b>
 Disbursements 1/1/05 to 12/31/05	 \$ (5,877,589.00)
Cash on Hand December 31, 2005	\$ 2,201,480.77

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### CONSERVATION COMMISSION

Balance as of December 31, 2004	\$ 151,956.45
Current Use Penalties	\$ 98,489.53
Interest Revenue	\$ 4,099.71
Expenses	\$ (3,251.00)
Milfoil	\$ (11,125.00)
Milfoil Grant	\$ 4,068.75
Donations	\$ 27.03
Balance as of December 31, 2005	\$ 244,265.47

## SUMMARY OF THE TREASURER'S ACCOUNTS

Fiscal Year Ended December 31, 2004

### ROAD BOND

Bond Receipt Jay Drive 12/31/04	\$	20,716.43
Interest	\$	142.63
Balance as of December 31, 2005	\$	20,859.06
 Bond Receipt Keefe 12/31/04	 \$	 37,275.61
Interest	\$	1,064.87
Balance as of December 31, 2005	\$	38,340.48
 Bond Receipt Cabel's Way 12/31/04	 \$	 2,423.59
Interest	\$	69.32
Balance as of December 31, 2005	\$	2,492.91
 Bond Receipt Jacqueline Drive 12/31/04	 \$	 10,100.93
Interest	\$	288.63
Balance as of December 31, 2005	\$	10,389.56
 Bond Receipt Arce Driveway 12/31/04	 \$	 2,014.05
Interest	\$	56.41
Release of Bond 12/27/05	\$	2,070.46
Balance as of December 31, 2005	\$	-
 Bond Receipt Stinson Heights 12/31/04	 \$	 10,042.96
Interest	\$	286.80
Balance as of December 31, 2005	\$	10,329.76
 Bond Receipt Natalie Drive 12/31/04	 \$	 192,500.00
Interest	\$	362.98
Release of Bond 2/17/05	\$	192862.98
Balance as of December 31, 2005	\$	0
 Bond Receipt Flagstone Properties 2/2/05	 \$	 1,000.00
Interest	\$	26.67
Balance as of December 31, 2005	\$	1,026.67
 Bond Receipt Stich Bounds Markers 2/2/05	 \$	 3,000.00
Interest	\$	75.66
Balance as of December 31, 2005	\$	3,075.66
 Bond Receipt Audet/Burchell 2/25/05	 \$	 650.00
Interest	\$	16.74
Balance as of December 31, 2005	\$	666.74
 Bond Receipt Dunbarton 88 LLC 5/31/05	 \$	 2,500.00
Interest	\$	49.07
Balance as of December 31, 2005	\$	2,549.07
 Bond Receipt Robert Perry Development 9/1/05	 \$	 5,000.00
Interest	\$	60.76
Balance as of December 31, 2005	\$	5,060.76

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## REPORT OF TOWN CLERK - 2005

	2001	2002	2003	2004	2005
Motor Vehicle Permits Issued	\$ 381,620.00	\$ 415,405.50	\$ 446,339.50	\$ 466,540.00	\$ 481,760.50
Municipal Agent Fees	7,109.50	7,425.00	7,720.00	8,057.50	8,257.50
Cert. of Title Application Fees	1,266.00	1,334.00	1,496.00	1,364.00	1,344.00
Dog Licenses:					
Tags issued	4,074.50	3,467.50	3,215.50	3,246.00	2,668.50
Replacement Tag Only	15.50	5.50	7.50	6.00	10.00
Late Payment Fines	220.00	221.00	196.00	162.00	93.00
Civil Forfeitures	650.00				
Dog Violation Fines	25.00	50.00			
Marriage Licenses	405.00	360.00	585.00	450.00	675.00
Vital Record Fees	444.00	236.00	196.00	248.00	276.00
Filing Fees (elections)	18.00	19.00	8.00	10.00	6.00
UCC Filing	473.75	945.00	760.00	765.00	775.00
Pole License Filing	-----	50.00	90.00	90.00	90.00
Wetland Application Filing	60.00	50.00	50.00	50.00	40.00
Returned Check Fines	50.00	150.00	150.00	300.00	250.00
Other				5.00	
REMITTED TO TREASURER	\$ 396,431.25	\$ 429,718.50	\$ 460,813.50	\$ 481,308.50	\$ 496,245.50

The figures in the above reports reflect the business that is processed through the Town Clerk's office.

**New Residents:** Motor Vehicle Change of Address Forms are available at the Town Clerk's Office. Change of address forms should be completed within 10 days of moving date. Bring your most recent registrations for all vehicles if you wish to renew your vehicles by mail when renewal time arrives. If you are entering from another state call the DMV or the Town Clerk's Office regarding documentation required for obtaining a NH Driver License.

**Renewing a vehicle already on file in Dunbarton?** Please bring either your most recent registration or the mail renewal notice you received.

**Registering a new vehicle?** Titles are required for vehicles 15 years and newer. Please bring either the blue copy of your Title Application (issued by your automobile dealer or lending institution), or a properly assigned title if your purchase was a private sale.

**In order to register a newly-purchased vehicle that is over 15 years old,** the DMV requires one of three possible forms in addition to the bill of sale. To save time (and perhaps a wasted trip) please call ahead to find out the additional documents you will need to bring to the Town Clerk's office. A title application or properly executed assignment of title is required for vehicles up to 15 years of age.

**Transferring plates from your old vehicle to a newly purchased one?** DMV requires the original registration for the vehicle you are transferring from. If you cannot provide the original and still wish to transfer, you will complete the Town portion of the transaction, then be directed to a motor vehicle substation to complete the transaction. You will be charged an additional \$10 fee for the DMV to issue a certified copy of the previous vehicles registration.

The Dunbarton Town Clerk is a Municipal Agent for the State of New Hampshire. This is what allows the office to issue stickers (decals) and license plates. As agents, our privileges are limited. We can issue standard license plates for vehicles, trailers, motorcycles, and tractors. We cannot issue plates or stickers for vehicles with a gross weight in excess of 8,000 pounds. New requests for plates not listed above, or for overweight vehicles will be directed to the DMV after the Town portion of the registration is completed.

Town Clerks are not permitted to disclose any information contained on a vehicle registration. This is a result of the Federal Driver Protection Privacy Act. If you need to register a vehicle that does not contain your name as primary owner, you will be required to provide the supporting documents listed above. If you cannot provide these, we cannot register the vehicle. This includes registering vehicles for family members.

Want to know if the vanity plate you're interested in is available? Look under *Initial Plate Search* at the DMV website: [www.nh.gov/safety/dmv](http://www.nh.gov/safety/dmv).

Dog licenses are effective May 1 to April 30 regardless of when the license is issued. All dogs, 4 months old or over must be licensed. Fees are \$6.50 for dogs 4-7 months old (proof of age required), \$6.50 for neutered/spayed dogs (certificate required), \$9.00 for male/female dogs, and \$2.00 for Senior Citizens (first dog only). Provide an up to date rabies certificate when licensing your pet. Clerks are required by law (RSA 466:1-b) to contact owners of unlicensed dogs and inform them of licensing requirements. Late fines and a civil forfeiture of \$ 25 per dog may be issued for non-compliance. A complete copy of the laws regarding responsibilities of dog ownership is available at the office.

In the spring of this year, the Town Clerk's Office entered into an agreement with the State of New Hampshire's Vital Records Administration to adopt the NHVRIN (New Hampshire Vital Records Information Network) system. The State of New Hampshire provided our office with a new computer and printer for this purpose. We can now issue certified copies of Birth Certificates from 1988 until present, Marriage Certificates from 1989 until present, and Death Certificates 1990 until present to eligible parties. Prior to Dunbarton's entering into this agreement, requests could only be honored through the town connected with the event, or through the State of New Hampshire.

E-mail questions or requests for information to the Town Clerk's Office at: [Townclerk@dunbartonnh.org](mailto:Townclerk@dunbartonnh.org).

Respectfully submitted, Linda L. Peters, Dunbarton Town Clerk



## REPORT OF TAX COLLECTOR - 2005

SUMMARY OF TAX ACCOUNTS YEAR ENDING DECEMBER 31, 2005

	<u>2005</u>	<u>2004</u>
<b><u>DEBITS</u></b>		
<b>Uncollected Taxes</b>		
Property Tax		\$ 188,726.45
Current Use Tax Tax		\$ 15,825.74
Yield Tax		\$ 1,621.84
<b>Taxes Committed</b>		
Property Tax	\$ 4,688,870.53	
Current Use Change Tax	\$ 156,703.34	
Yield Tax	\$ 14,566.92	
Excavation Tax	\$ 251.60	
Tax Cost Invoice		\$ 1,298.79
<b>Overpayments</b>		
Property Tax	\$ 6,884.51	\$ 1,621.82
Current Use Change Tax	\$ 6,482.63	
<b>Interest</b>		
All Taxes	\$ 2,391.90	\$ 10,310.29
<b>Penalties, Costs &amp; Fees</b>		
Returned Check Fees		\$ 25.00
<b>TOTAL DEBITS</b>	<b>\$4,876,151.43</b>	<b>\$ 219,429.93</b>

<b><u>CREDITS</u></b>		
<b>Remittances</b>		
Property Tax	\$ 4,443,053.18	\$ 139,113.30
Current Use Change Tax	\$ 143,442.97	\$ 8,165.47
Yield Tax	\$ 13,446.18	\$ 1,119.25
Excavation Tax	\$ 251.60	
Tax Cost Invoice		\$ 477.79
Interest on all Taxes	\$ 2,391.90	\$ 6,166.77
Returned Check Fees		\$ 25.00
Conversion to Lien		\$ 63,684.18
Taxes Deeded to Municipality		\$ 220.20
<b>Abatements Made</b>		
Property Tax	\$ 305.71	\$ 295.97
Current Use Change Tax	\$ 10,340.00	\$ 160.27
Yield Tax		\$ 1.73
<b>Uncollected Taxes</b>		
Property Tax	\$ 252,396.15	
Current Use	\$ 9,403.00	
Yield Tax	\$ 1,120.74	
<b>TOTAL CREDITS</b>	<b>\$ 4,876,151.43</b>	<b>\$ 219,429.93</b>

## REPORT OF TAX COLLECTOR - 2005

## SUMMARY OF TAX LIEN ACCOUNTS YEAR ENDING DECEMBER 31, 2005

	<u>2005</u>	<u>2004</u>	<u>2003</u>
<b>DEBITS</b>			
Unredeemed Liens		\$30,514.30	\$ 9,126.07
Liens Executed During Year	\$ 63,684.18		
Interest & Costs	\$ 2,415.87	\$ 4,510.90	\$ 2,620.58
<b>TOTAL DEBITS</b>	<b>\$66,100.05</b>	<b>\$35,025.20</b>	<b>\$ 11,746.65</b>
<b>CREDITS</b>			
Redemptions	\$ 34,021.89	\$ 24,229.72	\$ 8,619.74
Interest & Costs	\$ 2,018.99	\$ 4,927.88	\$ 2,784.36
Abatements		\$ 72.33	
Liens Deeded to Municipality		\$ 242.58	\$ 342.55
Unredeemed Liens	\$ 30,059.17	\$ 5,552.69	
<b>TOTAL CREDITS</b>	<b>\$ 66,100.05</b>	<b>\$ 35,025.20</b>	<b>\$ 11,746.65</b>

## SUMMARY OF UNREDEEMED TAX LIENS AS OF DECEMBER 31, 2005

## LEVY OF 2004

Town of Dunbarton/Michel Belanger	E5-03-17	\$ 419.34
Jeff & Broncia Crosby	E3-06-09	\$ 1,355.99
Roger Maurice Gagne	D5-01-06	\$ 240.86
Julien & Sandra Leduc	J3-01-02	\$ 1,377.82
Howard & Barbara Palys	I1-03-06	\$ 2,158.68
<b>TOTAL UNREDEEMED 2004</b>		<b>\$ 5,552.69</b>

## LEVY OF 2005

Robert & Rhonda Barnard	J3-01-14	\$ 1,595.17
Town of Dunbarton/Michel Belanger	E5-03-17	\$ 541.66
Stephen K. Brennan	H5-01-01	\$ 179.44
Stephen K. Brennan	H5-02-02	\$ 2,585.99
Jeff & Broncia Crosby	E3-06-09	\$ 1,624.83
Roger Maurice Gagne	D5-01-06	\$ 903.48
Julien & Sandra Leduc	J3-01-02	\$ 1,654.18
Joseph J. Luksza	C6-03-07	\$ 229.26
Joseph J. Luksza	D4-01-01	\$ 3,307.00
Karen M. & Shawn Meehan	J3-02-02	\$ 2,659.98
Karen M. & Shawn Meehan	J3-02-02A	\$ 1,236.39
Karen M. & Shawn Meehan	J3-02-02C	\$ 205.76
Barbara Palys	C4-01-03	\$ 3,258.04
Howard & Barbara Palys	I1-03-06	\$ 3,533.84
Zachary Voydatch	J3-01-08	\$ 1,497.23
Scott R. Wilson	G3-03-06	\$ 5,046.92
<b>TOTAL UNREDEEMED 2005</b>		<b>\$ 30,059.17</b>

## OLD HOME DAY COMMITTEE - FINANCIAL REPORT 2005

Beginning Balance January 1, 2005	\$ 416.88
Interest	\$ 3.43
Contributions and Receipts	<u>\$ 1,004.00</u>
Total Available Funds	\$ 1,424.31
Expenditures	<u>\$ 992.68</u>
Ending Balance December 31, 2005	\$ 431.63

Respectfully Submitted  
Kimberly A. Vaillancourt  
Old Home Day Committee

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## RECREATION COMMISSION - FINANCIAL REPORT 2005

Beginning Balance January 1, 2005	\$ 10,391.56
Adjustment: two 2005 checks reported as 2004 expenditures in error	\$ 2,460.00
Contributions and Receipts	\$ 14,572.22
Interest	\$ 69.08
Total Available Funds	\$ 27,492.86
Expenditures	\$ (14,565.71)
Ending Balance December 31, 2005	\$ 12,927.15
*Basketball Program	\$ (3,914.00)
*Softball Program	\$ (4,426.04)
*Trophy Case	\$ (837.22)
Funds Available	\$ 3,749.89

Respectfully Submitted  
Karen F. Lessard, Treasurer  
Recreation Commission

REPORT OF THE TRUST FUNDS OF THE TOWN OF DUNBARTON, NH  
FOR THE YEAR ENDING DECEMBER 31, 2005

Name of Trust Fund	Purpose of Trust Fund	How Invested	PRINCIPAL				INCOME				GRAND TOTAL	
			Balance Beginning of Year	New Funds Created	Cash Gains or Losses	Balance End of Year	Balance Beginning of Year	Income During Year	Expended During Year	Balance End of Year	Principal & Income	End of Year
Common Trust Funds	Perpetual Care	NH-PDIP	21,541.10			21,541.10	7,435.16	827.70	0.00	8,262.86	29,803.96	
Cemetery Fund	Maintenance Care	NH-PDIP	12,150.00			12,150.00	118.33	348.25	118.33	348.25	12,498.25	
Sargeant/Pages Corner	Maintenance Care	NH-PDIP	0.00	1,000.00		1,000.00	0.00	18.11	0.00	18.11	1,018.11	
Winslow Town Forest Fund	Town Forest Maint.	NH-PDIP	11,000.00			11,000.00	108.68	315.27	108.68	315.27	11,315.27	
Land Purchase Cap. Reserve	Land Purchase	NH-PDIP	30,000.00			30,000.00	7,559.05	1,072.90	0.00	8,631.95	38,631.95	
Building Repair Fund	Building Repair	NH-PDIP	5,013.72			5,013.72	1,545.24	187.41	0.00	1,732.65	6,746.37	
Revaluation Cap. Reserve	Property Revaluation	NH-PDIP	72,428.49			72,428.49	891.15	848.21	891.15	848.21	6,264.85	
Salt Shed Cap. Reserve	Salt Shed Construction	NH-PDIP	50,000.00	25,000.00		75,000.00	478.67	1,774.57	478.67	1,774.57	27,182.31	
Silberberg School Fund	Elementary School	NH-PDIP	2,000.00			2,000.00	20.03	57.32	20.53	56.82	2,056.82	
Dunbarton School Cap. Reserve (note 1)	School Facility	NH-PDIP	107,554.93			107,554.93	732.81	1,655.71	732.81	1,655.71	56,830.23	
Special Education Fund (note 2)	Special Education	NH-PDIP	50,000.00			50,000.00	2,894.35	1,511.05	0.00	4,405.40	54,405.40	
<b>TOTALS</b>			361,688.24	26,000.00	0.00	387,688.24	21,783.57	8,616.50	2,350.27	28,049.80	246,733.52	

Respectfully Submitted,

Steven Mullen, Chairman  
William Jenkins, Secretary  
Ronald Socum, Treasurer

Note 1

Per the warrant articles voted in March 2005, an additional \$20,000 was allocated to this fund. However, those funds were not received until 12/29/2005 and were not posted until Jan 2006. So that amount will be reflected in next years report.

Note 2

Per the warrant articles voted in March 2005, an additional \$5,000 was allocated to this fund. However, those funds were not received until 12/29/2005 and were not posted until Jan 2006. So that amount will be reflected in next years report.



## DUNBARTON TRANSFER STATION REPORT – 2005

A big thank you goes out to all the Dunbarton residents. Because of you, the residents, the Town of Dunbarton is the number two town in recycling within the Concord Regional Solid Waste-Resource Recovery Cooperative. Congratulations...now if each household were to recycle a few more boxes and a few more milk jugs then the possibility exists to be the number one town. A little effort makes a large difference when it comes to recycling. Please stop by the Transfer Station or Town Office to get a list of all the materials the town recycles.

The Transfer Station is now participating in the Cartridge for Kids program. Please keep dropping off those old ink cartridges, toners, cell phones, and ink jets. The Dunbarton Elementary School has received close to \$100 this past year because of your recycling efforts. Keep up the great work.

This spring we will be offering the blue recycling bins through NH the Beautiful. Keep your eyes out for more information to follow.

Our new schedule seems to be working out very well. Many residents have taken advantage of the Transfer Station being open a third day. For those of you who have forgotten the Transfer Station hours, they are as follows: Tuesday 10am-4pm; Wednesday 4pm-8pm; and Saturday 8am-4pm.

Again I would like to thank those residents who help out when called upon. One of the advantages to living in a small town is knowing that when help is needed it is always there.

As always, the staff at the Transfer Station thanks the Dunbarton residents for their recycling efforts. With the rising costs of waste disposal we are always looking for alternative avenues for disposing of trash...recycling is just one of those ways.

Respectfully Submitted,

Patrick "Woody" Bowne  
Transfer Station Supervisor

## REPORT OF THE BUILDING DEPARTMENT – 2005

The year 2005 saw the issuance of one-hundred-twenty-four (124) permits for all forms of construction projects.

Of this total, twenty-four (24) were for new single-family homes. This is a slight reduction below last year's count of 28, and is below our 10-year average, which is also 28 homes per year. (In 1997 we saw a peak of 37 new home permits, and in 2001 we saw a ten-year low of 18 permits.) The housing stock in Dunbarton is just above 1,000 dwelling units.

Permits for all "other" construction, such as garages, decks, additions and the like, continue a current 5-year trend of over 100 such permits a year. The bulk of the Department's time is spent in the administration of these smaller-scope projects, which constitute 80% of the overall permits issued. We also review all proposed septic plans and water well waiver requests prior to being forwarded to NHDES or the Registry.

### BUILDING PERMITS FOR 2005

Single Family Homes	24	Masonry/ Chimney	3
Detached Residential Construction (Garage, Barn, Shed, etc.)	16	Pool	2
Addition: Garage	7	Demolition and Removal	4
Addition: Dwelling Space	8	Permit Renewal	7
Electrical, Mechanical, Plumbing	15	Home Business Occupation	3
Sunroom, Porch, Deck	22	Commercial: Cell Tower	1
Remodeling, Major Renovation	8	Municipal: Salt Shed; Town Hall renovation	2
		Misc./ Other	2

**TOTAL PERMITS: 124**

At a total of 124 base permits, plus other associated permit and plan review, the year 2005 saw a slight reduction in the number of permits administered by the Department. Yet this still resulted in the plan review and inspection of over \$8 million in new construction for the Town of Dunbarton.

At the direction of the Selectmen, the Building Department continues to interface with other key departments on a regular basis, particularly the Planning Board, and Zoning Board of Adjustment and now the Tax Assessing Dept. In 2005 we attended over 50 evening Board sessions and various meetings.

2005 also saw a continued increase in regulatory and enforcement action. We are appreciative of the vast majority of citizens who abide by the rules and regulations of our community in helping to make this an outstanding place to live.

2005 has been an interestingly hectic but somehow productive and efficient year. Since 2003 the workload has increased to cover not only the Building Department, but also the Planning Board, Zoning Board, and now the Assessing Board. We coordinate and perform their respective administrative needs as may be required. Over the past year, the day-to-day office work of the Department has been coordinated and performed almost single-handedly by Line Comeau, the Department's Administrative Assistant. Essentially, there have only been two of us through the bulk of 2005, but Ms. Comeau's "let's-get-it-done" attitude has taken the fray out of some pretty long days. Thankfully, at the end of 2005 we welcomed a new face, Kyle Parker, our new Assistant Building Inspector. Kyle comes to us with an Associates Degree in Humanities, and a long history of hands-on technical experience in the building trades. In 2006, Kyle is scheduled to handle the lion's share of the Building Department workload performing permit writing, plan review, code compliance, and field inspections.

We wish to thank the Fire Department, the Police Department, and the Road Department for their co-inspections and assistance over the past years.

Thanks go to the Town Hall staff that assists when we need help, answering people's questions when we're not available, and know where to find us when it's urgent.

Thanks also to the Planning Board, Zoning Board of Adjustment, and Conservation Commission for coordinating approvals, sending along information, and assisting with compliance and enforcement requests. And a special thanks to Alison Vallieres, Secretary to both the Planning Board and Zoning Board, for diligently working with us from deadline-to-deadline.

Building permits are required for the following: residential single and multi-family homes; garage; shed; porch; deck; remodeling and major renovations; fireplace and chimneys; major electrical and service entrance; major plumbing, mechanical, and oil/gas burner; temporary trailer or building; commercial, industrial, and institutional uses; agricultural: greenhouse, stable, barn; home occupation business; demolition and removal.

Building permits are not generally required for construction that replaces or maintains existing materials and work, with that which is functionally equivalent and of comparable value, and is in the same position and location of the work to be replaced or maintained. Typically, this applies to such work as house painting, re-siding and re-roofing, and other ordinary repair, replacement, or maintenance functions. This exception does not apply to major remodeling, major structural, renovations, additions to existing buildings, or trade work that requires inspections – all of which require a duly issued permit. If in doubt, please call.

Office hours of the Dunbarton Building Department are: Monday thru Friday from 8 pm. to 4 pm.; other office hours by appointment; all inspections are scheduled by appointment (24 hour notice). The Building Department telephone number is 774-3547 x 106.

Please stop by or call if you have any problems or concerns. We are always happy to get involved with your technical questions.

Respectfully submitted,

Kenneth L. Swayze,  
Administrator

Kyle Parker,  
Assistant Building Inspector

Line Comeau,  
Administrative Assistant



## CONCORD REGIONAL VISITING NURSE ASSOCIATION - 2005

The Concord Regional Visiting Nurse Association (CRVNA) continues to offer comprehensive health services to the residents of Dunbarton. The following is a description of these services:

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting. Patients who receive services range from children who have a complex medical condition to frail elders who require supportive assistance to stay in their own homes.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

CRVNA's Hospice House provides residential care to terminally ill patients who have no primary caregiver or need a supported residential setting. Often times patients are transferred into the Hospice House when a caregiver is exhausted and unable to care for them at home any longer. To date, this house has provided a home to approximately 700 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, supportive services to school districts parent education and support, health education and nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Over the past two years Senior Health Clinics have expanded to reach out to seniors who may require a monthly check by a nurse of their blood sugar, blood pressure, and/or diabetes management. The expansion of these services was in response to the decrease in Medicare services to seniors.

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Dunbarton may request service: patient, doctor, health facility, pastor, friend or neighbor. The nurse who completes an assessment will coordinate with the patient's physician a plan of care to meet the patient's specific needs. If the patient does not have a physician the nurse will assist the patient to identify one and schedule a visit. The agency has developed a program with the NH-Dartmouth Family Practice Residency Program to coordinate a house call visit by a resident to a frail elder's home who is unable to leave his/her home.

A call to Concord Regional Visiting Nurse Association (1-800-924-8620) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call twenty-four hours a day. The On-Call Nurse can be reached by calling 1-800-924-8620.



Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. The community health services are provided to residents often times free of charge. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 2004 through September 30, 2005:

	<u>No. of Clients</u>	<u>Visits</u>
Home Care/Hospice	42	1,098
Community Health Services		
-Parent Friend	1	8
-Immunizations	1	1
-Senior Health	1	1
-Baby's Homecoming	7	7
Community Health Total	<u>10</u>	<u>17</u>
Total Clients and Visits	52	1,115
5 Adult Bereavement Support Groups		
2 Hospice Volunteer Training Groups		

## EMERGENCY MANAGEMENT REPORT – 2005

The flooding this past fall that caused wide spread property destruction and loss of life in areas of our state spared our community any major damage. Natural disasters such as these are why it is so important that every community has a written emergency plan and keeps it updated so if an event happens first responders and town officials will be prepared. The magnitude of this disaster was bigger than any local, state and federal agencies had ever experienced and many procedures and operations were used for first time. Many lessons were learned from this natural disaster that will help us and others plan in the future.

Dunbarton's Natural Hazard Mitigation Plan was completed this past year and was adopted by the Board of Selectmen and is now in place. This year we must update our town Emergency Response Plan as mandated by the federal government so our community would be able to receive federal and state aid in the event of an emergency.

I would like to thank all department heads and employees, committee members and citizens who assisted me this past year.

Respectfully submitted,

Jonathan Wiggin  
Emergency Management Director

## DUNBARTON PUBLIC LIBRARY – 2005

The year 2005 was a busy one for the library. The staff, trustees, guests and volunteers worked together to plan for the future and provide quality services of all kinds to Dunbarton.

With an eye to the future, and to the library's long range plan, the director formulated figures and outlines for submission to the newly created Capital Improvement Committee. New library shelves have also helped the staff use our current space to its best advantage.

We thank our many valuable volunteers. Michael Malloy loaned the library a historically significant and valuable portrait of General John Stark. On a hot summer day, Fred Mullen shared his knotting prowess with children, then later provided summer reading picnickers with a first-class campfire. Some lucky storytimers were thrilled to hold Lori Davis' rabbits and hedgehogs, and Alain and Phyllis Biron donated some rare time to solve our capricious lighting problems. The McGwires donated a badly needed rug for the storytime space, and David Corcoran helped with an emergency snow shoveling on December 23. We also appreciate the many print, DVD and audiotape donations we have received throughout the year. Thank you, all.

The library continued to offer a wide variety of programs throughout 2005. The staff sponsored 67 programs, in addition to the summer reading program. Over 1,600 adults, teens and children attended story times for ages 2-7, a Harry Potter magic show, author visits, a Judy Pancoast outdoor concert, a puppet show, glass blowing workshop and four different book discussion groups. In the spring we co-hosted a lively discussion series with the Congregational Church, which was led by Rev. Cynthia Bagley and Tracey Strombom. We were visited by a theater coach who helped homeschoolers write a play based on the children's book The Duchess Bakes a Cake. Exciting curriculum spin-offs and a very enjoyable play resulted from weeks of activities. The staff continued to provide services to the elementary school by visiting and hosting classes and holding a book discussion group during recess. The library has been a meeting place for cub scouts this year, and we have hosted a new knitting group and father-son book discussion. The library remained open on Halloween evening to host 250 trick-or-treaters! In December, we again teamed up with the Congregational Church and co-hosted a fabulous concert by the Concord Coachmen Barbershop chorus. We certainly won't forget Righteous Revenge, a murder mystery performed by nine talented Dunbarton thespians, aided by Chief Jeff Nelson, and solved by some confused and curious teens. It was a busy year!

Finally, the staff has continued to broaden the collection by adding new print and audio-visual items, and is pleased to announce our new DSL internet service. This recent installation is an exciting addition to the library! You can reach us at [dunlib@gsinet.net](mailto:dunlib@gsinet.net), or view our web page at [dunbartonlibrary.org](http://dunbartonlibrary.org).

In conclusion, the staff and trustees would like to thank all our library supporters, as we continue to provide a lively and vital service to our community.

Respectfully submitted,  
Andrea Douglas

**DUNBARTON PUBLIC LIBRARY**  
**FINANCIAL REPORT 2005**

RECEIPTS

Town Appropriation	\$ 70,690.00
Fines	1,214.14
Book Sales	71.30
Donations	211.24
Equipment Income	133.35
Grant Income	260.00
Interest Income	297.43
Programs	165.00
Miscellaneous	<u>37.00</u>

\$73,079.46

DISBURSEMENTS

Payroll	\$ 48,767.97
Books, Periodicals, Aud/Vid	12,472.13
Bldg. Improv. & Mainten.	1,743.45
Computer & Software	855.10
Internet	201.00
Telephone	1,232.53
Programs	1,779.78
Museum Pass Program	0.00
Library & Office Supplies	1,511.84
Professional Fees	465.00
Area Cooperative Fees	250.00
Furniture & Equipment	2,101.97
Miscellaneous	<u>1,039.80</u>

\*PTO, Katrina, Consult.

\$72,420.57

Receipts less Disbursements	\$658.89
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<u>BANK BALANCES</u>	<u>DECEMBER 31, 2005</u>
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Citizens Bank	
Operating Account	\$9,206.32
Providian National Bank	
Certificate of Deposit	\$66,766.91
Vanguard Treasury	
Money Market Fund	\$13,066.44

TOTAL	<u>\$89,039.67</u>
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# DUNBARTON PUBLIC LIBRARY 2005

Registered Patrons	728			
Total Holdings January 2005				13,438
Acquisitions				
	Gifts-Books	173		
	Gifts-Periodicals	60		
	Gifts-Aud/Video	78		
	Gifts-Puzzles	0		
	Purchases-Books	426		
	Pur.Periodicals	468		
	Pur.Aud/Video	47		
	Rentals-Books	100		
	Rentals-Audio	46		
	Total Acquisitions		1,398	
Deletions				
	Discarded	815		
	Returned Rentals	156		
	Lost	11		
	Total Deletions		982	
Total Holdings December 2005				13,854
Circulation				
	Adult fiction	2,303		
	Adult non-fiction	1280		
	Periodicals	620		
	Children	5,908		
	Easy (2989)			
	Juvenile (2392)			
	Young Adult (527)			
	Video & DVD	1,731		
	Audio	476		
	Puzzles	60		
	Interlibrary loan	355		
	Total circulation	12,733		
Interlibrary loan				
Requests to borrow from us	Received 372	Filled 313	Unfilled 59	
Requests to lend to us	Request 362	Filled 340	Unfilled 22	
Program Attendance	# Programs	Attendance		
	4 family programs	69 adults	3 YA	90 children
	19 adult programs	176 adults	3 YA	19 children
	7 young adult	9 adults	55 YA	
	37 children's	129 adults	11 YA	428 children
	78 storytime sessions	241 adults	28 infants	356 children
Total Attendance	1,617			

Submitted by Andrea Douglas, Director

## DUNBARTON CEMETERY TRUSTEES – 2005

The Cemetery Trustees continued to meet on the First Tuesday of every month. In 2005, work continued on the Center Cemetery in regards to expansion into our remaining area. Plans for the extension have been refined more, however, with the fluctuation with fuel prices we decided to hold off till a firm cost could be ascertained, with the hopes the project will begin in 2006.

Fence painting was the main focus in the beginning of 2005. We would like to extend our sincere thanks to Tyler Clites, an Eagle Scout; he asked that we allow him to paint the Center Cemetery fence as his Eagle Scout Project, in which we agreed to. His organizing and leadership with the crew he assembled did a super job, and has extended the life of the fence. Thank you Tyler, and all who helped him. Geoffrey Johnson was again hired to continue with the painting on the Pages Corner fence during summer months, and the Cemetery trustees were extremely happy with his work.

The Cemetery Trustees walked the cemeteries and have noted some items that will need to be addressed; this should give us a good start to the new season once the cemeteries are open in 2006. We took care of a number of informational requests, clarifications, and administrative needs from the public and families with a direct interest in the cemeteries. Research is being done to see what is the best way to modernize the office; this will allow better customer service and accuracy of the records.

The Trustees were approached regarding the horse drawn Hearse, discussion was held concerning a permanent home for the Hearse when it is completed. No decisions have yet been made. We are keeping an open mind in hope a solution can be found.

Respectfully submitted,

Terry R. Jelley, Chairman  
Richard Schaeffer  
Brian L. Pike

## KUNCANOWET TOWN FOREST AND CONSERVATION AREA REPORT – 2005

This fall two plaques were commissioned and mounted, one on Gorham Pond Road and the second at the entrance to the Mill Pond and Hobblebush Trails, honoring the land donors in 1989, making the Kuncanowet Town Forest and Conservation Area possible.

On October 22, 2005, a dedication ceremony for members of each of the donors' families and general public was held with a reception after at Vera Fogg's home.

The KTFCA Committee would like to thank Donna Dunn, Andy Dunn, Jeff Crosby, Alan Sheldon, Lee Mullen, J & J Landscaping, Les Hammond and Vera Fogg for their donations of money, time and equipment to make the plaques and dedication possible.

A small walking bridge has been constructed on the Mill House trail. The bridge spans a consistently wet swale.

Our condolences for the great loss to the family of J. Willcox Brown, (a former chairman, an honorary lifetime member of KTFCA and land donor).

On September 2, 2005, two girls, ages 13 and 19 became lost near the gum tree. Members of the Dunbarton Fire and Police Departments, Goffstown, Police and their dog, a Fish & Game officer and Gorham Pond residents joined in the search. The two girls were found safe around 10 P.M.

The committee would like to thank Gorham Pond residents Bruce Merrill, Mark Merrill, Dave De Angelis, Lana Le Pine, Patrick Stringer and Jon Reckard from Barnard Hill Rd., Fred Mullen and Ron Jarvis from KTFCA for brushing back and clearing approximately seven miles of trails on September 10<sup>th</sup>.

In September, members of the committee met with Steve Walker from the Conservation Land Stewardship Program (CLS) (of the Office of State Planning) and walked over six miles of the Kuncanowet trail system. Steve was impressed with the land and trails. He complimented the town on the outstanding job it does with its protected lands.

A written report has to be sent to the State every year on the status of the Kuncanowet area.

The members of the committee would like to again thank the aforementioned people and departments and the general public for its assistance.

Respectfully submitted,

Fred Mullen, Chairman  
Edward White, Vice Chairman  
Darlene Jarvis, Secretary  
Ronald Jarvis, Trailmaster  
Brett St. Clair  
Charles Graybill  
John Swindlehurst  
Irene Thalheimer  
Margaret Watkins



**The Original donors of land to the Kuncanowet Town Forest and Conservation Area, and their descendents, stand by the new granite monument honoring their efforts to set aside a natural field habitat for future generations. Their donations were noted during a dedication ceremony October 22, 2005.**

**Over the past seventeen years, more than 1000 acres have been protected by Donatins from Dunbarton residents eager to preserve the town's natural beauty. Now granite and bronze markers were placed to celebrate the Kuncanowet Town of Dunbarton Forest and Conservation Area. Original donors pictured from left are**

**Natale Brown (fourth), Vera Fogg (sixth) and Marilyn Greenhalge (eighth).**

**Also pictured are members of their families along with members of the John Gravas family. The bronze marker reads as follows:**

**THE KUNCANOWET TOWN  
FOREST AND CONSERVATION AREA  
Was established in 1989 thanks to the generosity of:**

**J. Willcox & Natale L. Brown  
Forrest F. & Vera L. Fogg  
John C. & Marguerite M. Gravas  
Frederic T. & Marilyn H. Greenhalge  
Karl G. Upton  
Family of James M. Whitney**

**Dedicated 2005 by Grateful Residents**





## Dunbarton Town Forest Committee – 2005

YOUR Town Forest is growing. The small tract we had improvement work done on is showing the growth gain. The tops are filling in the voids and making the choice trees stronger. The wet weather this year has been a great asset also. A forester from the Society for the Protection of New Hampshire Forest reviewed the work and indicated it was a quality job. Many people have inquired as to who the forester was who did the marking and handled the sales. John Conde of Bean Hill Forest Services handled the whole project.

Our next project will be to improve the Kimball Pond area forest. This will be more for improvement with a much smaller harvest. This lot was pretty well cut off before the town took title to it. A portion of this tract had work done about twenty five years ago. A few years later the gypsy moths created a major problem. Work on this tract will be completed in stages depending on the timber growth and the markets. Everyone is more than welcome to review our progress, however, when they are working please stay clear.

Another project has started and this is to close our sand pit at the Stark Pond area. This is going to cost some money and take some time. We will start with a complete survey and then work with engineers and also some animal specialists. They think it may be wise to leave some areas open for birds like killdeer who are loosing their habitat.

Again everyone is welcome to the town forest. Please cherish it and don't trash it.

Respectfully submitted,

John R. Swindlehurst, II, Chairman  
Fred Mullen, Treasurer  
Ron Jarvis, Secretary  
Edward White, Vice Chair  
Jeff Crosby

**DUNBARTON TOWN FOREST FINANCIAL REPORT – 2005**

<b>Balance:</b>	<b>January 1, 2005</b>	<b>\$122,747.70</b>
<b>Receipts: 2005</b>		
Interest on passbook Citizens Bank	<b>\$2,461.81</b>	
Interest on Trust Fund Winslow Town Forest for 2004	<b><u>\$108.68</u></b>	
<b>Total Receipts:</b>	<b>\$2,570.49</b>	
<b>Balance plus receipts:</b>		<b>\$125,318.19</b>
<b>Payments: 2005</b>		
Dunbarton Fuel Service Inc. (Pump piping for Fire Dept. Forestry Truck)	<b><u>\$552.36</u></b>	
<b>Total Payments:</b>		<b>\$552.36</b>
<b>Balance plus Receipts less Payments:</b>		
As of January 1, 2006		<b><u>\$124,765.83</u></b>

Respectfully submitted,

Fred J. Mullen, Treasurer  
Dunbarton Town Forest

## **DUNBARTON HIGHWAY DEPARTMENT – 2005**

The highway department was able to complete several projects this past year, some large, some small.

Gorham Pond Road was top coated with asphalt, from the Goffstown line to the intersection of Rt. 13, a distance of 2.3 miles. Gravel shoulders were also added, center line stripes will be done as soon as weather permits this year.

Tenney Hill Road's remaining culverts were changed, as well as drainage ditches constructed, and crushed gravel was placed and graded.

We also did drainage work to Guinea, Grapevine and Robert Rogers Roads. Many other routine maintenance projects were performed throughout town.

The salt and sand storage shed was erected. This was a result of putting monies aside for three years to fund construction costs. Our new building will allow for the stockpiling of salt-sand mix for winter maintenance.

The highway department would like to thank all of the sub-contractors and other departments, for their cooperation and assistance during the past year.

Cordially,

Jeff A. Crosby  
Road Agent



## DUNBARTON ZONING BOARD OF ADJUSTMENT – 2005

The Zoning Board of Adjustment is scheduled to meet on the second Monday of each month and met as business required during 2005. The following cases were heard:

### SPECIAL EXCEPTION:

**GUY AND DAWN DOUCET (E5-03-16)** - Granted a Request for a Special Exception to allow them to operate a log yard sorting operation at their property located on 14 Jacqueline Drive in the Low Density District in Dunbarton, NH subject to certain conditions.

### VARIANCES:

**JONATHAN AND HOLLY RILEY (K1-5-1)** – Granted a Request for a Variance to Article 4, Section D. 1. A & E to allow them to raise the existing structure to put a full foundation with partial walkout at their property located on 7 Gary Road at Gorham Pond in the Low Density District in Dunbarton, NH subject to certain conditions.

**DUNBARTON 88, LLC (SUMMERHILL CONDOMINIUMS) (B3-2-1, B4-1-11, A4-1-15, A3-1-4) (COUNTRYSIDE GOLF COURSE)** – Granted a Request for two Variances to Article 6, Section F. (2)(b) and F. (2)(d) to allow them to establish a community septic system which is serviced by a septic tank that shall serve more than two (2) units and which has an extra construction leaching capacity of less than fifty percent of the design size required by the New Hampshire Water Supply and Pollution Control Division, but will still require approval from the Division at property located off Route 13 in the Low Density District in Dunbarton, NH subject to the condition that if the State does not grant this system that the Variance will Cease and Desist at that time.

From 2004 - US CELLULAR (RICHARD AND NICOLETTE HECKER) (C3-5-7) – REHEARING – Denied a Request for a Variance to Article 4., Section B. to allow them to construct and operate a 180 foot free standing tower with 12 panel antenna and a 12' x 20' ground equipment building at their property on 12 Powell Lane in the Low Density District in Dunbarton, NH

2005 - The Dunbarton Zoning Board approved a 110 foot Cell Tower but U. S. Cellular appealed the Case in 2004 to Federal Court for a higher tower. It was heard by the Court during 2005 and the Federal Court gave U. S. Cellular the right to construct a 150 foot Cell Tower with certain conditions.

**THOMAS AND ELAINE OUELETTE (E5-01-013)** - Granted a Request for a Variance to Article 4, Section B. of the Dunbarton Zoning Ordinance to allow him to construct a garage with a room above no closer than 36.7 feet to his property line on the westerly side of his property located at 173 Robert Rogers Road in the Low Density District in Dunbarton, NH subject to certain conditions.

**DAVID AND DARCEY SCHROEDER (Schroeder Family Revocable Trust) (F5-01-03)** – Granted a Request for a Variance to Article 4., Section F. to allow him to apply to the Dunbarton Planning Board to subdivide the current lot (F5-01-03) into two parcels at property located on Robert Rogers Road in the Low Density District in Dunbarton, NH (One of the parcels would have less than 75 feet of frontage on a Class V Town maintained road) subject to certain conditions.

**MICHAEL FORTIER (K1-7-5)** – Granted a Request for a Variance to Article 4., Section B. of the Dunbarton Zoning Ordinance to allow him to add a 16' x 30' second floor to an existing two bedroom home with a 6' x 16' balcony and to reconstruct existing garage roof to replace 6/12 roof truss with 12/12 roof truss within the same foot print at his property located on 15 Karen Road at Gorham Pond in the Low Density District in Dunbarton, NH subject to certain conditions.

**MICHAEL FORTIER (K1-7-5)** – Granted a Request for a Variance to Article 5., Section F. (Wetlands Conservation District) to allow him to add a 16' x 30' second floor to an existing two bedroom home with a 6' x 16' balcony closer than the required 125 foot setback from the Wetlands Conservation District and to reconstruct existing garage roof to replace 6/12 roof truss with 12/12 roof truss within the same footprint at his property located on 15 Karen Road at Gorham Pond in the Low Density District in Dunbarton, NH.

DAVID PELLENZ (H2-2-2) – Granted a Request for a Variance to Article 4., Section B. to allow him to construct a wheelchair ramp and small deck closer than the required setback from the boundary line at his property located on 54 Ray Road in the Low Density District in Dunbarton, NH.

LINDA MIKOL (K1-04-1) – Granted a Request for a Variance to Article 4., Section D. d and e. to allow for the construct of a steeper pitched roof, built in accordance with all current codes and requirements, which will result in an increase in overall height and volume of the existing non-conforming structure at her property located at 2 Stephanie Road in the Low Density District in Dunbarton subject to conditions.

#### EQUITABLE WAIVERS:

RONALD RUGGIERO (F3-1-14) – Granted an Equitable Waiver to Article 4., Section B. of the Dunbarton Zoning Ordinance to allow him to continue the use of an existing well within he required 75 foot setback and garage within the required 40 foot setback at his property located on 22 Barnard Hill Road in the Medium Density District in Dunbarton, NH subject to certain conditions.

#### ADMINISTRATIVE APPEAL

FROM 2004 - KAREN AND STEVE ELSASSER AND DAN LABONVILLE (REPRESENTED BY ATTORNEY SCOTT HOGAN) – Denied an Administrative Appeal regarding the Dunbarton Planning Board April 21, 2004 Conditional Subdivision Approval for Robert and Dorothy Perry (REDML Development, LLC (D6-03-11) and D6-03-15) to construct a five building 19 unit Senior Housing Project on Morse Road on approximately 57 acres in the Low Density District in Dunbarton, NH. (The Robert and Dorothy Perry (REDML Development, LLC) Planning Board Approval for a five building 19 unit Senior Housing Project was appealed to Superior Court in 2004 by Karen and Steve Elsasser and Dan Labonville ).

2005 - The Town of Dunbarton was successful in defending the Subdivision Approval for Robert and Dorothy Perry (REDML Development, LLC to allow construction of a five building 19 unit Senior Housing Project on Morse Road.

In addition, the Dunbarton Zoning Board of Adjustment spent considerable time in working on proposed zoning amendments for 2005.

In considering an appeal, the Board must act on the evidence before it and make its decision. In making its decision, the Board often stipulates certain restrictions, which the appellant must adhere to.

In any case involving a conflict of interest with a Board member, the Alternate member sits with the Board of Adjustment. The member with the conflict of interest is excluded from all deliberations and the vote on the decision. The Board of Adjustment must act within the limits set by the Dunbarton Zoning Ordinance and enforcement of its decisions rests with the Selectmen.

Respectfully submitted,

John Trottier, Chairman  
John Herlihy, Vice Chairman  
Alison R. Vallieres, Secretary  
David Nault  
Ron Slocum  
Leo Martel, Alternate  
Dan DalPra, Alternate  
Wayne Bracy, Alternate

## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION - 2005

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Dunbarton is a member in good standing of the Commission.

The Commission's mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; access to Census information and other data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, geographic information systems (GIS) mapping, build-out analysis preparation, and other land use and transportation planning-related assistance.

In 2005, CNHRPC staff:

- Developed Capital Improvement Program with Town officials and staff, assisted in adoption of CIP.
- Completed Master Plan, including mapping, attended Planning Board adoption Public Hearings.
- Assisted in the drafting of proposed zoning changes.
- Assisted the town with subdivision review questions.
- Assisted the town in the review of a major subdivision application.
- Coordinated development of CTAP (Community Technical Assistance Program) for I-93 Salem to Manchester improvements in CNHRPC region, assisted Town in evaluating impacts.
- Wrote request for proposals for updating the Town's site plan review regulations.
- Prepared for and attended the public information meeting on Hazard Mitigation Plan, revised, resubmitted, and received conditional approval of plan. Arranged public hearing, produced documents for the hearing, and printed out final sets of maps; Staff finalized, copied, and submitted the Plan to NH BEM for preliminary FEMA approval.
- Provided information to Planning Board about frontage requirements.
- Collected traffic count data for the Town.

In addition to the local services described above, in 2005 the Central New Hampshire Regional Planning Commission:

- Provided general local planning assistance to member municipalities and responded to inquiries regarding zoning ordinance, subdivision regulation, and site plan review regulation revisions.

- Coordinated sub-regional workshops related to Planning Board process and general land use/transportation planning issues.
- Coordinated three meetings of the CNHRPC Regional Resource Conservation Committee (R2C2). The R2C2 seeks to bring representatives of each of the region's communities together to work on conservation issues that affect the overall region.
- Conducted approximately 165 traffic counts throughout the region.
- Finalized the update of the FY 2007-2016 Regional Transportation Improvement Program (TIP) and participated in the development of the Statewide 10 Year Transportation Improvement Plan.
- Continued the development of the natural resources and transportation chapter of the Regional Plan.
- Organized and hosted three meetings of the CNHRPC Transportation Advisory Committee (TAC).
- Continued to maintain and improve the regional transportation model. The transportation model is an integral component of the I-93 Bow to Concord Transportation Planning Study and other local and regional transportation planning projects.
- Provided assistance to municipalities, groups and interested individuals regarding the Transportation Enhancements (TE) and Congestion Mitigation and Air Quality (CMAQ) programs.
- Developed a Class 6 roads fact sheet and provided guidance related to Class 6 road issues to interested communities.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC) and assisted in the initiation of the UMRLAC Management Plan update.

For additional information, please contact the CNHRPC staff, your representatives to the Commission Larry Cook and Ken Swayze, or visit us on the internet at [www.cnhrpc.org](http://www.cnhrpc.org).



## BOARD OF ASSESSORS – 2005

The Board of Assessors meets on the third Tuesday of each month at 7:00 pm at the Dunbarton Town Office Building. All meetings are open to the public, however, it is recommended that appointments be made in advance. Anyone wishing to meet with the Board by appointment should call the Dunbarton Town Office during normal working hours or leave a message on extension 105 after hours.

Throughout the year, the Board met with a number of property owners to review property assessments as well as timber tax, current use and gravel tax issues. There are a few appeals this year and we hope that most will be resolved within the office.

Dunbarton's net assessed valuation was \$ 309,071,706 with the utilities accounting for \$19,051,200.

Anyone who might be eligible for a veteran's credit must file an application with the assessors. A copy of DD 214 must accompany each application. To be eligible, one must have served in a foreign war or conflict between the dates specified under RSA 72:28 and be a resident of Dunbarton for at least one year. A \$100.00 credit is applied to one's tax bill annually if the application is accepted. If a veteran is totally disabled a \$1400.00 credit is available. Also at this time the Board would like to say "Thank You" to our service men and women.

Anyone over the age of 65 may apply for elderly exemption. The guidelines for eligibility are as follows:

- Must be a resident of Dunbarton for at least 12 months
- Income, if single \$20,000, married \$30,000 (does not include residence)
- Assets not to exceed \$50,000 (does not include residence)

Exemptions are as follows: \*

- 65 – 74 years of age \$45,000
- 75 – 79 years of age \$50,000
- 80 years or older \$100,000

\*Residential property assessment is reduced by this amount

Applications are available at the Town Office.

Also, at this time, we would like to inform the town residents that the town will be voting this year on the ballot to increase the exemptions to bring them in line with the new values put on properties as a result of the revaluation of the town. We hope for town wide support as the last update was at the 1997 Town Meeting.

Anyone wishing to appeal his or her property taxes must make application before March 1 following the final tax bill. Hearings on all appeals received will take place before the Board of Assessors. If the applicants are not completely satisfied at the hearings, they have the option to appeal to the State BTLA no sooner than July 1<sup>st</sup> and no later than September 1<sup>st</sup>.

The town has finished its revaluation of all land and buildings. The Board is very satisfied with the service of the appraisal company, Vision Appraisal Technology, and looks forward to working with them again in the future.

The Board would like to thank Bud Noyes for his hard work during the revaluation dealing with homesite properties in current use.

A special note of thanks from the Chairman to Janice Van de Bogart our recording secretary and monthly meeting organizer. Also, thank you to Janet Plamondon, also an assistant to the Board and to Line Comeau for her help in coordinating with the Building Department.

I cannot say enough for the help that the Board received from John Swindlehurst and Bryan Clarke this past year. On top of the Board's normal duties there was a town wide revaluation that took an enormous amount of personal time of each Board member. Without John and Bryan's total involvements the Town would not have received a 100% completion rating from the State relative to its mandated reval procedures. This chairman could not have better board members to work with. Thank You!

Respectfully submitted,

Timothy Terragni, Chairman  
Bryan Clark  
John R. Swindlehurst, II  
Board of Assessors

## **DUNBARTON FIRE DEPARTMENT - 2005**

This past year was another busy one for our department despite a slight decline in emergency incidents. Fewer alarm activations accounted for the decline mainly because of better quality detection devices in private residences and fire alarm system updates in town buildings. Non emergency related services continue to increase at a steady pace, these types of services include sprinkler inspections, oil burner inspections, foster care inspections, child care inspections, fire inspections, address request, fire permits, smoke and complaint investigations, plan review and state and federal compliant issues. Myself and other members of the department also attend monthly meetings of our mutual aid association, forest fire association, board and selectman meetings along with state emergency medical and fire service meetings.

Our new fire engine was delivered and put in service in April replacing a twenty seven year old truck. The new engine is the pride of the fleet and is a well made and functional piece of apparatus that should serve our community for a long time. I would like to thank all the residents who supported the purchase of this vehicle.

The Dunbarton Volunteer Firefighters Association held there annual chicken barbeque fundraiser again this past June and donated over twelve hundred dollars to the fire department for equipment for our new engine. I would like to thank the association for there generous donation and to all the people who attended or support this event.

Members of our department presented our fire prevention program to all the students at the Dunbarton Elementary School in October and attended other activities throughout the area during National Fire Prevention Week. Also in October our department along with the police department and the staff at the school participated in a drill involving a simulated fire / police emergency in the school.

The flooding this past fall that devastated parts of our state caused no major damage in our community but members of our department did respond to assist the Town of Stoddard as part of a statewide mutual aid plan. As part of a task force crew with four wheel drive vehicles and boats our members covered their town for over twenty four hours in case other emergencies occurred.

I would like to thank all the dedicated members of our department for all the hours they spent responding to emergencies at all hours of the day or night. Also for their time spent training, maintaining equipment, apparatus and our building. Our department could not do our job without the help and support of all the other town departments and their staff including department heads, selectmen, other town boards and all the people of our community.

Respectfully submitted,

Jonathan Wiggin  
Dunbarton Fire Chief

**DUNBARTON FIRE DEPARTMENT MEMBERS**

Robert Andrews  
Mark Andrews  
Jennifer Allen  
Todd Beall  
Peter Bedford  
Patrick Bowne  
Erik Delude  
Rene Forcier  
Joy Hammond  
Andrew Hird  
Christine Ivinjack  
Terry Jelley  
Mark Lang  
Tamara Luby  
Louis Marcou

Debbie Marcou  
Derek Milioto  
Joe Milioto  
Pam Milioto  
Peter Montgomery  
Fred Mullen  
Brian Naro  
Brian Rae Jr.  
Sam Richards  
David Smith  
Allison Swindlehurst  
John R. Swindlehurst III  
Jim Tsiatios  
Jonathan Wiggin

Alarm Activation	6
Animal Rescue	1
ATV Accident	4
Auto Accident	25
Brush	2
Chimney Fire	2
Drill	6
Hazmat	3

Medical	76
Mutual Aid Fire	23
Mutual Aid Med.	2
Search	1
Service	11
Smoke Investigation	7
Vehicle Fire	1
Wires	13



**SUMMARY OF FIRE DEPT. EQUIPMENT FUND**

Fiscal Year Ended December 31, 2005

Cash on Deposit December 31, 2004	\$33,338.78
Receipts 1/1/05 to 12/31/05	\$17,683.29
Interest on Investments	\$291.98
Total	\$51,314.05
Purchase Zoll AED	(\$3,000.00)
Disbursements 1/1/05 to 12/31/05	(\$953.80)
Cash on Hand December 31, 2005	\$47,360.25

Respectfully submitted,

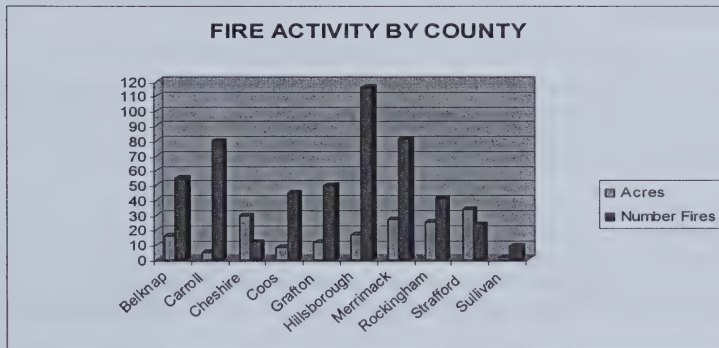
Pamela Milioto  
Town Treasurer

## Report of Forest Fire Warden and State Forest Ranger – 2005

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. A fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2217, or online at [www.nhdfll.org](http://www.nhdfll.org).

Fire activity was high during the first several weeks of the 2005 fire season, with red-flag conditions issued by the National Weather Service and extreme fire danger in the southern and central portions of the state. This period of increased initial attack activity prompted a 5-day ban on open burning, the first such ban in several years. Despite the dry conditions, the state's largest wildland fire was contained at 29 acres. Our statewide system of fire lookout towers is credited with keeping the fires small and saving several structures this season due to their quick and accurate spotting capabilities. Fires in the wildland urban interface damaged 10 structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe!

2005 FIRE STATISTICS  
(All fires reported as of November 4, 2005)



### CAUSES OF FIRES REPORTED

Arson	2
Campfire	34
Children	29
Smoking	40
Debris	284
Railroad	1
Equipment	7
Lightning	5
Misc.*	111 (*Misc.: power lines, fireworks, electric fences, etc.)

Total Fires	Total Acres
2005	513
2004	482
2003	374
2002	540
	187

Respectfully submitted,  
Philip Bryce, Director  
Brad W. Simpkins, Chief  
Division of Forests and Lands  
Jonathan Wiggin, Dunbarton Fire Warden

## DUNBARTON CONSERVATION COMMISSION 2005

### Kimball Pond

In October the Conservation Commission cleaned up litter at the Kimball Pond Conservation Area. To reduce litter and illegal dumping, Legache Hill Road will be gated at the borders of the conservation area in 2006. PSNH has donated the gates. The dam was inspected and debris removed in preparation for state inspection. Also, "No Camping / No Fires" signs were posted.

The Dunbarton Boy Scouts planted 200 white pines in various locations around Kimball Pond.

The tenant in the house acquired as part of the Nassikas land purchase has been keeping the property insured and in good repair, and he reports regularly to the Conservation Commission.

### Milfoil Control

Milfoil is an invasive water weed that is badly affecting lakes and ponds throughout the state. Gorham Pond has a severe milfoil problem. At town meeting the warrant article to raise and appropriate \$11,625, \$4,068.75 from a NH Department of Environmental Services (NHDES) grant and \$7,556.25 from the Conservation Fund, passed. The Conservation Commission applied for the grant and held a public meeting to discuss the treatment, which was applied to Gorham Pond in June.

Kimball Pond, Long Pond and Purgatory Pond were inspected for milfoil by NHDES in 2004 and no milfoil was found at that time. The Conservation Commission has recruited "weed watchers" for these ponds in hopes of spotting any milfoil and removing it before it gets established. Town residents are asked to please inspect their boats and trailers for milfoil, and to help keep it out of our other ponds by asking any out-of-town visitors to do the same.

### Scenic Roads

In the 1970s, by a vote at Town Meeting, eight roads in Dunbarton were designated as Scenic Roads. These roads are Black Brook Road, County Road, Gile Hill Road, Guinea Road, Rangeway Road (formerly Legache Hill Road), Line Hill Road, Stone Road, and Tenney Hill Road. The Conservation Commission purchased and installed Scenic Road signs to increase public awareness of the Scenic Roads.

The Conservation Commission held two Scenic Road Public Hearings for Gile Hill Road. Approval was granted for the developer to cut trees and move stonewalls to meet the Selectmen's requirement for twenty-two (22) feet of road width, including shoulders. The Conservation Commission would prefer to see the town's Scenic Roads be no wider than 18 feet, including shoulders, and to remain unpaved. With this preference in mind, two Conservation Commission members are serving on the Planning Board's Roads sub-committee.

### Other Business

An erosion problem at the Tenney Hill Road powerline resulted in excessive water and sediment onto Tenney Hill Road and into the brook and culvert. The Conservation Commission contacted National Grid to request a meeting and correction of the problem. National Grid hired a consultant and contractor who designed and implemented a permanent solution to the erosion problem.

In April the Conservation Commission and the Town Library co-hosted a presentation on Blandings Turtles by the NH Fish & Game (NHF&G). About twenty residents learned about the turtle, its habitat and its movement, including how NHF&G has tracked them in Dunbarton with radio transmitters.

Conservation Commission members conducted the annual monitoring of conservation easements for which the Town serves as grantee. This year a new recreation trail easement was received as part of the Stinson Hills subdivision which allows the town to create and maintain a passive recreational trail through the subdivision to connect the Winslow Town Forest with the SPNHF owned Natalie and Willcox Brown Forest. Members reviewed four (4) wetlands applications for driveway crossings. Six (6) notifications were received from NHDES for forestry.

All residents are reminded that any activity involving wetlands, including stream crossings, requires a permit from the Wetlands Bureau at NHDES. Please contact a Conservation Commission member, or attend our monthly meeting, if you have any questions about wetlands laws or have a project that might affect wetlands. One resident did just that, and after having a soil scientist visit the site, adjustments to the original plans were made to avoid the wetlands.

The Conservation Commission meets the second Wednesday of the month at 7:30 pm in the Town Offices. The public is welcome to attend. The minutes of the Conservation Commission meetings are available on the Town website.

Respectfully submitted,

Lawrence Cook, Chair  
Brett St. Clair, Vice Chair  
Darlene Jarvis, Secretary  
George Holt  
Ronald Jarvis  
Mathew Lavey

Margaret Watkins  
Mel Gendron, Alternate  
Rick Kiah, Alternate  
Stan Sowle, Alternate  
Mark Wamser, Alternate

## DUNBARTON CONSERVATION COMMISSION 2005

### PROPERTY UNDER THE AUTHORITY OF THE CONSERVATION COMMISSION

Three Lots in Great Meadow	70 acres
Lot South of Gorham Pond	13 acres
Long Pond Lot	16 acres
Ray Road Lot	20 acres
Kimball Pond Lot	77 acres
South side Everett Dam Road	122 acres
Kimball Pond Lot (acquired in 2000)	93 acres
NJ Nassikas Lots, Kimball Pond (2002)	699 acres

### CONSERVATION EASEMENTS

Story Easement	45 acres
Grant Easement	8 acres
Westbrook/Schumacher Easement	145 acres
New Greenton Prop. Easement – Kimball Pd	77 acres
North Woods Road	3.2 acres



## DUNBARTON POLICE DEPARTMENT 2005

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### Introduction

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This has been an excellent year for our Department. As always, I want to extend my appreciation to the Selectmen, the Town Office Staff, the members of the Dunbarton Fire Department, the Dunbarton Highway Department and Transfer Station staff, the Dunbarton Elementary School Staff and all of the folks of Dunbarton who make this such a special community. Especially, I want to thank the dedicated members of the Dunbarton Police Department.

It is always my pleasure to discuss our people. Clearly, it is the quality of our people that enable us to pursue excellence. Our focus this year has been on earning CALEA Recognition. This has required a huge commitment from our Part Time Officers, Chris and Shaunna. Shaunna, our Office Administrator, in addition to her day-to-day responsibilities has kept us on-task in our self-assessment process. She edited all our policies as they were reviewed and revised, created our files, worked on researching reports for proofs of compliance. Shaunna's knowledge, skills, abilities and work ethic are a real asset.

Chris did a great job of organizing our enhanced training and working on the self-assessment process. Our part time officers have completed approximately 150 hours of enhanced training in the last couple of years to prepare for CALEA Recognized. This was no easy task because this was above and beyond their regular duties as part time officers, their full time employment and family responsibilities. Shaunna, Chris and our part time officers worked hard in this process and deserve recognition for their efforts.

Mike Gorman, Joe Milioto, Rene Forcier, Eric Blow and Shayne Durant continue to do an excellent job as our part time officers. These are the people who cover shifts and work "on-call" to ensure our Town is covered as much as possible. This year Mike Gorman completed a 50 hours Field Training Officer program and became a Field Training Officer. This training was above and beyond all of the hours he worked and volunteered. All of our part time officers deserve credit for their commitment to our department and community: they serve you well!

As always our three auxiliary officers, Lenny and Beth LaMarca and George Patterson and our Chaplain, Cindy Bagely, continue to provide excellent support. They help with events, service our cruisers, help with traffic surveys and consistently offer their time and energy. We value everything they do.

We are very fortunate to have a person of character like Chris. Chris continues to do excellent work in the field and administratively. He leads our most serious investigations, provides mentoring to our part time officers, and is someone who can be trusted to exercise the highest ethical behavior. It is very comforting for me to know that Chris can be called any time during the day, any day of the week and he will respond. This is a commitment that is rare and one that I cherish.

This year was the first time that the Dunbarton Elementary School, Dunbarton Fire Department and our department participated in an Emergency Response Drill. This was a valuable exercise and all involved learned a great deal. Fire Chief Wiggan and I will strive to conduct a collaborative annual drill, which we hope will ensure a quality response to any emergency that our Town experiences. Moreover, we appreciated Principal Rogers and his staff for their interest and participation.

Activity	Activity		
	2003	2004	2005
911 Call	27	21	33
Abandoned Vehicle	21	18	27
Abduction			
Administrative Duty	3	31	39
Animal Complaint	86	59	68
Armed Robbery			
Arrest	12	21	23
Assault	5	1	4
Assist Fire & Resque	37	39	47
Auto Theft		1	3
Barricaded Person			
Bomb Threat			
Building Check	1	0	11
Burglar Alarm	87	78	88
Burglary	3	14	12
Burglary Attempt		1	1
Burglary in Progress		1	1
Citizen Assist	41	26	40
Civil Matter & Standby	9	20	11
Community Policing	2	17	41
Court	3	10	24
Crime Prevention	18	7	
Criminal Threat	3	6	8
Criminal Trespass	1	1	1
DARE	13	4	8
MV Collision (3)	58	63	92
Department Assist	16	22	54
Agency Assist	5		3
Directed Patrol	22	84	80
Disorderly Conduct	1		
Domestic	10	19	33
Drug Case	1	1	
Escort			
Fight	2		1
Fingerprint Service	2	3	11
Follow Up	9	19	32
Found Property	2	8	6
Fraud	1		
General Service	63	86	12
Harassment	3	8	14
Highway Call-Out	9	1	14
Homicide			
Illegal Dumping	6	13	13
Intoxicated Person	1	28	4
Investigation	28	3	
Juvenile	26	17	7
Lost Property	3	11	4

EDP (Mental Health)		1	3
Activity	2003	2004	2005
Message Service	2	4	8
Mischief/Vandalism	30	19	21
Missing Juvenile	2	7	2
Missing Person	3	3	1
MV Complaint	19	47	45
MV Stop	450	354	363
Motorist Assist	16	19	34
Neighborhood Dispute	3	9	1
Noise Complaint	7	18	5
OHRV Complaint	8	15	11
Open Door			2
Panic Alarm	1		
Paperwork Service	43	62	73
Parking Complain	1	3	4
Pistol Permit	37	36	46
Plane Crash			
Police Information	28	47	36
Pursuit	1		
Sexual Assault	2		1
Shots Fired	16	13	10
Snow Plow Complaint	17		
Suicide & Attempts	1		3
Suspicious Person	12	17	15
Suspicious Vehicle	38	29	38
Theft	22	28	36
Traffic Problem	9	11	24
Unattended Death	1	1	
Vehicle Maintenance	1	8	18
Vacant Home Check	7	4	54
VIN Verification	14	30	24
Walk & Talk	4	18	26
Welfare Check	6	16	14
Training			16
Total	1569	1525	1763

We completed our third year utilizing IMC Information System, which allows us to ensure consistency among activity categories over time. In the past consistency was a constant frustration, but now we are moving toward being able to generate reports on our activity that are consistent year to year. The numbers reveal a couple of trends that affect our department and community.

A positive trend has been our proactive efforts. We are working hard to create an organizational culture change from an “on-call” to a proactive patrol organizational culture. We are beginning to find examples of this shift in areas such as Vacant Property Checks (2003: 7, 2004: 4 and 2005: 54), Walk and Talks (2003: 4, 2004: 18 and 2005: 26) and Directed Patrols (2003: 22, 2004: 84 and 2005: 80). Moreover, our proactive Motor Vehicle enforcement has been steady (2003: 450, 2004: 354 and 2005: 363). I am encouraged by this trend and consider an overarching objective to increase our proactive patrol work.

A second trend involves time intensive, high volume and serious incidents. Our Motor Vehicle Crashes (2003: 58, 2004: 63 and 2005: 92); Burglaries (2003: 3, 2004: 14 and 2005: 12); Alarms (2003: 87, 2004: 78 and 2005: 88); Thefts (2003: 22, 2004: 28 and 2005: 36); Animal Complaints (2003: 86, 2004: 59 and 2005: 68) and Domestic Violence (2003: 10, 2004: 19 and 2005: 33) have all remained consistent or increased. The Motor Vehicle Crashes and Domestic Violence are troubling.

One of the problems with the increased time-intensive, high volume and serious incidents is that they drain our ability to complete investigations. There are times when we must prioritize, which means some cases do not receive the time and attention they deserve. However, when other calls for service are continuing to come in and we do not have enough people to handle the follow up investigations and the new calls we handle the new calls. If time permits we try to work on the follow up, which is not a good investigative process. Our activity is one justification for our Full Time Officer Warrant Article.

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#### Department Goals

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Our 2005 Department Goals were as follows:

1. Hold at least 10 Part Time Officer Monthly Meetings with a Minimum of 30 hours of Training.

Since we conducted so much training this year we did not have separate meetings. The meeting information was disseminated during the training sessions. We did not have 10 separate meetings, but met the goal by accommodating them in our training.

2. Cover at least 20 hours of Shifts each Week with our Part Time Officers.

This goal was not met. We could not cover all of our open shifts, but did manage to cover most. The only month that we did not cover at least one weekend shift was during December. It is important to note that our part time officers have full time commitments at their full time job.

3. Prepare for and participate in a Mock On-Site for CALEA Recognition.

We completed our self-assessment stage and Mock On-Site, which were successful.

4. Complete Training for our own Firearms Instructor.

Achieved. Chris Connelly completed training that certified him as a Firearms Instructor and Firearms Armorer.

5. Begin Studying an Addition.

Achieved. Chief Wiggin and I have met with architects and have submitted two applications to the CIP for architectural fees and the actual construction.

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#### Conclusion

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We are very excited to be scheduled for our On-Site for CALEA Recognition by March of 2006. This has required a significant and sustained effort over that last year. To get to this point we have accomplished the following:

- ☐ Complete Revision of our Written Directives System (Policy and Procedures) to include a review by Hillsborough County Attorney Culberson of the High Liability Directives
- ☐ 3-Years of Enhanced Training for our Part Time Officers, which was in excess of 160 Hours



- ☐ Compliance with 121 CALEA Standards
- ☐ Documenting the training for the 501 tasks from our recent Job Task Analysis to meet CALEA Standard 16.3.3

If we are successful in our On-Site we will have our hearing at the National CALEA meeting in Tennessee in July of 2006. If successful at our hearing we will be awarded CALEA Recognition at that commissioner's meeting. Our people deserve a great deal of credit for their excellent work on this process. We hope you understand that this effort is central to our drive to be an excellent police department that provides excellent service. We believe this is a meaningful and worthwhile pursuit and the essence of our core value system.

When I arrived five years ago, it was clear that this department needed change. We have worked hard to move forward incrementally and in a fiscally responsible manner. I understand the impact of tax increases. We have worked hard to ensure our strategic plan is both accessible and consistent with the Master Plan and CIP. Our 5-Year Plan has been on the Town's web site for three years and was revised this year. I urge you to read it and offer feedback: I want our department to reflect the values of our community.

I want to thank the people of Dunbarton for your support throughout the year. Please remember the Dunbarton Police Department is your police department. If I, or we, can ever be of any assistance please call our business number at 774-5500 or our dispatch number at 224-1232 if you need immediate service or to speak with an officer. Our office hours are Monday through Friday, 9:00 AM to 1:00 PM

Sincerely,

Jeffrey S. Nelson  
Chief of Police

## SUMMARY OF DARE ACCOUNT

Fiscal Year Ended December 31, 2005

### TOWN OF DUNBARTON DARE PROGRAM

Cash on Deposit December 31, 2004	\$290.95
Receipts 1/1/05 to 12/31/05	\$0.00
Interest on Investments	\$2.82
<b>Total</b>	<b>\$293.77</b>
 Disbursements 1/1/05 to 12/31/05	 \$0.00
Cash on Hand December 31, 2005	\$293.77

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## AUDITORS REPORT – 2004

In planning and performing our audit of the financial statements of the Town of Dunbarton, NH for the year ended December 31, 2004 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

During the course of our audit, we did not become aware of any matters that were opportunities for strengthening internal controls and operating efficiency. The following addresses the status of our prior year's findings and recommendations.

### STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS:

#### TOWN OFFICE

##### GENERAL – GASB #34

*Finding/Recommendation* – GASB's (Governmental Accounting Standard Board) Standard #34 requires municipalities to implement a wide range and dramatic change in their accounting and reporting. In particular, the Standard requires that municipal entities adopt the full accrual basis of accounting – this means that all assets owned by the Town, including land, land improvements, buildings, vehicles, etc., must be capitalized and depreciation expense taken on the assets over their estimated useful lives. The Town, for financial reporting purposes, will need to become compliant with GASB #34 by 2004. We had recommended that the Town comply with the Standard for 2004.

*Status* – The Town became GASB #34 compliant for the year 2004.

##### MODIFIED ACCRUAL BASIS OF ACCOUNTING VERSUS CASH BASIS

*Finding/Recommendation* – We had noted in the prior year that the Town currently runs mostly on the cash basis during the year, with adjustments done at year end either by the auditors or the Town Office to adjust the books to the modified accrual basis of accounting. We had recommended, with the changes with the implementation of GASB#34, the town MUST begin to upgrade it's accounting methods during the year so that at year end the Town's books have already been adjusted to the modified accrual basis of accounting. This would include adjusting the liability to the School to the amounts due at year end, recording payables at year end through the accounting software payables module for bills for services rendered during the year but not billed to the Town until after year end, accrued payroll liabilities at year end and adjusting tax receivables and revenue accounts monthly during the year.

*Status* – The Town is working towards adopting the recommendation to upgrade its accounting methods to modified accrual.

#### SPECIAL REVENUE FUNDS

##### MINIMUM ACCOUNTING CONTROLS

*Finding/Recommendation* – The Town has a number of Special Revenue funds, other than the Library, that were not on the accounting software but rather are tracked manually, outside of the normal accounting controls in place at the Town Office. While we did not note a complete lack of accounting controls for any one committee, we had made a general recommendation to apply to the minimum accounting controls for all of the committees, excluding the Library.

We had recommended that the Town set required minimum accounting controls (sort of an oversight or review of financial activity during the year) in place from one of the following two options: (1) have two individuals involved in the financial aspects of the committee so that one can check the other or (2) Require

the individual responsible for the financial aspects to report at least quarterly to the committee and have an individual from the committee at least once a year at random review the financial records of the committee. We did not intend that the requirements be overly burdensome and by no means did we raise the suggestions based upon our audit tests. Rather, as the committees and their functions continue to increase, we had recommended that the Town establish minimum accounting controls to be used in the future.

*Status* – The Town is still working on addressing the recommendation. There had been no changes made from the prior year's status.

We will review the status of these comments during our next audit engagement. We have already discussed these comments and suggestions with Town personnel and we will be please to discuss them in further detail at the town's convenience, to perform any additional study of these matters or to assist the town in implementing our recommendations.

Respectfully submitted,

Mason & Rich Professional Association  
Certified Public Accountants

## DUNBARTON ETHICS COMMITTEE - 2005

The Ethics Committee was formed in 2001 when the Dunbarton Ethics Code was adopted at Town Meeting.

The committee is charged with conducting ethics training for town officials, board members and employees and to provide advice and counsel to officials, board members and employees regarding ethical issues with which they are confronted.

In the event an ethics complaint is filed, the committee conducts a formal hearing and makes a written finding on the complaint.

Copies of the Dunbarton Ethics Code and ethics forms are available at the Town Offices, on the Dunbarton website or from members of the committee.

We welcomed newly-elected member Gary Maccubbin to the committee in March and in June appointed Gayle Troy to serve out the term of Jackie Kennedy.

During the year, the committee held two sessions to acquaint town officials with the Ethics Code.

The committee received and dealt with three ethics complaints in 2005.

- A complaint against a member of the board of selectmen was dismissed without prejudice because the complainants had not exhausted all available avenues of relief within our town government.
- A complaint against a member of the planning board was satisfactorily resolved when the town official apologized to the person making the complaint during the Ethics Committee's pre-hearing conference. The apology was accepted and the complaint was withdrawn by the complainant.
- After a formal hearing on a complaint against a member of the Board of Assessors, the committee concluded that the complainants had not proven that the town official had violated the ethics code.

All meeting minutes and copies of decisions issued are available on the Ethics Committee's section of the Dunbarton website.

Our town should be proud of the fact that Dunbarton's Ethics Code has been used as the basis for codes that have been adopted by other towns (Pittsfield and Merrimack most recently) and is the basis for the ethics code that is under consideration in Weare this year.

We would like to express our appreciation to Jackie Kennedy, who moved to Concord last summer, for her years of service to the Ethics Committee. Her contributions were of great value to our town.

The Ethics Committee meets at 7:30 p.m. on the fourth Thursday of the month at the Town Offices. Should we need to convene at other times, we meet at the Dunbarton Elementary School. Our meetings are open to the public.

Respectfully submitted,

Nick Holmes, Co-Chair  
Brett St. Clair, Co-Chair



## TOWN COMMON PROJECT COMMITTEE - 2005

The end of fiscal year 2005 finds us gratefully watching our bank balance grow closer to the final goal of \$50,000 with \$44,961.88 raised to date. This represents an increase of \$4,886.91 over 2004.

The townsfolk continue to inspire us with their support by purchasing our craft items and raffle tickets along with donating goods and services to help us raise funds. Our biggest fundraiser this year was the successful town sign auction that netted \$1,515 and was fun to boot! Special thanks to volunteer Webmaster Dan Troy for his tireless efforts over several months keeping the on-line auction board up to date; Dan was the real hero behind that event. Kudos also to Mike Malloy for helpful advice, and thanks to the spouses of Committee members, especially Larry Petersen, who help in ways too numerous to list.

The Election Day raffle generated \$782 and we continue to sell items through our little "Gift Shop" at the Town Offices and the "Country Cupboard" at the Dunbarton Country Store, whose owners Sam & Janice raised \$466 this year alone (\$986 to date). Thanks also to Discovery Toys and Pages Country Store.

If fundraising continues as present, we could break ground for a new bandstand/gazebo in 2007. In preparation, committee members have been contacting and visiting other communities to photograph and inspect their structures – weighing the pros and cons of materials, location, amenities.

The actual site for a bandstand on our Town Common is still undecided based on many previously mentioned considerations: possible changes to town buildings already on site, underground utilities & cistern, existing memorials & historical dedication trees, topography, impact to abutters, and potential safety changes to the Robert Rogers Road intersections. Where would *you* like to see a bandstand located? Your opinions and comments are wanted and we happily welcome new volunteers. Contact [towncommonprojec@aol.com](mailto:towncommonprojec@aol.com) or the Town Office.

Respectfully submitted,

Donna Dunn, Chairman, Treasurer  
Diana Driscoll  
Joanne Johnson  
Paula Mangini  
Lee & Gail Martel  
Judy Petersen  
Nancy Rizza  
Chuck Graybill, Selectmen Liaison

### *Town Common Project Mission Statement*

To enhance the appearance and increase the usability of the Town Common grounds to further enrich Dunbarton's community atmosphere. A new bandstand, to replace one previously on the common, is the major focus with appropriate sitting/viewing areas to be incorporated. Improvements will be simple, practical, durable and low-maintenance, preserving green space and aesthetically complementing the historic nature of the surrounding structures.

# DUNBARTON TOWN COMMON TRUST - 2005

(Page 1 of 2)

## Summary

1/1/05 Beginning Balance Citizens Bank \$40,074.97

### 2005 Income by Categories:

(GS) Gift Shop Town/Office Craft Sales	\$ 412.00	
(IS&SO) Inside Sales & Special Orders - Crafts	\$ 577.00	
(DCS) Dunbarton Country Store Craft Sales	\$ 465.75	(2003 to date \$985.55)
(PCS&D)Pages Country Store & Deli Craft Sales	\$ 37.00	(2005 to date \$ 37.00)
Election Day Raffle 3/8/05	\$ 782.00	
Old Home Day Craft Fair 9/17/05	\$ 298.00	
Old Home Day Sign Auction 9/17/05	\$ 1,515.00	
Manchester Craft Fair 11/17/05	\$ 495.00	
Interest Citizens Bank	\$ 398.93	

2005 Total Income: \$ 4,980.68

2005 Total Expenses: - \$ 93.77

12/31/05 Ending Balance: \$44,961.88

(Increase over fiscal year 2004: \$4,886.91)

### Detail

1/1/05	Beginning Balance (Citizens Bank)		\$40,074.97
1/12/05	Dep (DCS)	+ \$ 25.00	\$40,099.97
1/31/05	Interest	+ \$ 32.35	\$40,132.32
2/28/05	Dep (DCS)	+ \$ 34.00	\$40,166.32
2/28/05	Interest	+ \$ 29.25	\$40,195.57
3/10/05	Dep (GS \$22.50/DCS \$16)	+ \$ 38.50	\$40,234.07
3/10/05	Election Day 3/8/05 Raffle (without IOU's)	+ \$ 757.00	\$40,991.97
3/17/05	Dep (3/8/05 Raffle IOU \$20/GS \$11/DCS \$9)	+ \$ 40.00	\$41,031.07
3/21/05	Dep (3/8/05 Raffle IOU \$5/GS \$33)	+ \$ 38.00	\$41,069.07
3/31/05	Interest	+ \$ 32.91	\$41,101.98
4/4/05	Dep (GS \$50/DCS \$27)	+ \$ 77.00	\$41,178.98
4/7/05	Dep (GS \$8/DCS \$20.50)	+ \$ 28.50	\$41,207.48
4/21/05	Dep (GS \$3/DCS \$33)	+ \$ 36.00	\$41,243.48
4/21/05	Dep (GS)	+ \$ 23.00	\$41,266.48
4/29/05	Interest	+ \$ 32.18	\$41,298.66
5/4/05	Dep (GS \$54/DCS \$24)	+ \$ 78.00	\$41,376.66
5/31/05	Dep (GS \$37/DCS \$15)	+ \$ 52.00	\$41,428.66
5/31/05	Interest	+ \$ 33.38	\$41,462.04
6/8/05	Dep(GS \$5/DCS \$18.50)	+ \$ 23.50	\$41,485.54
6/29/05	Dep (GS \$17/DCS \$22)	+ \$ 29.00	\$41,524.54
6/30/05	Interest	+ \$ 32.39	\$41,556.93
7/11/05	Dep (GS)	+ \$ 48.00	\$41,604.93
7/13/05	Ck #107 Old Home Day/Fee Craft Table	- \$ 20.00	\$41,584.93
7/31/05	Interest	+ \$ 33.56	\$41,618.49
8/3/05	Dep (GS \$16.50/DCS \$12/PCS&D \$37)	+ \$ 65.50	\$41,683.99

**DUNBARTON TOWN COMMON TRUST - 2005**

(Page 2 of 2)

Detail Continued

8/5/05	Dep (IS&SO Granola)	+ \$	30.00	\$41,713.99
8/16/05	Dep (GS \$13/DCS \$11/IS&SO Granola \$48)	+ \$	72.00	\$41,785.99
8/29/05	Dep (GS \$10/DCS \$1/IS&SO \$122)	+ \$	133.00	\$41,918.99
8/31/05	Interest	+ \$	33.69	\$41,952.68
9/20/05	Dep (Sign Auction 9/17/05)	+ \$	645.00	\$42,597.68
9/20/05	Dep (Sign Auction 9/17/05)	+ \$	355.00	\$42,952.68
9/20/05	Dep (IS&SO Crafts)	+ \$	13.00	\$42,965.68
9/20/05	Dep (IS&SO Crafts)	+ \$	80.00	\$43,045.68
9/20/05	Dep (Craft Fair Old Home Day 9/17/05)	+ \$	298.00	\$43,343.68
9/20/05	Dep (Sign Auction 9/17/05)	+ \$	280.00	\$43,623.68
9/21/05	Dep (Sign Auction 9/17/05)	+ \$	85.00	\$43,708.68
9/21/05	Dep (DCS)	+ \$	15.00	\$43,723.68
9/23/05	Dep (Sign Auction 9/17/05)	+ \$	120.00	\$43,843.68
9/30/05	Interest	+ \$	33.25	\$43,876.93
10/5/05	Dep (DCS \$15/IS&SO Crafts \$44)	+ \$	59.00	\$43,935.93
10/1/05	Dep (Sign Auction Balance 9/17/05)	+ \$	30.00	\$43,965.93
10/14/05	Dep (DCS)	+ \$	16.00	\$43,981.93
10/31/05	Interest	+ \$	35.47	\$44,017.40
11/7/05	Dep (GS \$1/DCS \$27)	+ \$	28.00	\$44,045.40
11/11/05	Ck#121 (Out of sequence) Staples (Ink for printing projects & price tags for Craft Fairs)	- \$	73.77	\$43,971.63
11/29/05	Dep (IS&SO Crafts)	+ \$	152.00	\$44,123.63
11/29/05	Dep (GS \$19.50/DCS \$7)	+ \$	26.50	\$44,150.13
11/29/05	Dep (Craft Fair 11/17/05 Manchester)	+ \$	149.00	\$44,299.13
11/30/05	Interest	+ \$	34.37	\$44,333.50
12/1/05	Dep (Craft Fair 11/17/05 Manchester)	+ \$	316.00	\$44,649.50
12/12/05	Dep (Craft Fair 11/17/05 \$30/GS \$5.50/IS&SO \$20/DCS \$37)	+ \$	92.50	\$44,742.00
12/19/05	Dep (IS&SO \$60/DCS \$32/GS \$54)	+ \$	146.00	\$44,888.00
12/22/05	Dep (IS&SO \$8/GS \$3)	+ \$	11.00	\$44,899.00
12/23/05	Dep (DCS)	+ \$	26.75	\$44,925.75
12/31/05	Interest	+ \$	36.13	\$44,961.88
12/31/05	Ending Balance			\$44,961.88

Respectfully submitted,  
 Donna M. Dunn, Treasurer  
 Town Common Project Committee



## HEARSE RESTORATION COMMITTEE AND VOLUNTEER TEAM – 2005

The Hearse Restoration Committee & Volunteer Team is making slow but steady progress. Bob Boynton had new wheels made in Pennsylvania and brought them home to Dunbarton. The first coat of paint was applied by Jan VandeBogart, who also sandblasted and painted the springs, axels and more. Carpenters Harvey Provencher & Bernie Bastian offered their considerable skills; and Mast Road Lumber made a generous donation of wood.

JP Chemical came to the rescue when work halted because of an active infestation of Powder Post Beetles. Next, rotted wood received structural epoxy and now Bob Boynton can dismantle and rebuild the hearse in sections.

Research has taken a tremendous amount of time: Nancy Frost & Beth Lamarca poured through old town records starting with 1869. Gail Martel & Donna Dunn made numerous field trips to photograph other hearses, gather information and obtain material samples (our hearse provided only a few tiny, fragile fragments of fabric and floor cloth due to the 1959 fire). Other information has come from lengthy interviews with long-time residents, site visits, and various old documents. The page below is from a recently discovered 1929 Dunbarton Book Club Scrapbook. Sherlock Holmes would be proud!

The “Holes in the Hearse Gang” welcomes additional volunteers for research, help with a hearse house, artwork to display the hearse’s story, and more. Call the town office for more info!



Historic hearse purchased by the town of Dunbarton in 1871 at a cost of \$345. For many years it has been quietly resting in the hearse house, but one day two years ago when the very muddy condition of the roads made it impossible for a modern conveyance to get here, it was necessary to use this hearse. So it was taken out, cleaned, the cobwebs swept from it, and once again served as of old. This picture was then taken as it was being drawn by faithful old Dan.



## DUNBARTON RECREATION COMMISSION – 2005

The Dunbarton Recreation Commission has accomplished various activities in 2005. First the Old Home Day committee functions through the Commission. Kim Vaillancourt and Chief Nelson co-chair this committee and have combined several annual town events into one day. These “Old Home Day” events include a Craft fair, Historical Society supper, Entertainment and the “Twist of Fate” Farm Animals. The committee looks forward to another successful year.

We sponsored our annual trip to Quincy Market/Fanueil Hall; it was a fantastic day for shopping and sightseeing for all.

The Halloween and Easter parties were well attended once again. In April the children enjoyed the Easter Bunny, the annual egg hunt and decorating eggs. Each year we always look forward to handing out the children’s Easter gifts. This year was a record year for the amount of children attending. We hope next year it will be just as successful. In October the Halloween party was a blast. The trick-or-treaters costumes are always exciting to view. The games and haunted house was a big hit. We would like to especially thank Jeremy Belanger for all his effort in creating our Haunted house. Trick-or-treaters received glow necklaces for their safety from the Dunbarton Police Department on Halloween night. This year’s weather cooperated and all the children had a fun filled evening. The scarecrow contest was a fun event for the children and adults, thank you for all the participation. Several were in attendance for this year’s tree lighting on the common.

The Shed we purchased last year and is working wonderfully. We purchased a file cabinet for our own records, which will be stored at the town hall. This will allow the commission to record and store records in a central location.

The basketball program continues to provide over 130 young athletes an opportunity to play basketball under the coaching skills of our many dedicated volunteers. First and second graders participate in an instructional clinic and the third graders play on competitive teams in the Merrimack Basketball League. The current game schedule is on the town web site. We would like to thank all our volunteers for the success of our basketball program. Our goal of resurfacing the gym floor was a great accomplishment this year and the new gym benches worked smoothly for the basketball program.

The softball season was a success. Jean Leo coached the second year with our “Major” team and these girls have gained great team spirit. The “Minor” teams had great success also. Coaches truly enjoy all their team spirit. We plan on implementing a “farm” team for this up and coming season. The installation of electricity to our concession stand was finalized over the fall. This will allow us to raise additional funds for the program while offering our fans some concessions. We would like to thank all the friends and parents who attended the field “clean-up day.” You all are so supportive and a key to this program being successful.

The Dunbarton Recreation Commission recognizes that these programs could not be a success without so many community members supporting us. You all are truly what make these programs advance from year to year. We thank you.

Respectfully submitted,

Kim Vaillancourt  
Annie Carney  
Karen Lessard  
Jean Leo  
Terri Francoeur  
Dean Jore  
Jeff Nelson

## **DUNBARTON PLANNING BOARD - 2005**

The Dunbarton Planning Board both started and finished 2005 with milestone items for the Town. First, the Board formally adopted the Town's new "Master Plan" and last after months of work, approved the Town's Capital Improvement Plan. Our thanks go out to Board member Dave Breault who spearheaded the CIP and to all who participated. The CIP will prove to be a valuable program in years to come.

At the Town meeting, the Board presented Zoning changes dealing with non-conforming lots and also presented a request for continued funding for Planning and Zoning items. All items were greeted with strong support.

The Board had a relatively quiet year with regards to applications to the Board. During 2005, we granted 3 Lot Line Adjustments and 4 new Subdivisions creating 14 new lots. We also continued hearings on the "Golf Course Project" and had substantial progress. With few items left for discussion, the project should go to Board vote in early 2006.

Finally, we welcome new Board member Terry Swain. Terry joined the Board as an alternate replacing outgoing member George Holt. I would like to thank George for his service to both the Board and the Town of Dunbarton.

The Planning Board looks forward to a busy year continuing our work on re-writing both the "Subdivision and Site Plan Regulations." We also plan continued discussions on any "Zoning" changes that may be needed.

Respectfully submitted  
James Marcou, Chairman  
Brian Nordle, Co-Chairman  
Allison Vallieries, Secretary  
Mert Mann, Selectman  
Ken Swayze  
Mike Poirier  
Dave Breault  
Terry Swain, Alternate

## HISTORICAL AWARENESS COMMITTEE – 2005

The members of the Dunbarton Historical Awareness Committee have had a busy year but we are in dire need of new, working members for our varied projects. At the present time we are extremely short-handed which makes for much labor for few people.

We continue with our project to locate and list all of Dunbarton's old cellar sites. This year we were blessed with the services of Ian Jergensen, a student at Bishop Brady High School, who volunteered to list, measure and map several sites in town. Ian reportedly found the job to be educational and said that he thoroughly enjoyed it and would like to do some more.

We received a letter from the U.S. Department of the Army, Special Operations Command, Fort Bragg, North Carolina who are seeking permission to have an historical marker placed on the Rogers cellar site, to recognize long time New Hampshire hero, Major Robert Rogers. That request has been turned over to the Dunbarton Historical Society, because they are the official custodians of the site. To date, we are unaware of the Society's decision in this matter.

This past year Mr. Michael Poirier donated the Ebenezer Martin house to the Town: his workmen dismantled it and a crew of dedicated townspeople moved the frame and other parts to safe storage which was donated by Mr. Michael Hammond in the Center. Now under cover, this material can be made available for future use.

At this year's Town Meeting and at Old Home Day, the Rolke's and the Noyes' set up booths for the sale of our book entitled, "Where Settlers Feet Have Trod", for copies of an old town map and for 80 year old post cards. The effort proved to be quite successful

Bill and Rebecca Rolke are trying to scan and "clean-up" Alice Hadley's Genealogy in an attempt to make it clearer for anyone doing research. Bud Noyes has agreed to proofread it when it is completed.

Members of this Committee have been working with Linda Peters, our Town Clerk, assisted by Donna Dunn, relative to material stored in the town vault. When time permits, this material must be inventoried and catalogued.

Rebecca Rolke and Betty Ann Noyes have been involved with Dunbarton's Capital Improvement Committee's project and have supplied that Committee with data and estimated costs for the preservation of town documents. The amount of \$15,000 has been approved by the Planning Board, for this purpose; the money to be placed in a trust account if it is not used in one year.

Respectively submitted,

Betty Ann Noyes, Chair  
Thomas Hathcoat  
Deborah Jore  
Harlan A. Noyes  
William Rolke  
Rebecca Rolke  
Kenneth Swayze

## COMMUNITY ACTION PROGRAM – 2005

### SUMMARY OF SERVICES 2005 PROVIDED TO DUNBARTON RESIDENTS BY THE CONCORD AREA CENTER COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/ PERSONS	VALUE
<b>COMMODITY SUPPLEMENTAL FOOD PROGRAM</b> is a nutrition program that offers participants free nutritional foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Value \$22.00 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP, but a family may have members on both programs.)	Packages –46	Persons – 4	\$1,012.00
<b>EMERGENCY FOOD PANTRIES</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	Meals – 160	Persons – 16	\$800.00
<b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2004-05 program was \$564.00.	Applications – 41	Persons – 83	\$24,185.70
<b>ELECTRIC ASSISTANCE</b> program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 15% to 90% on electric bills for income eligible households.	Households – 25		\$16,869.96
<b>MEALS-ON-WHEELS</b> provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.32 per meal.	Meals – 395	Persons – 3	\$2,496.40



## COMMUNITY ACTION PROGRAM - 2005

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/ PERSONS	VALUE
<b>WOMEN, INFANTS AND CHILDREN</b> provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services at \$44.94 per unit.	Vouchers – 134	Persons – 11	\$6,021.96
<b>WEATHERIZATION</b> improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material.	Homes – 1	Persons – 2	\$1,244.00
<b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	Grants – 1		\$200.00
<hr/>			
<b>GRAND TOTAL</b>			<b>\$53,830.02</b>

**INFORMATIONS AND REFERRAL** – CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked

**BIRTHS REGISTERED IN DUNBARTON - 2005**

<b>DATE OF BIRTH</b>	<b>NAME</b>	<b>PLACE OF BIRTH</b>	<b>NAMES OF PARENTS</b>
January 25, 2005	Solange Jolie Doucet	Concord, NH	Guy Doucet Dawn Doucet
March 14, 2005	Olivia Grace Milbury	Concord, NH	Gary Milbury Jennifer Milbury
July 18, 2005	Cam Hunter Pacheco	Concord, NH	Shawn Pacheco Sharon Pacheco
July 20, 2005	Ryan Patrick Garvey	Concord, NH	Sean Garvey Kathleen Garvey
July 30, 2005	Rachel Mae Pelletier	Concord, NH	David Pelletier Deanne Pelletier
September 1, 2005	Jaidyn Noelle Syversen	Manchester, NH	Jason Syversen Bethanee Syversen
October 8, 2005	Brady Owen Jacques	Manchester, NH	Timothy Jacques Jessica Jacques
October 10, 2005	Madison Leigh Burke	Concord, NH	John Burke Julie Burke
November 4, 2005	Connor Benjamin McGuire	Manchester, NH	Benjamin McGuire Shannon Thornton-McGuire
December 9, 2005	Sierra Noel Speckman	Concord, NH	Stephen Speckman Michele Speckman
December 16, 2005	Olivia Ann St. Onge	Manchester, NH	Christopher St. Onge Lisa St. Onge

## MARRIAGES REGISTERED IN DUNBARTON - 2005

DATE OF MARRIAGE	NAMES OF GROOM AND BRIDE	RESIDENCE
May 7, 2005	Michael R. Morin Jennifer M. Sullivan	Dunbarton, NH Dunbarton, NH
May 21, 2005	David E. Leger Laura M. Robinson	Dunbarton, NH Dunbarton, NH
May 21, 2005	Sandt D. Michener Kathryn R. Perry	Concord, NH Concord, NH
May 21, 2005	David W. Pellenz Cherri T. Thorne	Dunbarton, NH Dunbarton, NH
May 28, 2005	James A. Huettner Kim B. Bui	Dunbarton, NH Manchester, NH
June 4, 2005	Brian J. Smith Karen E. McDaniel	Goffstown, NH Dunbarton, NH
June 11, 2005	Scott R. Verdonck Susan L. Lemieux	Goffstown, NH Goffstown, NH
June 12, 2005	Paul J. Camire Lynne A. Hartnett	Goffstown, NH Goffstown, NH
July 15, 2005	James F. Lisofsky, Sr. Sreyfov Tea	Dunbarton, NH Dunbarton, NH
July 23, 2005	Bret A. Verdrager Amelia E. Martel	Manchester, NH Dunbarton, NH
September 10, 2005	Richard D. Morin Catherine J. Boliero	Manchester, NH Dunbarton, NH
September 16, 2005	Mark R. Antonia Susan L. Hanamoto	Dunbarton, NH North Sutton, NH
September 17, 2005	James P. Grant Heather J. Ziarko	Dunbarton, NH Dunbarton, NH
September 24, 2005	Gary L. Auclair Melissa L. Rouillard	Dunbarton, NH Dunbarton, NH
October 15, 2005	Kevin R. Bauers Erin K. Oglesby	Dunbarton, NH Manchester, NH
October 22, 2005	Dana C. Mullen Nancy E. Peloquin	Dunbarton, NH Dunbarton, NH
November 6, 2005	James F. Loveren Debra A. Lemay	Dunbarton, NH Dunbarton, NH

**DEATHS REGISTERED IN DUNBARTON - 2005**

DATE OF DEATH	NAME	PLACE OF DEATH	NAMES OF PARENTS
January 5, 2005	Geraldine Gauthier	Concord, NH	Perley Sloat Annie Lozier
February 7, 2005	Edwin V. Dutra	Concord, NH	Victor Dutra Mary Cunha
February 10, 2005	Frederic T. Greenhalge	Lebanon, NH	Frederic B. Greenhalge Ruth Ivy
February 14, 2005	Leo J. Chmiel	Dunbarton, NH	Mary Chmiel
February 26, 2005	George R. Cushman	Manchester, NH	George R. Cushman, Sr. Nora Segar
May 16, 2005	Norman I. Midgley	Greenvalley, AZ	Norman H. Midgley Marjorie Ingalls
May 21, 2005	Richard A. Brown	Dunbarton, NH	Karl W. Brown Mary K. Richardson
May 25, 2005	Richard P. Mitchener, Jr.	Concord, NH	Richard P. Mitchener, Sr. Grace L. Bund
August 4, 2005	Barbara A. Hueftline	Concord, NH	Leo Murray Agnes Breen
August 16, 2005	J. Wilcox Brown	Concord, NH	J. Thompson Brown Yolande deVignier
August 22, 2005	Daniel P. Gobin	Dunbarton, NH	Albert Gobin Marion Hujsak
August 29, 2005	Marie-Ange Audet	Manchester, NH	Demetrius Lord Blanche Gagne
November 13, 2005	Charlotte A. Tucker*	Concord, NH	George E. Young Alice E. Johnson

\*Interred at Dunbarton Center Cemetery

I hereby certify that the preceding returns of births, marriages and deaths registered in the Town of Dunbarton in 2005 are correct according to the best of my knowledge and belief.

Linda L. Peters  
Town Clerk





**DUNBARTON**  
**SCHOOL DISTRICT REPORT**  
**2005**



## DUNBARTON SCHOOL BOARD

	TERM EXPIRES
Betty Ann Noyes, Chair	2008
John Herlihy, Vice Chair	2006
René Ouellet	2007
Deb Foster	2008
Brian Little	2007

## OFFICERS OF THE SCHOOL DISTRICT

		TERM EXPIRES
Moderator	Frederick Mullen	2008
Clerk	Deborah Jore	2008
Treasurer	Michael Lessard	2008

## ADMINISTRATION

Superintendent of Schools	Dr. Darrell Lockwood
Assistant Superintendent	Mrs. Kathleen Titus
Assistant Superintendent	Mrs. Gail Kushner
Business Manager	Mrs. Michele Croteau

## DUNBARTON ELEMENTARY SCHOOL STAFF

Principal	Mr. Brent Rogers
Principals Secretary	Mrs. Betty Ann Monahan
School Secretary	Mrs. Elaine Ouellet
Special Education Facilitator	Mrs. Karen Kulick
Reading Specialist	Mrs. Barbara Robidoux
School Nurse, RN	Mrs. Charlene McCarron
Guidance Counselor	Mrs. Mary AmRhein
Kindergarten	Mrs. Kimberly Belanger
Kindergarten Instructional Assistant	Mrs. Leann McCormack
Primary Instructional Assistant	Mrs. Donna Duchesneau
Grade One	Mrs. Lisa Turcotte
Grade One	Ms. Courtney Cullity
Grade Two	Mrs. Roberta Fogarty
Grade Two	Mrs. Donna Brightman
Grade Three	Mrs. Barbara Schultz
Grade Three	Ms. Sharon Juza
Grade Four	Mrs. Joan Livsey
Grade Four	Mrs. Melinda Spill
Grade Five	Mrs. Joanna Schinler
Grade Five	Mrs. Margie Pierson
Grade Six	Ms. Candace Harrison



**DUNBARTON ELEMENTARY SCHOOL STAFF****Grade Six****Art Teacher****Physical Education****Information Specialist****Information Center Assistant****Music Teacher and Strings****Music Teacher (Band)****Special Education Teacher****Special Education Instructional Assistant****Special Education Instructional Assistant****Special Education One on One****Reading Specialist Assistant****Speech Therapist****Occupational Therapist****Occupational Therapist Assistant****Enrichment Coordinator****Maintenance Custodian****Evening Custodian****Part Time Custodian****Food Service Director****Cafeteria Assistant****Technology****Mrs. Sara Wight****Mrs. Shelia Psaledas****Mr. Stuart Goldstein****Mrs. Karen Landsman****Mrs. Melissa Fandrich****Mrs. Cheryl Laughlin****Mr. Jeff Jenkins****Ms. Maeghen Maloney****Mrs. Tina Hubbell****Mrs. Evelyn Garnett****Mrs. Wendy Marquis****Mrs. Catherine Lauwers****Mrs. Jennifer Bourgeois****Ms. Kristen Baldyga****Ms. Deborah Chamberlain****Mrs. Karen Landsman****Mr. Michael Richard****Mr. William Adecock****Mr. Michael Graydon****Mr. Jeffrey Salisbury****Mrs. Heidi Snook****Mr. Joseph Mainusch**

## OCTOBER ENROLLMENTS 2002- 2005

### DUNBARTON ELEMENTARY SCHOOL

<b>GRADE</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>
Kindergarten	29	27	21	21
Grade 1	28	40	35	33
Grade 2	41	32	38	35
Grade 3	32	38	33	36
Grade 4	33	36	37	32
Grade 5	22	35	31	34
Grade 6	32	21	35	32
Subtotal	217	229	230	223
Home Study	20	19	22	23

### TUITIONED TO MOUNTAIN VIEW MIDDLE SCHOOL

<b>GRADE</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>
Grade 7	23	31	21	37
Grade 8	23	28	31	22
Subtotal	46	59	52	59

### TUITIONED TO GOFFSTOWN AREA HIGH SCHOOL

<b>GRADE</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>
Grade 9	27	29	24	35
Grade 10	29	27	29	24
Grade 11	18	31	28	37
Grade 12	26	15	26	27
<b>Subtotal</b>	<b>100</b>	<b>102</b>	<b>107</b>	<b>123</b>

## DUNBARTON SCHOOL DISTRICT BOARD REPORT 2005 – 2006

This school year has been a busy one and seen many changes related to the school family, finances, lengthening of the school day, new teacher contract, and the building. We hired five new teachers and a nurse this year to replace teachers on maternity leave, who moved out of the area, or left for personal reasons. We welcomed Courtney Cullity, 1<sup>st</sup> grade; Barbara Schult and Sharon Juza, 3<sup>rd</sup> grade; and Joanna Schinler, 5<sup>th</sup> grade, Cheryl Laughlin, music, and Charlene McCarron, the school nurse. We also hired Brent Rogers as our new principal for the elementary school to replace Charles Gaides, who retired in June. Mr. Rogers came to us as an experienced principal and lives in Hampton, NH with his wife and daughter. We thank the parents and community members who contributed to the effort to define what we wanted in a principal and to those who served on the search committee, which interviewed and selected the final list of candidates. We welcome Mr. Rogers to the DES family and are pleased to have him running the school.

Two board members were reelected for 3-year terms in the last election—Debra Foster and Betty Ann Noyes. The Board was able to continue work on building renovations and implement the new 3-year teacher contract passed by the voters in March. It has been as busy a year as last year and the Board is proud of the accomplishments made this year.

We are pleased that DES was selected as a runner up New Hampshire 2005 School of Excellence. Congratulations to all the staff who made this possible. The Dunbarton Elementary School Volunteer Program continues to be successful and was recognized by the State for its large number of volunteer hours donated by the community. Thank you volunteers for continuing this tradition. The winter enrichment program continues to expand and the town has had opportunities to attend several outstanding musical performances by the Beginning and Advanced Bands, the Chorus, and all students. Drama is alive and well. Students and staff performed a play in the spring written by our Enrichment Teacher, Karen Landsman to raise money for a new stage. Additional successful fund-raising led by the staff and students continued for the “stage project” in the form of a dinner dance, penny drive, and engraved brick pathway in the Japanese garden in the front of the school.

The school district budget and the 3-year teacher contract were passed by voters at the March meeting. With the passage of the teacher contract, the Board was able to review the possibility of increasing the length of the school day up to 30 minutes. Despite the complicated logistics of busing schedules and coordinating with the middle and high school times, the school day was increased by 15 minutes. No additional time will be added in 2006-07. We thank all the parents who attended public hearings for their valuable feedback on this goal and the teachers for their willingness to put in the extra time without additional pay for the benefit of the students.

Perhaps one of the biggest challenges facing the Board and the Community this year is one that centers around finances. The current school years’ (05-06) State Adequacy Grant of \$447,529 is \$78,976 lower than the previous year. The State Plan formula calls for us to receive a 15 percent decrease each year over the next few years based upon our current total town property assessment of \$309,071,706 as of September 2005. This assessment is approximately a \$143 million increase in town property value when compared with last year’s value of \$165,931,400.

The tuition rates of \$8,494 per student at Mountain View Middle School and \$7,883 per student at Goffstown High School resulted in an additional cost to the District this year of \$128,060, for 16 new students who had not been budgeted for in the projected enrollment. This large increase in unexpected students was a first in Dunbarton’s school district history. Note that the Board generally includes tuition for 2-3 extra students but that we had received no indication that the increase in enrollment would reach 16.

We have all felt the effects of the world oil market increases in 2005-06 and the school was no exception. As of this writing (Jan. 6, 2006), due to a working heating and ventilation system (Phase 1), several increases in Public Service Company rates, and increased use of the building for community activities, the amount budgeted for electricity for the school year has already been exhausted. In addition, we also face the same dilemma for heating oil for the building and diesel fuel costs for the school buses. These are difficult areas to budget and resolve.

Renovations continued on the heating and ventilation system for the Information Center after the voters approved the Phase 1B building renovations warrant for \$36,000 in March 2005. The Capital Improvements Committee (CIC), chaired by Jeff Trexler (former school board member), again successfully led the renovation efforts to see this project to completion and to plan for phases 2-3 of the original 2004 plan. The voters also approved \$24,000 to develop a design plan for phases 2-4 by Weller & Michal Architects, Inc. from Keene to finish the heating and ventilation system upgrade for the administration, nurses, special education, and reading offices and the five rooms added in 1998 and the one room added in 2000. The School Board, on the recommendation of the CIC, decided not to replace the roof of the school in Phase 4 as it may not be necessary after the heating and ventilation system is replaced and this phase would add a large expense to the proposed project costs. The design plan was sent out for bids in December and the actual costs, and proposed method of payment, for the renovations will be presented to voters at the 2006 District Meeting. The Board would again like to thank the talented members of the CIC, who met multiple times and volunteered countless hours from March to January to complete the tasks assigned by the School Board, for all their outstanding and hard work. Dunbarton is very fortunate to have such dedicated residents. This project would not have happened, nor saved taxpayer's costs, without their help. Please see the separate report by the CIC for construction details.

A new arsenic treatment system was installed in the school in October 2005 and has successfully brought our drinking water into compliance with the U.S. Environmental Protection Agency and State of New Hampshire regulations. The level of arsenic in the well water is now less than the detection level of 0.002 milligrams per liter. Before treatment, the level was 0.20 milligrams per liter. The mandated limit for public-supply water systems by January 2006 is 0.10 milligrams per liter.

As was mentioned in the beginning of this report, it has been a year of challenges and hard work. We invite you to visit the school during the year to see what goes on in our school, meet our dedicated teaching staff, and, of course, attend any monthly Board meeting. All of us on the Board encourage you to contact any of us if we can help to explain the fiscal implications that we are facing and working with at this time. It truly is a big and difficult job.

Respectfully Submitted by the Dunbarton School Board:

Betty Ann Noyes, *Chair*  
John Herlihy, *Vice-Chair*  
Debra Foster  
Brian Little  
René Ouellet



## DUNBARTON SCHOOL DISTRICT

20 Robert Rogers Road Dunbarton, NH 03045



### Capital Improvements Committee

#### 2004 Membership:

Jeff Trexler – CIC Chair  
 Brian Little – School Board  
 Betty Noyes – School Board  
 Brent Rogers – Principal  
 Jeff Deacon  
 Daniel Gobin  
 Jeff McCormack

Carl Metzger  
 Steve Mullen  
 David Nault  
 Brian Pike  
 Eric Sargent  
 John Trottier

## 2005 ANNUAL REPORT

Formed in April 2004, the Capital Improvements Committee was created by the Dunbarton School Board as a standing committee with the following mission:

*Assist the Dunbarton School District in achieving its Capital Improvement Goals through evaluation, planning, and implementation of specific capital improvement projects as directed by the Dunbarton School Board.*

In 2004 the CIC was assigned Tasks 1 through 3 by the School Board. In 2005, CIC continued work on these three Tasks as well as newly assigned Tasks 4 through 6. The following is a summary of CIC activities for 2005.

#### **Task 1 Implementation of Phase 1 of HV Systems and Building Envelope Replacement**

Phase 1A consisted of replacing the heating and ventilating (HV) system serving seven classrooms in the oldest part of the building. Phase 1B, a new HV system for the Information Center, was deleted from the scope of work for Task 1 due to a budget shortfall. Although the bulk of the construction work for Phase 1A was performed during 2004, several items remained incomplete or needed to be corrected well into 2005. CIC withheld approval of final payment to the contractor until all items were addressed to our satisfaction. Task 1 is now complete.

#### **Task 2 Wheelchair Lift Replacement**

At the 2004 School District Meeting, voters approved a warrant article to withdraw up to \$20,000 from the Capital Reserve Fund to replace the mechanically defective wheelchair platform lift located in the stairway servicing the upper and lower building levels. Following a lengthy selection process, the Task Force 2 subcommittee recommended a local vendor All-Way Accessible at a cost of \$17,617. The vendor installed the lift in early 2005 with a larger platform than the original lift to comply with current accessibility codes. After installation they discovered that the lower landing area within the stairwell was not large enough to allow a wheelchair to maneuver onto the larger size platform. The vendor suggested that the School District could remove part of the concrete masonry wall and enlarge the doorway to the Gym as a means of achieving acceptable access. Using the professional services of Trexler Engineering, it was determined that this

suggestion was technically infeasible due to the structural significance of the wall in question and the extent of work that would be required. It was also noted that current accessibility codes permit relief from the platform size requirement when faced with this type of technical infeasibility within an existing building. Trexler Engineering recommended installing a lift with a smaller platform size to match the original lift. As All-Way Accessible was unable to supply such a lift or modify the one they installed, they agreed to remove the lift and terminate their contract at no cost to the Dunbarton School District.

After obtaining a waiver from the State of NH for the reduced platform size, Task Force 2 found another local vendor, Garaventa USA, who could supply a lift with a platform that would fit our stairway limitations. Unfortunately, their price of \$25,712 was substantially more than the \$20,000 approved for withdrawal from the Capital Reserve Fund. The School Board allocated an additional \$8,000 from unexpended funds from the 2004-2005 fiscal years to cover the extra cost for the lift as well as general construction costs.

The Garaventa lift is scheduled to be installed in late January 2006. According to the terms of our contract, payment to the vendor is conditional upon fit and function and our receipt of operational permits from applicable state agencies.

### Task 3 March 2005 District Meeting Proposals

Assigned to the CIC in November 2004, the purpose of Task 3 was to prepare and plan for additional phases of the multi-phase HV Systems and Building Envelope Replacement project. To avoid the problems of budget and schedule overruns that troubled the Phase 1A project in 2004, the CIC recommended rearranging the steps in the planning and implementation process. This new process consists of first performing design services including preparation of drawings and specifications, then bidding and selecting a contractor, then establishing a project budget, then asking for voter approval at the March School District Meeting, and finally, if approved, commencing with construction. Please refer to the CIC Annual Report in the 2004 Town Report for additional information on the budget and schedule problems associated with the original process used in Phase 1A.

The first part of Task 3 was to design, bid, select a contractor, and establish a budget for Phase 1B. Phase 1B consisted of replacing the HV system for the Information Center with new equipment, ductwork, and controls. Drawings and specifications were released for bidding in December 2004. The CIC recommended selecting the lowest bid of \$28,375 from Precision Mechanical Contractors. Adding design fees of \$5,000, estimated general construction costs of \$625, and a \$2,000 contingency fund, the CIC proposed a total Phase 1B budget of \$36,000. The School Board accepted this proposal and crafted Warrant Article #4 for voter consideration at the March 2005 School District Meeting.

The second part of Task 3 was to establish a budget for design services for the remaining Phases 2 through 4. To accomplish the first step (design, drawings and specifications) in the new planning and implementation process described above, the voters must first approve funding to hire the necessary design professionals. Phases 2A and 2B include replacing the HV systems in the administration wing and upgrading the HV system in the 1998 wing. Phases 3 and 4 address the building's thermal envelope issues that have contributed to ice dams and water damage. The CIC received a fee proposal of \$22,100 from Weller Michal Architects (WMA) for design services. Adding \$1,900 for a design fee contingency, the CIC proposed a total budget of \$24,000 for Phase 2-4 design services. The School Board accepted this proposal and prepared Warrant Article #5 for voter consideration.

At the March 2005 School District Meeting, the CIC assisted the School Board by presenting the details of both Warrant Articles #4 and #5. Voters approved both articles as proposed and Task 3 was completed.

### Task 4 Implementation of Phase 1B of HV Systems and Building Envelope Replacement

After voter approval of Warrant Article #4 in March 2005, the School Board assigned Task 4 to the CIC in April 2005. The purpose of this task was to commence with construction of Phase 1B described in Task 3 above. Total project budget was \$36,000.

The nature of CIC work under this task was similar to the Phase 1A project but on a much smaller scale. CIC members and volunteers provided project management, demolition of existing ductwork, and related general construction work including framing, drywall, and suspended ceiling modifications. CIC work also included patching fiberglass insulation in the attic and covering holes in attic fire walls. Precision Mechanical Contractors provided all mechanical, plumbing and controls work in accordance with their bid received and accepted under Task 3. WMA and their engineering consultant administered the construction contract and inspected the work.

Using the improved planning and implementation process for Phase 1B resulted in an improved outcome. Where Phase 1A was over budget and behind schedule, Phase 1B was under budget and substantially complete on time. Budget savings included the entire \$2,000 contingency fund and about half of the \$625 general construction costs for a total savings of about \$2,300.

As of this writing, there are still a few minor items left for the contractor to complete and the CIC continues to withhold approval of their final payment of \$2,340. Once these items are satisfactorily addressed, payment will be made and Task 4 will be complete.

#### **Task 5 Design and Bidding of Phases 2-4 - HV Systems and Building Envelope Replacement**

In 2004 the School Board embarked on a multi-year, multi-phase plan to implement the renovation work recommended in the "Existing Conditions Assessment of the Dunbarton Elementary School" report prepared by Weller Michal Architects in December, 2003. At the time it was felt that accomplishing the work in a number of smaller projects (Phase 1A, Phase 1B, etc.) over several years would be more agreeable to the voters. Based on feedback at the March 2004 School District Meeting, the School Board has decided to propose construction of all remaining phases of the project at one time rather than continuing to break it up into smaller projects. Remaining work includes Phases 2A, 2B, 3 and 4. Although the cost of the remaining phases is expected to require School District borrowing, an economy of scale and savings from ever-increasing construction prices will be financially beneficial to the District. The WMA report is available for review online with a link on the school's website at [www.dunbarton.k12.nh.us](http://www.dunbarton.k12.nh.us).

Assigned to the CIC in April, 2005, the purpose of Task 5 was to evaluate the need for the work recommended in Phases 2 through 4, decide what work should be done at this time, prepare complete design drawings and specifications, bid and select a contractor, and establish a total project budget for presentation to the voters at the March 2006 School District Meeting.

Phase 2A consists of replacing the HV system for the administration wing with new equipment, ductwork, baseboard heat, and digital controls. This work is identified as Measure H2a in the WMA report. In addition, Phase 2A includes re-piping the boiler room, installation of a domestic hot water heating system independent of the boiler, and connecting the remaining three 1989 vintage HV units to the new digital control system. Phase 2B includes upgrading the HV system in the 1998 classroom wing including new and tighter ductwork, baseboard heat, and new digital controls. This work is identified as Measure H3 in the WMA report.

Phases 3 and 4 consist of abandoning the failing thermal and air barrier at the ceiling level and constructing a new barrier on top of all roof planes except at the Gym. This work is discussed on pages 83, 84 and 96 in the WMA report. The purpose of this work is to provide a tighter thermal and vapor envelope so that heat escaping into the attic does not melt roof snow and cause interior water damage from ice dams at the cold eaves. It would require removal of existing shingle roofing, installation of new rigid insulation panels above the roof framing, re-roofing, and application of insulation on attic walls such that all attic spaces are contained within the thermal envelope. Phase 3 would address all roof areas except the 1998 wing which would be addressed in Phase 4.



At the September 26, 2005 CIC meeting, the committee decided to recommend Phases 2A and 2B and not recommend Phases 3 or 4 at this time. Recognizing that a warm attic was the cause of past ice dams and interior water damage, the committee noted that the WMA report found that both the failing thermal and air barrier and leaky heating ducts were major contributors to attic warming. Leaky ducts are addressed in Phases 1A, 1B, 2A and 2B. Considering that the existing shingle roofing is only 8 to 9 years old and that Phases 3 and 4 would be very costly, the committee decided to wait and see if fixing the remaining leaking ductwork in Phases 2A/2B would sufficiently reduce attic warming to minimize the ice dam problem. If ice damming and water damage reoccur in the future then the School District may need to reconsider implementing Phases 3 and 4 at that time.

The CIC also recommended that the School Board consider including a number of timely architectural renovations in addition to the HV work noted above. Unfortunately there was insufficient money in the approved \$24,000 design services budget to include many of these renovations and additional money was not available. Work that was included consisted of reconstructing and protecting the thermal and air barrier above Classrooms 300 and 301 and installing a new suspended ceiling with new energy efficient lighting. The thermal and air barrier above these two rooms is in very poor condition and these are the only classrooms that were not renovated during the 1998 project.

Other proposed general construction work directly related to Phase 2A includes an enlarged attic platform above the office area for HV equipment, ceiling framing and drywall to support new insulation and air barrier above the office area to comply with building and energy code requirements, new suspended ceilings and energy efficient lighting in the office area, a new lower suspended ceiling and energy efficient lighting in the main entry hall to minimize cost of ductwork and to brighten the space, and improved attic platform access for equipment and building maintenance.

As of this writing, the drawings and specifications are complete and the project is out to bid. WMA and their consultants will evaluate the bids and make a recommendation to the CIC. The CIC will review the recommendation, establish a project budget, and present their findings to the School Board for acceptance and warrant article preparation.

During this task, it was suggested that this may be a good opportunity to let the voters decide if they want to purchase a standby diesel generator for the building. During periodic power outages school operations have suffered with loss of heat, light and water. Periodic voltage reductions have also resulted in costly burned out electric motors. In addition, the Community Center, as the town's emergency shelter, would be better prepared for emergency use if it had a reliable source of backup electric power. Finally, if the cost of the generator is included in the current HV renovation project, it will qualify for 30% building aid reimbursement from the State of NH.

The CIC Chair met with the Board of Selectmen to discuss the possibility of the town providing diesel fuel, maintenance, and available federal and state grant funding. The Selectmen were receptive to this proposal and supportive of the project.

The CIC investigated the size of the generator needed and determined that the best location would be in the rear of the building on the far side of the fire lane. They prepared and released a Request For Proposals for design and installation of a complete standby diesel generator system. As of this writing, proposals are not yet due. Once received, the CIC will evaluate them and make a recommendation to the School Board for consideration of an additional warrant article.

#### Task 6 Arsenic Treatment System

The State of NH recently reduced the maximum permitted level of arsenic to 10 ppb for public water supplies such as the well at Dunbarton Elementary School. Regularly scheduled testing has indicated that our levels, fluctuating between 15 to 60 ppb, were acceptable prior to this recent change. The State of NH ordered the Dunbarton School District to reduce the arsenic level to below 10 ppb by January 31, 2006. In response to



this order, the School Board charged the CIC with Task 6 in May, 2005. The goal of this task was to select and obtain an arsenic treatment system that considers initial cost, long term operation and maintenance costs, and effectiveness of treatment.

The CIC formed Task Force 6 using the expertise of Dunbarton's resident engineers and water quality experts. Led by John Trottier, TF6 included George Holt, David Foster and School Board Member Brian Little. TF6 prepared a detailed Request For Proposals, contacted a number of water treatment companies, and received four responses. Following a thorough review and evaluation, TF6 recommended a dual tank in series treatment system proposed by Secondwind Water Systems of Bedford, NH. The School Board accepted this recommendation and entered into a contract with Secondwind at a cost of \$14,885 with payment subject to successful water tests after installation.

The treatment system was installed on October 10, 2005. Water tests on October 20 showed that the arsenic level tested before the treatment system was 35 ppb and after treatment was below 5 ppb. CIC approved payment to Secondwind and Task 6 was completed.

### Conclusion

The Capital Improvements Committee has had a very busy year. We are grateful that the community has continued to support the School Board's capital improvement initiatives. We hope that our service to the School District provides the voters with an increased level of confidence that any projects they choose to approve are evaluated, planned, and implemented with diligence. We wish to thank the Dunbarton School Board for their constant support and encouragement of our activities, Dr. Lockwood and the SAU 19 staff for their invaluable assistance and advice, Principals Chuck Gaides and Brent Rogers for their interest and cooperation, and the rest of the school staff, parents and students for their patience and understanding that these temporary disruptions lead to lasting improvements. We also wish to thank the volunteers who helped out with our projects this year and the Board of Selectmen for their assistance and support for the generator proposal.

In closing, the Capital Improvements Committee is deeply saddened by the passing of Dan Gobin this past year. Dan was an active member who worked tirelessly to accomplish our goals and for the betterment of our community. The committee particularly valued his provocative opinions, expertise in the fields of finance and construction, and his leadership. We leaned heavily on Dan, and we will miss him.

Respectfully submitted,

Jeff Trexler, CIC Chair

**DUNBARTON SCHOOL DISTRICT MEETING**

Saturday, March 19, 2005

The annual School District Meeting of the Town of Dunbarton, New Hampshire was called to order by Moderator Fred Mullen at 7:00 p.m. The Dunbarton Girl Scouts led the public in the Pledge of Allegiance. The Moderator reviewed voting cards and procedure with public. The Moderator introduced the following individuals:

Moderator:	Fred Mullen
School Board Members:	John Herlihy, Chair Betty Ann Noyes, Vice Chair Debra Foster Brian Little Rene Ouellet
School District Clerk:	Deborah Jore
Dunbarton Elementary Principal:	Charles Gaides, BS, MED, CAGS
Supervisors of the Checklist:	Ronald Slocum Alan Rockenbach Margaret Venator
Superintendent:	Dr. Darrell J. Lockwood, Ed.D.
Assistant Superintendents:	Kathleen Titus
Business Manager:	Michele Croteau
Constables:	Rene Forcier

The Moderator recognized Gertrude Dulude to whom the 2004 Dunbarton Town Report was dedicated. The Moderator reviewed Parliamentary procedures. The Moderator read aloud page 127 in the Town Report titled "Dunbarton School District Warrant, Election of Officers, 2005". *John Herlihy made a motion to waive further reading of warrant articles. Rene Ouellet seconded. VOTE Motion passed by a show of hands.*

**Article I**

The Moderator read Article I: *To determine and appoint the salaries of the School Board and Truant Officer and fix the compensation of any other officer or agent of the District, or to take any other action in relation thereto. Debra Foster made a motion to move Article I as printed on the Warrant. Rene Ouellet seconded. The Moderator asked Mrs. Foster if she would like to discuss the warrant. Mrs. Foster declined.*

The Moderator opened the floor for discussion. Being no discussion, the Moderator called for a vote on Article I. *VOTE Article I passed by a show of hands.*

**Article II**

The Moderator read Article II: *To hear the reports of Agent, Auditors, Officers or Committees of the District or to take any other action related thereto. John Herlihy made a motion to move Article II as printed on the Warrant. Brian Little seconded. The Moderator asked if Mr. Herlihy would like to discuss warrant. Mr. Herlihy stated all reports are in the Town Report for the public to read.*

The Moderator opened the floor for discussion. Norman Roberge was recognized and stated the Management Letter and Auditor's Report was not in Town Report and continued to state that page 113 in the 2004 Town Report indicated under Article II that the 2003 Auditor's Report was not included in that Town Report as requested by residents. Mr. Roberge asked why the new reports were not included in the 2004 Town Report. Mr. Roberge stated he knows he can go to the Selectmen's Office to read reports, but that he is a resident and should be able to see this information included in the Town Report. John Herlihy was recognized and stated that this was discussed at a School Board meeting and the Board decided to just have a copy of the report available for townspeople to review in order to keep printing costs down. *Norman Roberge was recognized and made a motion to amend Article II to have the School District include in the 2005 Annual Town Report the Auditors Report and the Management Letter for the School District and SAU. John Herlihy seconded.*

Jeff Trexler was recognized and asked what the cost would be to put the requested information in the Town Report and also asked how long the documents were. John Herlihy was recognized and stated the financial statement was twenty-eight pages and the management report six pages. Norman Roberge stated that the auditor's report should only be one to two pages at the most, and the management letter approximately seven pages. Darrell Lockwood was recognized and stated, in response to amount of pages, that the SAU reports are twice as large as Dunbarton's. Dean Jore was recognized and asked what the estimated cost was to put the information in the Town Report. Rene Ouellet was recognized and stated that the school's forty pages in the 2004 Town Report cost approximately \$3,000. Mr. Jore asked if it would cost approximately another \$1,000 to include Mr. Roberge's request. Mr. Ouellet stated yes.

Being no further discussion, the Moderator read aloud Norman Roberge's amendment to Article II and called for a vote. *VOTE The amendment was voted down by a show of hands.*

The Moderator asked if there was any further discussion on the main motion. Being no further discussion, the Moderator read Article II aloud and called for a vote. *VOTE Article II passed by a show of hands.*

### Article III

The Moderator read Article III: *To see if the School District shall vote to approve the cost items included in the multi-year collective bargaining agreement reached between the Dunbarton School Board and the Dunbarton Education Association which calls for the following increases in salaries and benefits:*

Year	Estimated Increase
2005-2006	\$46,540
2006-2007	\$45,951
2007-2008	\$45,909

*and further raise and appropriate the sum of FORTY SIX THOUSAND FIVE HUNDRED FORTY DOLLARS (\$46,540.00) for the 2005-2006 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. This appropriation is in addition to Warrant Article #8, the Operating Budget Article. (The School Board recommends this Article.) Rene Ouellet made a motion to move Article III as printed on the Warrant. Betty Ann Noyes seconded. The Moderator asked if Mr. Ouellet would like to speak on article. Mr. Ouellet reviewed the School Board/teachers goals and stated that as a result of litigated process, they had all agreed to the following ten changes to the current contract:*

- A three-year contract.
- The option of extending the students workday thirty minutes and the teachers fifteen minutes.
- Four forty minute prep periods per week.
- An additional day of bereavement leave to be taken from sick leave for family not listed in current contract.
- An increase in the school district's contribution to health care costs to 67% (2005-2006), 68% (2006-2007), 69% (2007-2008) and to also add a new type of policy as option for staff.
- Change life insurance face value from \$30,000 to \$50,000.
- Increase of Long Term Disability maximum monthly benefits from \$3,000 to \$4,000.
- Added language that provided some limited flexibility to the use of professional development funds.



- Added a \$400 annual stipend for teachers who have sixteen years experience in the field and have been at DES for five years or more.
- A salary increase of 2% each year.

Mr. Ouellet stated that the School Board is trying to keep costs as low they can, but also trying to keep the level of staff expected. Mr. Ouellet stated that Dunbarton is very lucky with the present staff.

The Moderator opened the floor for discussion. Carl Metzger was recognized and requested a secret ballot for Article III. The Moderator asked if Mr. Metzger had the signatures of five registered voters. Mr. Metzger presented the Moderator with the signatures of Brian L. Pike, Carl Metzger, Lori Davis, Jennifer Lamper, Ray Simard, and Heather P. Metzger. The Moderator stated that Article II would be decided by a secret ballot.

Carl Metzger stated that he would like to summarize the facts he knew and stated that three years ago, a three-year contract was brought forward including a 24% raise based on the need to raise salaries to improve test scores and attract better teachers. Mr. Metzger stated the townspeople defeated that. Mr. Metzger stated that two years ago, the town approved a 12% raise for staff, 63% health insurance and added free time. Mr. Metzger stated that now the School Board is proposing another three year contract and with that contract are adding another forty minutes free time, which brings teachers up to 160 minutes of free time with a 8-9% salary increase, 6% raise on health coverage and extending class day thirty minutes. Mr. Metzger stated that students would not be under the direct instruction of a teacher for 160 minutes a week due to teacher free time and that adding a half hour to the day would not make up the 160 minutes of teacher free time. Mr. Metzger expressed concern with the bus schedule if thirty minutes was added to the school day. Mr. Metzger asked what the return was on investment, that two years ago budget was passed to increase the quality of education, but test scores still remain flat.

Anne Carney was recognized and asked if the school day would be extended if Article II were passed. Betty Ann Noyes was recognized and stated the proposed contract does not say that the school day would increase. Mrs. Carney asked if the School Board had reconsidered the past bus issue. Mrs. Noyes stated that the contract has nothing to do with the buses. Rene Ouellet was recognized and stated that the proposed contract would give the School Board the opportunity to explore extending the school day by one half hour. Mr. Ouellet stated the exploration would include bus schedules. Mr. Ouellet stated the idea behind exploring school day is that Dunbarton has a shorter instructional day compared to other school districts. Anne Carney asked about the four forty minute periods of teacher free time. Mr. Ouellet stated that students are in scheduled classes with instruction, such as PE, art, music, or library. Rene Ouellet stated the proposed contract would add 150 overall minutes of instruction time. Mr. Ouellet also stated Dunbarton has some of the lowest insurance reimbursement rates in the State.

Betty Ann Noyes was recognized. Mrs. Noyes stated that if townspeople pass the proposed contract, the salaries for teachers K-6<sup>th</sup> grade would cost less money than was appropriated in the budget for this year. Mrs. Noyes stated that there has been a turnover of teachers; two have retired. Heather Metzger was recognized and commended the School Board for their efforts, but stated it is the taxpayers in town who pay the bills and that the School Board and teachers need to know they, the taxpayers, did not receive an increase in their benefits and salary. Mrs. Noyes stated that the School Board kept in mind the present day economic situation and asked that the public take a look at health insurance comparisons between Dunbarton's staff and the State.

The Moderator asked if there was any further discussion. Being no further discussion, the Moderator asked voters to see the Supervisors of the Checklist to get a voting card. The public voted and put voting cards in the ballot box. The Moderator officially closed the casting of ballots. Rene Forcier, Constable, opened ballot box and counted ballots with the help of the Moderator. *VOTE 32 yes, 23 no. Article III passed.*

#### Article IV

The Moderator read Article IV: *To see if the School District shall raise and appropriate THIRTY SIX THOUSAND DOLLARS (\$36,000.00) as a supplemental appropriation in fiscal year 2004-2005 to be funded from existing revenues to be placed in the existing Capital Reserve Fund which was established for the purpose of capital improvements to the Dunbarton School Facility and further to withdraw up to \$15,000 from the Capital Reserve Fund to complete Phase 1B of a four phase project to replace heating and ventilating systems and*



*reconstruct thermal envelopes at Dunbarton Elementary School as recommended in the Existing Conditions Assessment Report prepared by Weller & Michal Architects; Phase 1B to include removal and replacement of the heating and ventilating (HV) system for the Information Center inclusive of new HV equipment, ductwork, controls, perimeter baseboard radiation, and related general construction; or to take any other action in relation thereto. This will be a non-lapsing appropriation per RSA 32:7 and will not lapse until the completion of Phase 1B. (The School Board recommends this Article.) Debra Foster made a motion to move Article IV as printed in the Warrant. Brian Little seconded. The Moderator asked if Mrs. Foster would like to speak to Article IV. Mrs. Foster stated she would and would also like to discuss Article V, as it is related. The Moderator stated he would allow discussion of both.*

Debra Foster stated the Town last year voted \$150,000 to start heating and ventilation renovations; classrooms were finished, the long corridor to common was finished, but the Information Center was not done as the project was over the \$150,000 approved. This was due to some issues with the starting late and other cost increases in materials. Mrs. Foster stated that Article IV addresses the Information Center. Mrs. Foster turned explanation of Article IV over to Jeff Trexler, Capital Improvement Committee (CIC) Chair.

Jeff Trexler was recognized and went over handouts that were available to voters as they entered the Community Center regarding the CIC Warrant Articles IV and V. Mr. Trexler stated that it was important for voters to understand the big picture; that Warrant Articles IV and V are a continuation of the multi-year, multi-phase renovation project introduced by the School Board at the District Meeting last year. Mr. Trexler stated the overall purpose of this project was to correct deficiencies with the heating and ventilating systems and prevent water damage from ice dams that form along the edges of the roof. Mr. Trexler stated that these deficiencies and the recommended corrective measures are spelled out in the Existing Conditions Assessment Report prepared by Weller & Michal Architects. Mr. Trexler stated that last year \$150,000 was approved for Phase I of the project and that the budget was based on preliminary estimates given in the Weller & Michal report. Mr. Trexler stated the School Board formed a Capital Improvements Committee to carry out Phase I and to assist the Board with future capital goals. The CIC determined that the process used had two major flaws: the \$150,000 budget was based on preliminary estimates that were not sufficiently accurate and starting the design work for Phase I after the March vote did not leave enough time to complete project before start of school in September. Mr. Trexler stated that CIC and the School Board looked at a number of factors: canceling the project (would have to store ventilator and may lose out on one year warranties), current low bidder was considerably less than other two and it was unlikely we would get such a good price next year, and canceling the project, which would mean going another year with a deficient heating and ventilating system.

Jeff Trexler stated CIC has proposed rearranging the steps in the construction implementation process by first getting design/preparing documents, then getting bids from contractors, next creating a budget, then asking for voter approval, and then starting construction on the project. Mr. Trexler stated that this way more accurate budgets could be prepared and the project was approved, they could order critical equipment and materials well in advance of the busy summer construction season. Mr. Trexler stated that both Article IV and V address this process.

Jeff Trexler stated that Article IV deals with Phase 1B to replace the Information Center heating and ventilation system. Mr. Trexler stated this Article requests \$36,000 from unexpended funds from the current 2004-2005 fiscal year budget. Mr. Trexler stated that Article V deals with preparation of design, construction documents, bidding, and negotiations of Phases II through IV of a four-phase project to replace heating and ventilating systems and reconstruction of thermal envelopes. Mr. Trexler stated that this Article is requesting \$24,000. Mr. Trexler stated that Article VI requests \$5,000 be set aside in the Capital Reserve Fund and that it would be prudent to have enough money available in the Capital Reserve Fund to cover the cost of critical materials and equipment that may not be available until the beginning of a fiscal year. Mr. Trexler stated if Article V passes, he would be asking for an amendment to Article VI to change the amount requested from \$5,000 to \$25,000.

Jeff Trexler stated if the voters chose not to support these articles, the project would be postponed and the costs would be greater later than the cost would be today. Mr. Trexler stated that Dunbarton qualifies for

30% in State Aid for Articles IV and V. Mr. Trexler added that the CIC is in need of some new members and asked that any interested individuals contact a School Board or Committee member.

The Moderator asked if there was any discussion on Article IV. Carl Metzger was recognized and asked if CIC was planning to purchase the same unit as last year. Mr. Trexler stated a different type of unit would be purchased, as the new unit would be air conditioning compatible in case a/c was added in future. Mr. Metzger asked what the \$2,000 contingency was for. Mr. Trexler stated the contingency is for the unknowns. Mr. Metzger asked if bid included entire job. Mr. Trexler stated bid was based on drawings from the designer and the need to have a little bit of money set aside for unanticipated events. Mr. Metzger asked how the new installed unit has been running. Debra Foster stated that according to the principal and teachers, the unit is running very well. Mr. Metzger stated he had heard there have been a lot of bills to keep the unit running. Mrs. Foster stated that did not have to do with the new unit, but the other end of the building. Debra Foster commended the CIC for all the work they have done this year and stated that they are very professional people who have spent many hours on this project. The School Board thanked the CIC.

The Moderator asked if there was any other discussion. Being no other discussion, the Moderator called for a vote on Article IV. *VOTE Article IV was passed by a show of hands.*

#### Article V

The Moderator read Article V: *To see if the School District shall vote to raise and appropriate TWENTY FOUR THOUSAND DOLLARS (\$24,000.00) for the preparation of design and construction documents and bidding and negotiations of Phases 2 through 4 of a four phase project to replace heating and ventilating systems and reconstruct thermal envelopes at Dunbarton Elementary School as recommended in the Existing Conditions Assessment Report prepared by Weller & Michal Architects; or to take any other action in relation thereto. (The School Board recommends this Article.) Debra Foster made a motion to move Article V as written in the Warrant. Brian Little seconded.*

The Moderator opened the floor for discussion. Being no discussion, the Moderator called for a vote on Article V. *VOTE Article V was passed by a show of hands.*

#### Article VI

The Moderator read Article VI: *To see if the School District shall vote to raise and appropriate up to FIVE THOUSAND DOLLARS (\$5,000.00) to be placed in the existing Capital Reserve Fund which was established for the purpose of capital improvements to the Dunbarton School facility, which was established for the purpose of capital improvements to the Dunbarton School facility, with such amount to be funded from the year end undesignated fund balance available on July 1, 2005; or to take any other action in relation thereto. (The School Board recommends this Special Article.) John Herlihy made a motion to move Article VI. Betty Ann Noyes seconded. The Moderator asked if John Herlihy would like to speak to Article. Mr. Herlihy stated that the School Board has not put funds into the capital reserve fund in past years and that they thought it would be good to have additional money in the fund in case problems arose that they had no control over. Mr. Herlihy stated there is currently \$15,475 in unexpended funds and that the School Board would like to build this up.*

The Moderator opened the floor for discussion. Jeff Trexler was recognized and made a motion to amend Article VI to read: *To see if the School District shall vote to raise and appropriate up to TWENTY THOUSAND DOLLARS (\$20,000) to be placed in the existing Capital Reserve Fund which was established for the purpose of capital improvements to the Dunbarton School facility, with such amount to be funded from the year end undesignated fund balance available on July 1, 2005; or to take any further action in relation thereto. John Herlihy seconded.*

The Moderator asked if there was any other discussion. Jeff Trexler stated that by putting funds in the Capital Reserve Fund, it would allow CIC to purchase time-critical equipment if approved. Mr. Trexler stated if the amendment were not passed, contractors would have to carry the cost of equipment until they could be paid at the beginning of the fiscal year in July. Carl Metzger was recognized and stated that there was \$55,475 in the Capital Reserve Fund and asked why only \$15,475 could be used. John Herlihy stated that \$40,000 of the fund was encumbered.



The Moderator asked if there was any further discussion on amended Article VI. Being no other discussion, the Moderator called for a vote on the amended Article VI. *VOTE Article VI was passed by a vote of hands.*

#### Article VII

The Moderator read Article VII: *To see if the School District shall raise and appropriate up to FIVE THOUSAND DOLLARS (\$5,000.00) to be placed in the existing expendable trust fund known as the Special Education Fund which was previously created under the provisions of RSA 198:20-c, with such amount to be funded from the year end undesignated fund balance available on July 1, 2005; or to take any other action in relation thereto. (The School Board recommends this Special Article.) John Herlihy made a motion to move Article VII as printed on the Warrant. Debra Foster seconded.*

The Moderator opened the floor for discussion. Being no other discussion, the Moderator called for a vote on Article VII. *VOTE Article VII was passed by a vote of hands.*

#### Article VIII

The Moderator read Article VIII: *To see if the School District shall raise and appropriate FOUR MILLION THREE HUNDRED TEN THOUSAND THREE HUNDRED SEVENTY ONE DOLLARS (\$4,310,371.00) for the support of schools, for the payment of salaries for School District officials and agents, and for the payment of statutory and contractual obligations of the District, or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. (The School Board recommends this article.) Brian Little made a motion to move Article VIII as printed on the Warrant. John Herlihy seconded. The Moderator asked if Mr. Little would speak on Article VIII. Mr. Little stated Betty Ann Noyes would speak on Article VIII. Mrs. Noyes was recognized and stated the budget was initially higher than the proposed amount and after months of careful and close review the Board cut \$74,000. Mrs. Noyes stated \$20,000 was then added due to the water system (arsenic was higher than allowable State levels). Mrs. Noyes added State regulations had changed this year; there had been no problems in prior years. Mrs. Noyes stated that the major areas for increase in the proposed budget were for regular education: Mountain View and GHS tuition increases, special education: out-of-district placements, Building Operations: due to arsenic regulations, Bus Transportation: new contract for five years, and the Out-of-District Summer Programs. Mrs. Noyes stated the proposed budget is a 2.4% increase over last year.*

The Moderator opened the floor for discussion. Carl Metzger was recognized and stated he had found a number of items in the proposed budget that could be cut totaling \$200,000. Betty Ann Noyes was recognized and asked what Mr. Metzger had found to cut. Mr. Metzger stated it was a long list and asked why special education was up \$150,000. Mrs. Noyes stated that special education was up due to out-of-district placements.

The Moderator asked if there was any further discussion on Article VIII. Being no further discussion, the Moderator called for a vote on Article VIII. *VOTE Article VIII was passed by a show of hands.*

There was no other business to be presented. *John Herlihy made a motion to dissolve the meeting at 8:34 p.m. Brian Little seconded. VOTE Motion was passed by a show of hands.*

Respectfully Submitted:

Deborah L. Jore  
School District Clerk

**School Committee, for three years, vote for two:**

*Debra H. Foster – 262*

*Carl Metzger – 144*

*Betty Ann Noyes – 262*

**School Moderator, for three years, vote for one:**

*Fred J. Mullen – 369*

**School District Clerk, for three years, vote for one:**

*Debbie Jore – 334*

**School Treasurer, for three years, vote for one:**

*Michael Lessard – 328*

**Voter Turnout – 399 (22%)**



## REPORT OF THE SUPERINTENDENT OF SCHOOLS

On behalf of School Administrative Unit #19, I present this 2005 report of the Superintendent of Schools. The six schools that serve the districts of Dunbarton, Goffstown, and New Boston, continue their mission of developing and supporting an educational community that advances rigorous standards for learning for all students, resulting in high student achievement.

Student enrollment data is available in a separate table within this report. The data is quite interesting and points to a change in our communities. You will note that elementary student enrollment continues to be relatively static. Our middle school enrollment has dropped in recent years and appears to again be leveling off while high school enrollment continues to grow.

The mission of *Advancing Student Learning* is applied to all of the SAU's curriculum, assessment, and professional development initiatives. In discussions on any of these areas, we focus on the same questions:

1. What should students know and be able to do? To what standard?
2. What variety of instructional methods and materials will ensure that all students have the opportunity to learn?
3. What training and resources will teachers need to make that happen?
4. How will we assess students' progress toward standards and mastery?

Teachers from across the SAU have continued to work together to strengthen the curriculum – agreeing on common assessments and plans for pacing instruction. While lesson plans and techniques vary from teacher to teacher, the underlying grade level expectations and standards are consistent. Our students benefit from this unified emphasis on what they need to know and be able to do.

Our current instructional focus is on improving the balance between fiction/creative writing and non-fiction/informational writing. We have identified critical informational reading and writing skills to emphasize, and developed curriculum units of instruction that interweave these skills over the course of the year. We have purchased more non-fiction materials in order to fill the gaps in our available resources. The Rebecca Sitton Spelling program was adopted for implementation in grades K-8. This approach provides more consistency in word study and written spelling throughout all subjects. Teachers have participated in workshops on grade level expectations in core subject areas, and on how to effectively use all of our resources to reach those grade level expectations. Special training was offered to staff for the Rebecca Sitton Spelling program, since it is in the first year of implementation.

Instructional uses of technology are also a focus for our districts. Each professional staff member includes at least one goal in their professional development plan that incorporates gaining knowledge in this area. Workshops and self study time are being emphasized in this area during our early release and teacher workshop days. Through support from our communities and the wise use of grant funds we have been able to increase the availability of equipment and resources to support the uses of technology in the teaching and learning process.

Students in grades 3-8 participated in the newly developed state achievement testing in reading and math – the New England Compact Assessment Program (NECAP). Grades 5 and 8 also participated in a written language component to the NECAP. This annual assessment will be what the state uses to determine whether or not districts are making adequate yearly progress (AYP) as defined by the No Child Left Behind legislation.

In addition, SAU#19 administers its own "local" assessments – twice yearly writing samples, end of unit tests in reading and math, and many teacher-designed "common" assessments are used across a subject or grade level. Another standardized test used by the SAU is the Northwest Evaluation Association's Measures of

Academic Progress (NWEA's MAP). This computerized measure of reading, math and language arts adapts to the level of performance of the student as the test progresses, and allows teachers to track individual student progress over the course of the year. The tests provide accurate and immediate scores to help teachers plan instructional programs. You will find more information on student performance by perusing the principals' reports.

Special and general educators continue to collaborate on all of these initiatives to *Advance Student Learning* for all students, including those with educational disabilities. The past year has seen a decrease in the number of "pull-out" groups for special instruction, and an increase in the number of students successfully included in typical classrooms. Special educators are participating in professional development on how to use our general curriculum resources for reading, math and writing. They benefit from increased expertise in these valuable general curriculum resources. Meanwhile, classroom teachers benefit from working side by side with special educators – enhancing the focus on success for all students.

We continue to focus our improvement efforts this year on: maximizing students' access to the general curriculum, providing extra support outside of core academic instruction, explicitly teaching thinking, reading and problem-solving strategies that students can apply to new learning situations, and making appropriate accommodations for students with disabilities - throughout the school year and during standardized testing sessions.

The Goffstown School Board approved the development of the New Heights Charter Academy, a charter school focusing on Business and Technology needs of 11<sup>th</sup> and 12<sup>th</sup> grade students. The program was approved by the New Hampshire Department of Education and a sizable multi-year grant was approved to support the program in its infancy. Goffstown approved the transfer of land from the town to the school for a school building that will support a public Kindergarten for 5-year-olds. The opening of the new school is scheduled for the fall 2006.

The Dunbarton School Board subcommittee entitled the Capital Improvement Committee has continued their work on building improvements with work on the HVAC systems. We continue our thanks to Jeff Trexler for his volunteer leadership of this effort. The next phase of the project will go before the school district meeting in March for consideration.

Preparation is underway for New England Association of Schools & Colleges, Inc. (NEASC), accreditation at the high school. NEAS&C is the nation's oldest regional accrediting association, and they serve more than 2,000 public and independent schools, colleges and universities in the six states of Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island and Vermont and American/international schools in more than sixty nations worldwide. Even as the high school moves forward with this process, the middle school has submitted their application to begin this process.

This current school year brought the onset of a pilot trimester schedule for Goffstown elementary and middle schools. The impetus for this approach is to provide more appropriate information to parents regarding their student's progress. The school board will review the results in the spring. Dunbarton, New Boston, and Goffstown High School remain on a quarterly academic schedule.

Seven teachers retired from our schools during the 2004-2005 school year. We send best wishes to Patricia Albanese of Bartlett Elementary School; Linda Garland of Maple Avenue Elementary School; Julie Carroll, Coralee Kleiner, David Osborn, and Karen Sullivan of Mountain View Middle School; Sally Goode of Goffstown High School; and Nancy Graybill of New Boston Central School.

The summer of 2005 was a very busy time as we completed hiring, orienting and processing the paperwork for 45 new teachers in our three districts. Leslie Doster transitioned into multiple roles as Assistant Principal of Maple Avenue Elementary/ Kindergarten Project Coordinator / Special Education Facilitator of Bartlett Elementary. Mary Singer became an Assistant Principal at the high school over the summer and Bette House-Myers became the Special Education Facilitator at Mountain View Middle School. Assistant Superintendent Kathi Titus took on the new role of handling curriculum and professional staff development and Stacy Buckley was hired as the Assistant Superintendent for Special Services.

We wish to extend our thanks to several School Board members for their years of service. Members completing Board service during the 2004-2005 year were - in New Boston, Diane Manson and Fred Hayes-- and Marie Morgan in Goffstown.

As we approach the time of year for deliberative sessions and school district meetings, I extend to all members of our communities, the Boards of Education, the administration, faculty and support staff and our students our continued best wishes for a safe, joyous and successful school year.

*Darrell J. Lockwood, Ed.D.*  
Superintendent of Schools



## **DUNBARTON ELEMENTARY SCHOOL REPORT OF THE PRINCIPAL – 2005**

As we started this school year we had a student population of 222. We also began the year with a new teacher in grade 5, two new teachers in grade 3, a new teacher in grade 1, a new instructional support staff member, a new school nurse, and a new principal. Everyone, both new and old, started the school year excited and enthusiastic about the potential to make a lasting and positive impact on the lives of the children of Dunbarton.

During the past summer many new and veteran staff members attended workshops and committees that centered on Every Day Mathematics, developing Ready, Set, Go literacy units related to Grade Level Expectations, and Rebecca Sitton Spelling. This was an opportunity for teachers to have a dialog around how children learn and how we as teachers can improve student learning.

As part of our continuous effort to meet student needs the staff is looking at NWEA assessment scores in order to use that information to help drive instruction. The staff of DES will use this data to look at areas of student strength and areas that need improvement. We as a faculty believe that assessment is important, but how that data is used is even more important.

Providing a safe environment for children and adults has been and will continue to be the most important thing we do at Dunbarton Elementary School. In that vein, this fall we had a joint emergency drill with the police and fire departments to look at how well the adults in the community were able to respond to a potential crisis.

Our commitment to the arts through building a brick walkway was completed during the fall and it is a nice area to walk around and look at the names on the bricks.

Our Artist in Residence program was a great success this past year. The culminating activity was a tile mural hung at the top of the stairs near the Community Center. This mural is made from fired clay and it represents the Seasons in Dunbarton. The Fine Arts committee is presently meeting to plan the Artist in Residence program for the 2006/07 school year.

During the past summer we were able to complete construction on Phase 1B Media Center. A new HVAC system was installed with new duct work to the Information Center. The library is now a much more comfortable area in which to spend time.

Being the new principal for DES and taking a helicopter view of the entire school community, I am extremely impressed with the commitment that our students, teachers, and parents have established for Dunbarton Elementary School. This speaks volumes about the character of everyone involved in making DES what it is today, a school that puts children first.

Brent Rogers  
Principal



## MOUNTAIN VIEW MIDDLE SCHOOL

By Rose L. Colby

This year's theme "All aboard! Take the MVMS Express to Success!" has been the vehicle and emphasis for the work of our staff and students. During the time that spans the start of the school year and into the middle of October, our students participated in two major assessments. September was the month dedicated to administering the second year of NWEA MAP (measure of academic progress) testing and in October our students took the NECAP assessment. The NECAP assessment is given in every school in the state of New Hampshire to students in grades three through eight. Students in all grades are assessed in reading and mathematics and students in grades five and eight take an additional writing assessment. NECAP results are anticipated in February or March 2006.

To determine the instructional strategies that are most effective to advance student learning, our teachers have begun to look at NWEA assessment data that shows growth over time for both individual students and whole classes. Using New Hampshire Grade Level Expectations and district curricula, our staff worked with SAU colleagues to develop six units of study in each content area last summer. The six units of study compliment the new trimester grading schedule and provide teachers with a framework that informs the pacing of content and instructional practice. Ever mindful of the need to make transitions for our students as fluid as possible, we will continue to work with our sending schools on curriculum development that is responsive and complimentary to student assessment results.

What has our assessment data told us?

- NWEA ~ Most MVMS students met or exceeded the spring level anticipated growth in math and reading
- All grades demonstrated impressive and continued growth in the spring math assessment

Our arts program has grown over the past year with a record number of students participating in band and chorus. The fifth grade Artist in Residence program provided a rich experience in poetry and weaving for all our students. Our interscholastic sports participation continues to be of high student interest with the greatest student and spectator growth evidenced in wrestling.

Community outreach is alive and well at MVMS! The spring marathon organized by staff members to benefit one of our students and our annual Turkey Trot are only two examples of the activities that demonstrate the commitment of our staff and students.

As I prepare to leave Mountain View Middle School, I know that the administrative team, the staff, and the students will continue to excel. During my sabbatical year, I had the opportunity to visit many schools throughout the state. I returned from that experience knowing that MVMS is a gem. I know that this gem will be cared for and nurtured by caring teachers, support staff, and administrators. I would like to thank the members of the Goffstown community who have been so wonderful to me during my career here as a teacher and administrator.

## GOFFSTOWN HIGH SCHOOL

By Francis McBride

Goffstown High School is in a pattern of improvement. Goffstown's NHEIAP Scores (the spring state testing of 10<sup>th</sup> graders in reading and mathematics) for 2005 continued the trend, with the number of "advanced" learners actually higher than the state average, and the number of "basic" learners fewer than the state average. The results improve upon the previous 4 years of increasing state test scores and rising SAT averages. Other indicators of student engagement and success are a declining failure rate, a declining dropout rate, and an increase in the average daily attendance rate.

With the numbers telling the story, Goffstown was pleased to learn in December 2005, that we are a finalist in the annual competition for School of Excellence—the "EDies" award. As we go to press, we anticipate a school visit in January 2006 from the EDies Committee that will help to determine which of the third-round high schools will be the winner for 2006.

Also, in the fall, Goffstown High School began the two-year self-study process leading to re-accreditation by the New England Association of Schools and Colleges—a process which takes place every ten years. Since the last visit, in 1997, the high school has changed and improved significantly. Former deficiencies are now areas of strength. The faculty is approaching the task of the self-study with confidence and enthusiasm, and is preparing the committees that will do the work of looking at the central issues of curriculum, instruction, and assessment, as well as other aspects of school functioning. Students, parents, and community members are working together with teachers on the self-study. In preparation for this work, the Mission Committee has revised, streamlined and updated the school's Mission Statement and Expectations, and the Mission has been endorsed by the faculty and approved by the School Board. More work with the mission will continue in 2006, as GHS strives to keep the focus on school improvement and student achievement.

Better communication about student progress is a key to student success. The high school is rapidly moving toward computer-based programs that will make student information more available to teachers, administrators, and parents. In November, the school converted from WinSchool Student Information System to PowerSchool. In the near future, PowerSchool will allow parents online access to grade and attendance information in addition to the progress reports and report cards sent home with students.

Goffstown's teachers have achieved local and state-wide recognition: in September, English and theater teacher Lee Mannion was recognized as Wal-Mart's New Hampshire Teacher of the Year after winning the local contest at the Bedford, NH, store. The school received a \$10,000 grant from Wal-Mart. Her application will be sent on to the national competition. In November, social studies teacher Ami Marler received a Milken Family Foundation National Educator Award! These are amazing examples of the quality educational staff we have in our schools!

The Goffstown Area Stadium Community Project, funded through school impact fees and the very generous donations of community members and businesses, has been very busy in 2005. The initial phase of sodding, irrigating, and fencing the varsity game and practice fields behind the high school has held up well. This past summer parking was added as well as additional playing surface. This second phase of the project also includes the purchase of bleachers, the installation of a scoreboard, the building of a baseball diamond, fencing new field space, and the extension of irrigation lines. Future project goals include installing a baseball backstop, possibly installing lights, building a press box, and adding permanent storage. We remain confident that through continued fundraising and great volunteer efforts provided by so many community members, the project will continue to be one in which we are all proud.

Goffstown High School continues to be a mission-driven school, preparing students for engagement in the ever-changing world of the 21<sup>st</sup> century.

## **DUNBARTON ELEMENTARY SCHOOL Health Report 2005**

As the new school nurse at Dunbarton Elementary School, I started the school year by completing an immunization survey for grades K-6 to ensure that all students are adequately immunized per New Hampshire state laws. Vision and hearing screenings have been completed for grades K-6. Height and weight screenings will be ongoing throughout the school year. Scoliosis screening for 5<sup>th</sup> and 6<sup>th</sup> graders will be completed in the spring.

The Health Office averages 10-15 students per school day for numerous complaints and the student's records are being computerized by using a program specifically designed for school health office use. The equipment to handle medical emergencies such as an Automatic External Defibrillator and Epi-pens have been updated and are available if needed.

As the school nurse, I also teach health class in grades 1-6. The focus this year is "Staying Healthy." Classes have included; hand-washing, dental health, fire safety, nutrition and the skeletal system. The human body systems, the five senses and the importance of physical activity will also be incorporated into health classes. Fifth and Sixth graders will be offered a baby-sitting certification program after the New Year. The American Red Cross Basic Aid Training program will also be offered this Spring.

The Safety Committee will continue to meet to work on safety issues in and out of the school building. The Nutrition Committee will start meeting again in the New Year. Healthy snacks, the food pyramid and learning to read nutrition food labels have been implemented through health class. Grades 1-3 are working on a 5-A-Day challenge, which means trying to have at least 5 servings of fruits and vegetables each day.

I am also hoping to organize a Walk New Hampshire program sponsored by the Foundation for Healthy Communities and the Governor's office.

Looking forward to a Healthy school year for students and staff!

Charlene R. McCarron, RN  
Dunbarton Elementary School  
School Nurse

## DUNBARTON SCHOOL DISTRICT

### Projected Revenues

	2004 - 2005	2005 - 2006	2006 - 2007
	Approved	Approved	Proposed
	MS 24	MS24	MS24
<b>REVENUE FROM STATE SOURCES</b>			
Adequacy Grant	526,505	447,529	447,529
School Building Aid	22,083	55,437	52,500
Kindergarten Aid	0	0	0
Catastrophic Aid	74,000	72,484	106,619
Child Nutrition	500	500	500
<b>REVENUE FROM FEDERAL SOURCES</b>			
IASA, Chapter I & II (Title VI)	34,188	0	0
Medicaid Reimbursement	20,000	20,000	30,000
Child Nutrition Programs	5,000	5,000	5,000
<b>OTHER REVENUE</b>			
Special Education Tuition			
Food Service	48,591	48,004	49,415
Earnings on Investments			
Local			
Miscellaneous			
<b>SUBTOTAL SCHOOL REVENUES AND CREDITS</b>	<b>730,867</b>	<b>648,954</b>	<b>691,563</b>
<b>GENERAL FUND BALANCE</b>			
Reserved for Special Purpose (Special Education)			
Transfer from Capital Reserve Fund	170,000	61,000	0
Unreserved Fund Balance	192,805	240,537	110,000
<b>TOTAL SCHOOL REVENUES AND CREDITS</b>	<b>1,093,672</b>	<b>950,491</b>	<b>801,563</b>
<b>LOCAL &amp; STATE ASSESSMENT</b>	<b>3,116,230</b>	<b>3,491,420</b>	<b>3,922,420</b>
<b>TOTAL APPROPRIATION</b>	<b>4,209,902</b>	<b>4,441,911</b>	<b>4,723,983</b>

**Notes:**

Projected revenues are estimates and are subject to change.

Fiscal year 2006 - 2007 Total Appropriation is prior to any separate or special warrant articles.



**DUNBARTON SCHOOL DISTRICT WARRANT****Election of Officers  
&  
Petition Warrant Article  
2006****THE STATE OF NEW HAMPSHIRE**

**To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:**

**YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER IN DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON TUESDAY, THE FOURTEENTH DAY OF MARCH 2006, AT EIGHT O'CLOCK IN THE MORNING (8:00 AM) TO CAST BALLOTS FROM THAT HOUR OF SAID DAY UNTIL AT LEAST SEVEN O'CLOCK IN THE EVENING (7:00 P.M.), UNLESS OTHERWISE DIRECTED BY THE MODERATOR, FOR THE FOLLOWING OFFICER:**

- 1. To choose ONE member of the School Board for the ensuing three years.**
- 2. Petitioned Warrant Article "Shall we, the Dunbarton School District, adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Dunbarton School District on the second Tuesday of March?" (3/5<sup>th</sup> majority vote required) (School Board does NOT support this article.)**

**GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS TWENTY-SECOND (22<sup>ND</sup>) DAY OF FEBRUARY 2006.**

**Betty Ann Noyes, *Chair***  
**John Herlihy, *Vice-Chair***  
**Deb Foster**  
**Brian Little**  
**Rene Ouellet**  
**SCHOOL BOARD**

## **DUNBARTON SCHOOL DISTRICT WARRANT 2006**

**THE STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:

**YOU ARE HEREBY NOTIFIED TO MEET AT THE  
DUNBARTON COMMUNITY CENTER AT DUNBARTON  
ELEMENTARY SCHOOL IN SAID DISTRICT ON  
SATURDAY, THE ELEVENTH DAY OF MARCH 2006, AT  
7:00 PM IN THE EVENING TO ACT UPON THE  
FOLLOWING SUBJECTS:**

### **ARTICLE 1**

To see if the School District shall vote to raise and appropriate the sum of FIVE HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$525,000.00) for completion of Phases 2A and 2B in the multi-year HV Systems and Building Envelope Project to include replacement of heating and ventilation system in the administration wing, renovation of heating and ventilating system in the intermediate classroom wing, boiler room renovations, thermal and air barrier replacement at selected ceiling areas, and related electrical, general construction and incidental and necessary costs for such construction and existing school renovations pursuant to the plans and specifications as may be approved by the School Board, copies of which shall be on file with the School Administrative Unit #19 Office in Goffstown, New Hampshire, and the payment of principal and interest due during the 2006-2007 school year on the indebtedness therefore; and to raise such sum by the issuance of bonds or notes of the District in an amount not to exceed FIVE HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$525,000.00) in accordance with the provisions of the New Hampshire Revised Statutes Annotated, the form and terms of said bonds or notes including the time and place for the payment of interest, the rate of interest, and provisions for the sale of said bonds, or notes and all other matters in connection therewith to be left to the discretion of the School Board, and further, to designate the School Board as the agents to expend said sum; or to take any other action in relation thereto. (2/3<sup>rd</sup> majority ballot vote required) (School Board supports this article.)

### **ARTICLE 2**

To see if the School District shall vote to raise and appropriate SIXTY EIGHT THOUSAND DOLLARS (\$68,000.00) for the purpose of furnishing and installing a complete standby diesel generator package, including exterior pad mounted generator, automatic transfer switch, and related general construction, thus providing an emergency backup power supply for the entire building pursuant to the plans and specifications as may be approved by the School Board, copies of which shall be on file with the School Administrative Unit #19 Office in Goffstown, New Hampshire, and the payment of principal and interest due during the 2006-2007 school year on the indebtedness therefore; and to raise such sum by the issuance of bonds or notes of the District in an amount not to exceed SIXTY EIGHT THOUSAND DOLLARS (\$68,000.00) in accordance with the provisions of the New Hampshire Revised Statutes Annotated, the form and terms of said bonds or notes including the time and place for the payment of interest, the rate of interest, and provisions for the sale of said bonds, or notes and all other matters in connection

therewith to be left to the discretion of the School Board, and further, to designate the School Board as the agents to expend said sum; or to take any other action in relation thereto. Furthermore, to authorize the School District to make application for and accept all grants which may now or hereafter be forthcoming for this purpose and shall be applied to reduce the use of said (2/3<sup>rd</sup> majority ballot Vote required) (School Board supports this article.)

#### ARTICLE 3

To determine and appoint the salaries of the School Board and Truant Officer and fix the compensation of any other officer or agent of the District, or to take any other action in relation thereto.

#### ARTICLE 4

To hear the reports of Agents, Auditors, Officers or Committees of the District or to take any other action related thereto.

#### ARTICLE 5

To see if the School District shall raise and appropriate FOUR MILLION SEVEN HUNDRED TWENTY THREE THOUSAND NINE HUNDRED EIGHTY THREE (\$4,723,983.00) for the support of schools, for the payment of salaries for School District officials and agents, and for the payment of statutory and contractual obligations of the District, or to take any other action in relation thereto. This warrant article (Operating Budget) does not include appropriations in ANY other warrant article. (majority vote required) (The School Board supports this Article.)

GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS TWENTY-SECOND (22<sup>ND</sup>) DAY OF FEBRUARY 2006.

Betty Ann Noyes, *Chair*  
John Herlihy, *Vice-Chair*  
Deb Foster  
Brian Little  
Rene Ouellet  
SCHOOL BOARD

**SCHOOL ADMINISTRATIVE UNIT #19**  
**Adopted Budget Fiscal Year 2005 - 2006**

**Expenditures:**

<u>Function</u>	<u>Description</u>	
2311	Supervision of Board Services	4,400
2313	Treasurer	500
2317	Audit Services	7,000
2318	Legal Services	5,000
2321	Supervision Superintendent's Office	743,130
2331	Special Area Administrative Services	350,835
2521	Fiscal & Bookkeeping Services	273,448
2600	Building Services	30,625
2830	Personnel Services	65,554
3000	Federal Projects	385,000
	<b>Gross Budget Total</b>	<b>1,865,492</b>
<b>Less Estimated Revenues:</b>		
	Federal Grants	385,000
	Other Local Revenue	10,000
	From Fund Balance @ June 30, 2005	104,297
	<b>Amount to be Assessed to School Districts</b>	<b>1,366,195</b>

**Apportionment of Assessment by District for Fiscal Year 2005 - 2006**

<u>District</u>	<u>% of</u>	<u>Assessment</u>
Dunbarton	9.685%	132,316
Goffstown	72.505%	990,560
New Boston	17.810%	243,319
	<b>100.00%</b>	<b>1,366,195</b>

Adopted: December 20, 2004



**DEBT SERVICE SCHEDULE INFORMATION**

Debt Schedule As of June 30, 2005

Years remaining on Dunbarton School District's general obligation bonds.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Amount Due</u>
2005-2006	65,000.00	17,826.25	82,826.25
2006-2007	65,000.00	12,756.25	77,756.25
2007-2008	65,000.00	7,653.75	72,653.75
2008-2009	65,000.00	2,551.25	67,551.25

This bond will be completed on July 15, 2008. The final payment is in the amount of \$67,551.25.

**Dunbarton School District**  
**Proposed Budget Summary**  
**For Fiscal Year July 1, 2006 to June 30, 2007**

		Actual Expenditures	Approved Budget	Proposed School Board Budget
Expenditures:		FY 04 - 05	FY 05 - 06	FY 06 - 07
<b>Operating Budget</b>				
<i>Function</i>				
<b>1000</b>	<b>Instruction</b>			
1100	Regular Programs	2,034,728.78	2,236,167.00	2,612,210.00
1101	Enrichment Program	35,723.50	32,669.00	37,523.00
1200	Special Education Programs	450,670.79	651,471.00	611,355.00
1400	CoCurricular Activities	1,952.00	5,514.00	5,514.00
<b>2000</b>	<b>Support Services</b>			
2112	Truant Officer	0.00	0.00	0.00
2120	Guidance Services	24,588.02	26,604.00	26,768.00
2130	Health Services	56,592.13	60,989.00	56,910.00
2140	Psychological Services	14,205.00	46,364.00	37,975.00
2150	Speech Pathology & Audiology	51,348.98	56,052.00	61,036.00
2152	Speech Pathology	11,608.64	17,134.00	10,859.00
2153	Audiology	140.00	1,002.00	1,000.00
2162	Physical Therapy	16,018.00	21,512.00	16,732.00
2163	OT Services	34,319.90	44,008.00	45,089.00
2190	Other Support - Pupil Services	0.00	1,501.00	500.00
<b>2200</b>	<b>Instructional</b>			
2210	Improvement of Instruction	3,529.41	3,450.00	4,064.00
2212	Curriculum Development	1,333.84	1,465.00	1,465.00
2213	Instructional Training	4,391.36	17,200.00	20,365.00
2222	Information Center	54,428.66	61,665.00	65,425.00
2224	Educational TV	0.00	50.00	50.00
2290	Technology Support	6,911.13	8,612.00	8,612.00
<b>2300</b>	<b>General Administration</b>			
2311	School Board	10,517.72	10,278.00	10,543.00
2312	Census	0.00	646.00	646.00
2313	Board Treasurer	269.13	289.00	289.00
2314	District Meeting	857.45	908.00	908.00
2317	Audit Services	3,800.00	4,300.00	4,300.00
2318	Legal Fees	0.00	5,000.00	5,000.00
2321	SAU Services	128,750.00	132,316.00	132,464.00
<b>2400</b>	<b>School Administration</b>			
2410	Office of the Principal	139,466.99	147,362.00	156,369.00
2490	Other Support - Services	209.84	300.00	300.00
<b>2600</b>	<b>Building and Grounds Services</b>			
2620	Building Operations	207,030.34	200,913.00	222,171.00
2630	Maintenance Grounds	125.76	311.00	311.00
2640	Operating Equipment	1,457.37	1,800.00	1,800.00
<b>2700</b>	<b>Pupil Transportation</b>			
2721	Regular Transportation	170,768.95	190,050.00	199,800.00
2722	Special Needs Transportation	105,667.64	229,178.00	216,480.00
2790	Field Trip Transportation	2,695.05	3,500.00	3,500.00
<b>5100</b>	<b>Debt Service</b>			
5110	Bond Principal	65,000.00	65,000.00	65,000.00
5120	Bond Interest	22,831.25	17,827.00	26,100.00
<b>5200</b>	<b>Transfer to Trust Fund</b>			
5251	Transfer to Capital Reserve Fund	150,000.00	20,000.00	0.00
5252	Transfer to Special Education Trust Fund	0.00	5,000.00	0.00
	<b>Special Revenue Programs</b>			
	Title Grants	53,560.58	0.00	0.00
<b>4600</b>	<b>Capital Projects Fund</b>			
4600	Building Improvements	175,267.45	24,000.00	0.00
<b>3100</b>	<b>Food Service Fund</b>			
3100	Food Service Budget	48,442.75	53,504.00	54,550.00
<b>5230</b>	<b>Trust and Agency Funds</b>			
5230	Title Grants	0.00	0.00	0.00
<b>Total Operating Budget Warrant Article</b>		<b>4,089,208.41</b>	<b>4,405,911.00</b>	<b>4,723,983.00</b>

**Dunbarton School District**  
**Proposed Budget Summary**  
**For Fiscal Year July 1, 2006 to June 30, 2007**

	Actual Expenditures	Approved Budget	Proposed School Board Budget
	FY 04 - 05	FY 05 - 06	FY 06 - 07
Instruction			
Regular Programs	2,034,728.78	2,236,167.00	2,612,210.00
Enrichment Program	35,723.50	32,669.00	37,523.00
Special Education Programs	450,670.79	651,471.00	611,355.00
CoCurricular Activities	1,952.00	5,514.00	5,514.00
Support Services			
Truant Officer	0.00	0.00	0.00
Guidance Services	24,588.02	26,604.00	26,768.00
Health Services	56,592.13	60,989.00	56,910.00
Psychological Services	14,205.00	46,364.00	37,975.00
Speech Pathology & Audiology	51,348.98	56,052.00	61,036.00
Speech Pathology	11,608.64	17,134.00	10,859.00
Audiology	140.00	1,002.00	1,000.00
Physical Therapy	16,018.00	21,512.00	16,732.00
OT Services	34,319.90	44,008.00	45,089.00
Other Support - Pupil Services	0.00	1,501.00	500.00
Instructional			
Improvement of Instruction	3,529.41	3,450.00	4,064.00
Curriculum Development	1,333.84	1,465.00	1,465.00
Instructional Training	4,391.36	17,200.00	20,365.00
Information Center	54,428.66	61,665.00	65,425.00
Educational TV	0.00	50.00	50.00
Technology Support	6,911.13	8,612.00	8,612.00
General Administration			
School Board	10,517.72	10,278.00	10,543.00
Census	0.00	646.00	646.00
Board Treasurer	269.13	289.00	289.00
District Meeting	857.45	908.00	908.00
Audit Services	3,800.00	4,300.00	4,300.00
Legal Fees	0.00	5,000.00	5,000.00
SAU Services	128,750.00	132,316.00	132,464.00
School Administration			
Office of the Principal	139,466.99	147,362.00	156,369.00
Other Support - Services	209.84	300.00	300.00
Building and Grounds Services			
Building Operations	207,030.34	200,913.00	222,171.00
Maintenance Grounds	125.76	311.00	311.00
Operating Equipment	1,457.37	1,800.00	1,800.00
Pupil Transportation			
Regular Transportation	170,768.95	190,050.00	199,800.00
Special Needs Transportation	105,667.64	229,178.00	216,480.00
Field Trip Transportation	2,695.05	3,500.00	3,500.00
Debt Service			
Bond Principal	65,000.00	65,000.00	65,000.00
Bond Interest	22,831.25	17,827.00	26,100.00
Transfer to Trust Fund			
Transfer to Capital Reserve Fund	150,000.00	20,000.00	0.00
Transfer to Special Education Trust Fund	0.00	5,000.00	0.00
Special Revenue Programs			
Title Grants	53,560.58	0.00	0.00
Capital Projects Fund			
Building Improvements	175,267.45	24,000.00	0.00
Food Service Fund			
Food Service Budget	48,442.75	53,504.00	54,550.00
Trust and Agency Funds			
Title Grants	0.00	0.00	0.00
Budget Warrant Article	4,089,208.41	4,405,911.00	4,723,983.00

## DUNBARTON SCHOOL DISTRICT

## DUNBARTON ELEMENTARY SCHOOL

July 1, 2006 - June 30, 2007 Proposed Budget Worksheet

ACCOUNT NUMBER	DESCRIPTION	Actual	Approved School	Proposed School
		Expenditure	District Budget	Board Budget
		FY 04 - 05	FY 05 - 06	FY 06 - 07
REGULAR EDUCATION				
21-101-1100-00-110	Teachers Salaries	550,421.39	574,923	612,187
21-101-1100-00-112	Instructional Assistants Salaries	35,966.68	42,478	50,290
21-101-1100-00-120	Substitutes	26,684.29	7,200	8,400
21-101-1100-00-210	Health / Dental	70,086.91	94,041	119,393
21-101-1100-00-213	Life/LTD (& 214)	1,736.14	2,188	2,449
21-101-1100-00-220	FICA	44,893.66	47,782	51,322
21-101-1100-00-230	Retirement	13,424.90	21,272	22,656
21-101-1100-00-240	Course Reimburse	6,707.60	19,600	20,700
21-101-1100-00-260	Unemployment	380.00	600	600
21-101-1100-00-260	Workers Comp.	4,996.81	7,800	7,800
21-101-1100-00-321	Home Instruction	48.46	300	300
21-101-1100-00-330	Consultant	0.00	1,000	1,000
21-204-1100-00-561	Middle School Public Tuition	428,174.48	476,664	619,769
21-305-1100-00-561	High School Public Tuition	802,232.66	882,896	1,048,102
21-101-1100-12-330	Music Consultants	11,040.00	10,080	6,720
21-101-1100-00-590	Artist in Residence	1,860.00	3,000	3,000
21-101-1100-00-601	Workbooks	5,473.79	5,835	6,678
21-101-1100-00-610	Scholar Supplies	12,006.97	11,112	12,792
21-101-1100-02-610	Art Supplies	1,167.14	800	1,096
21-101-1100-05-610	Reading Supplies	3,266.34	3,106	1,412
21-101-1100-08-610	Physical Ed.	286.00	260	260
21-101-1100-11-610	Mathematics	2,009.66	927	1,326
21-101-1100-12-610	Music Supplies	612.98	1,000	1,000
21-101-1100-13-610	Science Supplies	623.78	1,023	476
21-101-1100-15-610	Social Studies	623.20	791	872
21-101-1100-16-610	Computer Supplies	727.61	3,299	3,269
21-121-1100-00-610	Supplies	495.19	260	770
21-101-1100-00-641	Textbooks	624.69	9,773	3,913
21-101-1100-00-733	Add'l Furniture	1,538.14	668	636
21-101-1100-00-734	Add'l Equip	346.00	0	332
21-101-1100-00-737	Replacement Furniture	0.00	0	168
21-101-1100-00-738	Replacement Equip	4,149.00	4,300	649
21-101-1100-16-801	Software	2,338.44	2,000	2,000
21-101-1100-00-810	Dues	119.00	300	300
REGULAR EDUCATION	TOTAL 1100	2,034,728.78	2,236,167	2,612,210
ENRICHMENT (G&T) PROGRAM				
21-101-1101-00-110	Salaries Teacher	20,134.87	21,192	24,087
21-101-1101-00-210	Health / Dental	10,756.33	6,993	7,608
21-101-1101-00-213	Life/LTD	133.66	79	94
21-101-1101-00-220	FICA	1,424.67	1,621	1,843
21-101-1101-00-230	Retirement	631.47	784	891
21-101-1101-00-442	Rental of Equipment	426.00		
21-101-1101-00-610	Supplies	2,318.70	3,000	3,000
	TOTAL 1101	36,723.60	32,669	37,623
SPECIAL EDUCATION				
21-101-1200-00-110	Salaries Teachers	67,716.00	87,312	90,732
21-101-1200-00-112	Dunbarton SPED Aides	42,064.80	62,263	85,967
21-204-1200-00-112	Middle SPED Aides	0.00	0	0
21-101-1200-00-210	Health / Dental	16,467.60	22,317	25,866
21-101-1200-00-213	Life/LTD (& 214)	388.78	491	590
21-101-1200-00-220	FICA	8,052.24	11,441	13,518
21-204-1200-00-220	FICA	0.00	0	0
21-101-1200-00-230	SPED Retirement	1,787.66	3,230	3,367
21-101-1200-00-321	Dunbarton, Instructional Services	7,198.68	1,600	1,600
21-204-1200-00-321	Middle Instructional Services	0.00	1,600	1,600
21-306-1200-00-321	GHS Instructional Services	699.73	1,600	1,600
21-101-1200-00-330	Elementary School Aide Reimbursement	1,242.00	0	0
21-204-1200-00-330	Middle School Aide Reimbursement	0.00	27,880	1,560



## DUNBARTON SCHOOL DISTRICT

DUNBARTON ELEMENTARY SCHOOL

July 1, 2006 - June 30, 2007 Proposed Budget Worksheet

ACCOUNT NUMBER	DESCRIPTION	Actual Expenditure	Approved School District Budget	Proposed School Board Budget
		FY 04 - 06	FY 05 - 06	FY 06 - 07
21-306-1200-00-330	High School Aide Reimbursement	109,038.60	138,996	86,897
21-306-1200-00-442	Rental High School Equipment	0.00	2,000	1,000
21-101-1200-00-634	Postage	600.00	600	800
21-101-1200-00-661	Tuition - Public	41,267.33	92,028	92,028
21-101-1200-18-661	Tuition - Public	0.00	0	0
21-204-1200-00-661	Tuition Middle School - Public	1,509.22	5,000	5,000
21-306-1200-00-661	Tuition High School - Public	861.74	5,000	5,000
21-101-1200-00-663	Tuition Elementary - Private	18,890.04	36,020	60,000
21-204-1200-00-663	Tuition Middle - Private	0.00	808	1,320
21-306-1200-00-663	Tuition High - Private	123,006.00	136,460	128,071
21-101-1200-00-680	SPED Dunbarton Travel	131.38	800	800
21-204-1200-00-680	SPED Middle Travel	39.37	500	500
21-306-1200-00-680	SPED GHS Travel	469.63	500	500
21-101-1200-00-601	Workbooks/Tests	2,610.78	2,650	2,650
21-101-1200-16-602	Dunbarton Computer Supplies	227.26	125	250
21-204-1200-16-602	Middle Computer Supplies	0.00	100	0
21-306-1200-16-602	GHS Computer Supplies	0.00	800	600
21-101-1200-00-610	SPED Dunbarton Supplies	1,412.32	1,600	1,600
21-204-1200-00-610	SPED Middle Supplies	0.00	0	0
21-306-1200-00-610	SPED HS Supplies	344.47	0	600
21-101-1200-00-641	Books	616.71	600	600
21-101-1200-00-660	Software	990.42	600	600
21-204-1200-00-660	Middle School Software	0.00	600	600
21-306-1200-00-660	High School Software	0.00	1,000	500
21-306-1200-00-730	High School Add'l Equip	0.00	0	0
21-101-1200-00-731	Elementary School Add'l Equip	1,281.95	1,000	1,000
21-204-1200-00-731	Middle Add'l Equip	0.00	600	600
21-306-1200-00-731	High School Add'l Equip	0.00	3,000	3,000
21-101-1200-00-733	Add'l Furniture	669.19	650	650
21-101-1200-00-734	Dunbarton Add'l Equip	1,638.90	0	0
21-204-1200-00-734	Middle School New Computer Equipment	0.00	600	600
21-306-1200-00-734	HS New Computer Equipment	0.00	1,000	600
	TOTAL 1200	450,670.79	661,471	611,366
ACTIVITIES				
21-101-1400-00-690	Assemblies	1,400.00	4,550	4,550
21-101-1400-19-810	Field Trips (non-bus charges)	662.00	964	964
	TOTAL 1400	1,962.00	5,514	5,514
GUIDANCE				
21-101-2120-00-110	Guidance Salaries	18,487.00	19,462	19,842
21-101-2120-00-210	Health/Dental	4,549.78	4,794	4,649
21-101-2120-00-220	FICA	1,414.26	1,488	1,618
21-101-2120-00-230	Guidance Retirement	0.00	720	734
21-101-2120-00-610	Supplies	136.98	150	125
	TOTAL 2120	24,688.02	26,604	26,768
HEALTH SERVICES				
21-101-2130-00-110	Nurse's Salary	40,270.00	42,383	35,672
21-101-2130-00-210	Health/Dental	10,981.26	11,985	16,244
21-101-2130-00-213	Life/LTD	133.66	168	161
21-101-2130-00-220	FICA	3,080.64	3,242	2,721
21-101-2130-00-230	Retirement	1,063.14	1,658	1,318
21-101-2130-00-323	Medical Services	400.00	603	690
21-101-2130-00-610	Supplies	469.93	460	616
21-101-2130-00-641	Books	0.00	100	100
21-101-2130-00-801	Software	203.60	600	600
	TOTAL 2130	66,692.13	60,989	66,910

**DUNBARTON SCHOOL DISTRICT**  
DUNBARTON ELEMENTARY SCHOOL  
July 1, 2006 - June 30, 2007 Proposed Budget Worksheet

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	Actual Expenditure FY 04 - 06	Approved School District Budget FY 06 - 06	Proposed School Board Budget FY 06 - 07
<b>PSYCHOLOGICAL CONSULTANT SERVICES</b>				
21-101-2140-00-330	Dunbarton Consult Srv	2,960.00	7,689	16,100
21-204-2140-00-330	Middle Consult Srv	0.00	1,000	3,000
21-306-2140-00-330	GHS Consult Srv	11,246.00	37,675	18,876
	<b>TOTAL 2140</b>	<b>14,206.00</b>	<b>46,364</b>	<b>37,976</b>
<b>SPEECH PATHOLOGY</b>				
21-101-2160-00-110	Speech Path Salary	39,183.00	41,913	44,219
21-101-2160-00-210	Health/Dental	8,063.29	8,976	11,372
21-101-2160-00-213	Life/LTD (&214)	130.68	166	176
21-101-2160-00-220	FICA	2,866.27	3,206	3,383
21-101-2160-00-230	Retirement	1,034.62	1,561	1,637
21-101-2160-00-330	Retirement	0.00	0	0
21-101-2160-00-610	Supplies	72.22	260	260
	<b>TOTAL 2160</b>	<b>61,348.98</b>	<b>66,052</b>	<b>61,036</b>
<b>SPEECH PATHOLOGY</b>				
21-101-2162-00-330	Elementary Speech Services	408.24	1	0
21-204-2162-00-330	Middle School Speech Services	0.00	1	0
21-306-2162-00-330	High School Speech Services	11,200.40	17,132	10,869
	<b>TOTAL 2162</b>	<b>11,608.64</b>	<b>17,134</b>	<b>10,869</b>
<b>AUDIOLOGY SERVICES</b>				
21-101-2163-00-330	Elementary Audiology Services	140.00	1,000	1,000
21-204-2163-00-330	Middle Audiology Services	0.00	1	0
21-306-2163-00-330	High School Audiology Services	0.00	1	0
	<b>TOTAL 2163</b>	<b>140.00</b>	<b>1,002</b>	<b>1,000</b>
<b>PHYSICAL THERAPY</b>				
21-101-2162-00-330	Elementary Physical Services	1,600.00	3,600	1,980
21-204-2162-00-330	Middle School Physical Services	0.00	1	0
21-306-2162-00-330	High School Physical Services	14,618.00	18,011	14,762
	<b>TOTAL 2162</b>	<b>16,018.00</b>	<b>21,612</b>	<b>16,732</b>
<b>OT SERVICES</b>				
21-101-2163-00-330	Elementary OT Services	20,044.28	26,190	31,668
21-204-2163-00-330	Middle School OT Services	0.00	1	0
21-306-2163-00-330	High School OT Services	14,275.62	17,817	13,631
	<b>TOTAL 2163</b>	<b>34,319.90</b>	<b>44,008</b>	<b>45,089</b>
<b>PUPIL SERVICES</b>				
21-101-2190-00-330	Dunbarton Consult PT Vision OT and EYP	0.00	600	600
21-204-2190-00-330	Middle Consult PT, OT, SPL, Vision & EYP	0.00	1	0
21-306-2190-00-330	GHS Consult Mobility, Vision & EYP	0.00	1,000	0
	<b>TOTAL 2190</b>	<b>0.00</b>	<b>1,601</b>	<b>600</b>
<b>TEST RENTALS</b>				
21-101-2210-00-601	Test Purch/Scoring	3,629.41	3,460	4,064
	<b>TOTAL 2210</b>	<b>3,629.41</b>	<b>3,460</b>	<b>4,064</b>

## DUNBARTON SCHOOL DISTRICT

DUNBARTON ELEMENTARY SCHOOL

July 1, 2006 - June 30, 2007 Proposed Budget Worksheet

ACCOUNT NUMBER	DESCRIPTION	Actual	Approved School	Proposed School
		Expenditure	District Budget	Board Budget
		FY 04 - 05	FY 05 - 06	FY 06 - 07
INSTRUCTION & CURRICULUM DEVELOPMENT				
21-101-2212-00-641	Curriculum development books	1,333.84	1,466	1,466
	TOTAL 2212	1,333.84	1,466	1,466
INSTRUCTIONAL STAFF TRAINING				
21-101-2213-00-321	In-Service Training	639.96	11,500	11,500
21-101-2213-00-322	Staff Development	1,361.41	4,200	7,366
21-101-2213-00-610	Staff Development Supplies	2,400.00	1,500	1,500
	TOTAL 2213	4,391.36	17,200	20,366
INFORMATION CENTER				
21-101-2222-00-110	Info Ctr Salary	20,136.13	21,192	24,087
21-101-2222-00-112	Aide Salary	11,378.10	11,700	12,874
21-101-2222-00-210	Health/Dental	3,120.90	9,736	11,924
21-101-2222-00-213	Life/LTD	0.00	79	141
21-101-2222-00-220	FICA	2,049.72	2,516	2,828
21-101-2222-00-230	Retirement	531.67	784	891
21-101-2222-00-610	Supplies	481.62	450	560
21-101-2222-00-641	Books, Periodicals & Videos	5,993.54	5,264	6,565
21-101-2222-00-642	Electronic Information	887.75	900	1,100
21-101-2222-00-733	Add'l Furniture	4,882.91	5,195	0
21-101-2222-00-734	Add'l Equipment	2,609.99	2,850	0
21-101-2222-00-738	Replacement Equipment			3,189
21-101-2222-00-801	Software	2,367.33	1,000	1,276
	TOTAL 2222	54,428.66	61,666	66,426
EDUCATIONAL TV				
21-101-2224-00-642	Educational TV	0.00	50	50
	TOTAL 2224	0.00	50	50
TECHNICAL SUPPORT SERVICES				
21-101-2290-00-113	Technology Support	6,420.00	8,000	8,000
21-101-2290-00-220	Technology Support	491.13	612	612
	TOTAL 2290	6,911.13	8,612	8,612
SCHOOL BOARD SERVICES				
21-101-2311-00-124	School Bd Salary	1,260.00	1,250	1,260
21-101-2311-00-123	Board Clk Salary	760.00	750	760
21-101-2311-00-220	FICA	163.03	163	163
21-101-2311-00-322	School Bd Workshop	110.00	600	600
21-101-2311-00-522	Liability Insurance	3,169.00	3,300	3,665
21-101-2311-00-540	Advertising	2,361.40	800	800
21-101-2311-00-560	Board Printing	0.00	575	575
21-101-2311-00-610	Supplies	288.10	350	350
21-101-2311-00-610	Supplies	0.00	0	0
21-101-2311-00-810	Dues	2,446.19	2,500	2,500
21-101-2311-00-890	Miscellaneous	0.00	0	0
	TOTAL 2311	10,517.72	10,278	10,543
CENSUS INFORMATION				
21-101-2312-00-123	Census Clerk Salary	0.00	600	600
21-101-2312-00-220	FICA	0.00	46	46
	TOTAL 2312	0.00	646	646
BOARD TREASURER				
21-101-2313-00-121	Treasurer Salary	250.00	250	250
21-101-2313-00-220	FICA	19.13	19	19
21-101-2313-00-610	Supplies	0.00	20	20
	TOTAL 2313	269.13	289	289

## DUNBARTON SCHOOL DISTRICT

DUNBARTON ELEMENTARY SCHOOL

July 1, 2006 - June 30, 2007 Proposed Budget Worksheet

		Actual Expenditure	Approved School District Budget	Proposed School Board Budget
ACCOUNT NUMBER	DESCRIPTION	FY 04 - 05	FY 05 - 06	FY 06 - 07
DISTRICT MEETING				
21-101-2314-00-123	Clerk	0.00	60	60
21-101-2314-00-124	Moderator Salary	60.00	60	60
21-101-2314-00-220	FICA	0.00	8	8
21-101-2314-00-660	Printing	807.46	800	800
	TOTAL 2314	867.46	908	908
AUDIT SERVICES				
21-101-2317-00-301	Auditors	3,800.00	4,300	4,300
	TOTAL 2317	3,800.00	4,300	4,300
LEGAL FEES				
21-000-2318-00-302	Legal Fees	0.00	5,000	5,000
	TOTAL 2318	0.00	5,000	5,000
SAU SERVICES				
21-101-2321-00-311	SAU#19 Assessment	128,760.00	132,316	132,464
	TOTAL 2321	128,760.00	132,316	132,464
OFFICE OF THE PRINCIPAL SERVICES				
21-101-2410-00-118	Principal Salary	79,206.34	69,000	81,640
21-101-2410-00-111	Secretary Salary	36,748.86	36,997	43,728
21-101-2410-00-210	Health / Dental	8,114.43	24,810	11,372
21-101-2410-00-213	Life/LTD	364.20	366	422
21-101-2410-00-220	FICA	7,848.26	8,033	9,619
21-101-2410-00-230	Retirement	2,131.29	2,663	3,062
21-101-2410-00-329	Conf/Conv	66.80	1,600	1,600
21-101-2410-00-634	Postage	1,622.26	1,000	1,000
21-101-2410-00-660	Printing	419.00	450	450
21-101-2410-00-680	Travel	1,362.22	1,650	1,650
21-101-2410-00-610	Supplies	929.64	1,000	1,000
21-101-2410-00-730	Add'l Equip	168.01	303	236
21-101-2410-00-739	Rplc Equip	0.00	0	0
21-101-2410-00-801	Software	0.00	0	0
21-101-2410-00-810	Dues	606.00	800	800
	TOTAL 2410	139,466.99	147,362	166,368
OTHER SUPPORT SERVICES				
21-101-2490-00-610	Promotional Exercises - Graduation	209.84	300	300
	TOTAL 2490	209.84	300	300
BUILDING OPERATIONS				
21-101-2620-00-111	Custodial Salaries	66,719.90	66,887	69,113
21-101-2620-00-210	Health/Dental	4,164.14	6,948	4,790
21-101-2620-00-213	Life & LTD	164.92	182	220
21-101-2620-00-220	FICA	3,816.61	6,041	6,287
21-101-2620-00-330	Consult Svc	7,943.77	36,826	6,184
21-101-2620-47-330	Consult Svc	0.00	0	0
21-101-2620-00-431	Maintenance Svc	8,774.00	8,430	8,880
21-101-2620-00-432	Building Repairs	9,267.96	9,600	9,600
21-101-2620-00-439	Emergency	1,802.02	3,000	3,000
21-101-2620-00-442	Lease			
21-101-2620-00-448	Fuel Tank			
21-101-2620-00-449	Roof			
21-101-2620-00-621	Insurance (Property)	8,622.00	9,580	6,698
21-101-2620-00-631	Telephone	4,006.92	4,000	4,000
21-101-2620-00-680	Travel	882.21	800	800
21-101-2620-00-610	Supplies	9,299.32	7,670	10,000
21-101-2620-00-622	Electricity	41,782.69	27,000	46,000
21-101-2620-00-624	Fuel	19,719.09	16,600	46,000
21-101-2620-00-730	Addl. Equipment	0.00	650	2,399
21-101-2620-00-733	Add'l Furniture	0.00	0	0
21-101-2620-00-736	Replacement Machinery	30,086.00	0	0



## DUNBARTON SCHOOL DISTRICT

DUNBARTON ELEMENTARY SCHOOL

July 1, 2006 - June 30, 2007 Proposed Budget Worksheet

ACCOUNT NUMBER	DESCRIPTION	Actual Expenditure FY 04 - 05	Approved School District Budget FY 05 - 06	Proposed School Board Budget FY 06 - 07
21-101-2620-00-737	Replacement Equipment	0.00	0	1,300
	TOTAL 2620	207,030.34	200,913	222,171
MAINTENANCE GROUNDS				
21-101-2630-00-431	Ground Maint.	125.76	311	311
	TOTAL 2630	125.76	311	311
OPERATE EQUIPMENT				
21-101-2640-00-432	Repair Inst & noninstruc. Equip	1,467.37	1,800	1,800
	TOTAL 2640	1,467.37	1,800	1,800
REGULAR TRANSPORTATION				
21-101-2721-00-510	Regular Transportation	170,768.95	190,050	199,800
	TOTAL 2721	170,768.95	190,050	199,800
SPED TRANSPORTATION				
21-101-2722-00-510	Dunbarton Elementary School SPED Trans	44,865.13	121,140	121,302
21-204-2722-00-510	Dunbarton Middle School SPED Trans	2,514.68	5,400	5,400
21-306-2722-00-510	Dunbarton HS SPED Trans	58,287.83	102,638	89,778
	TOTAL 2722	106,667.64	229,178	216,480
FIELD TRIP TRANSPORTATION				
21-101-2790-00-510	Field Trips	2,695.05	3,500	3,500
	TOTAL 2790	2,695.05	3,500	3,500
DEBT SERVICE				
21-101-5110-00-910	Principal	65,000.00	65,000	65,000
21-101-5120-00-830	Interest	22,831.25	17,827	26,100
	TOTAL 5110/5120	87,831.25	82,827	91,100
TRANSFER TO TRUST FUND				
21-000-5251-00-930	Transfer to Capital Reserve Fund	150,000.00	20,000	0
21-101-5252-00-930	Transfer to Special Education Trust Fund	0.00	5,000	0
	TOTAL 5252	150,000.00	25,000	0
TOTAL GENERAL FUND		3,811,937.63	4,328,407	4,669,433
SPECIAL REVENUE FUND				
Fund 22	Grants	53,660.58	0	0
	TOTAL	53,660.58	0	0
CAPITAL PROJECTS FUND				
Fund 23	Building Improvements	175,267.45	24,000	0
	TOTAL	175,267.45	24,000	0
FOOD SERVICE FUND				
Fund 24	Food Service Budget	48,442.75	53,504	54,550
	TOTAL	48,442.75	53,504	54,550
TRUST AND AGENCY FUND				
Fund 27	Transfer to Capital Projects Fund	0	0	0
	TOTAL	0.00	0	0
TOTAL		4,089,208.41	4,406,911	4,723,983

## GENERAL INFORMATION

Dunbarton as we know it today was first granted by the General Court of Massachusetts in 1733, as Narragansett No. 6. It was re-granted in 1735 to soldiers who fought in the French and Indian War under Capt. John Gorham (not Samuel Gorham of Plymouth, England) but that grant was relinquished. In 1748 a group headed by Archibald Stark petitioned the Masonian Proprietors in Portsmouth for a grant of land and received permission to have this territory surveyed and laid out into lots and ranges; it was called Starkstown. Permanent settlement did not commence until 1752. This Township was incorporated on August 10, 1765 by then Governor Benning Wentworth and named Dunbarton after Dunbarton Scotland where many of the original settlers originated.

Dunbarton is located in Merrimack County, bounded by Goffstown to the south, Weare to the west, Hopkinton to the north, Bow and Hooksett to the east.

From 1765 until 1822 when the town of Hooksett was incorporated, the bounds of Dunbarton went to the Merrimack River.

Dunbarton has: Five ponds, all with public access:

Gorham Pond, 102.6 acres  
Kimball Pond, 37.2 acres  
Long Pond, 32.1 acres  
Purgatory Pond, 18.6 acres  
Stark Pond, 10.8 acres

Three town cemeteries (Center, pages Corner and East) and one private cemetery (Stark).

73 Miles of road

19,560 acres, 31.4 square miles which include:

1110 acres of conservation property  
278.2 acres of conservation easement  
925 acres of Kuncanowet Town Forest property  
482 (approximate) acres of Town Forest  
and 1187+ acres of federal land.

Population of approximately 2650

The elevation above sea level for the Town Hall is 830', the top of Mills Hill (the highest point) 925', the Bow-Dunbarton line on Route #13 (the lowest point) 350'.

Hours of Town Office are:

Selectmen Meeting	Thursday 7:00 pm	774-3541 x105
Daytime Office Hrs.	Monday thru Friday 8:00 am to 3:30 pm	
Tax Collector	Tuesday 3 pm to 5 pm	
	Thursday 6:00 pm to 9:00 pm	774-3547 x103
Town Clerk	Tuesday 2:00 pm to 5:00 pm	
	Wednesday 2:00 pm to 5:00 pm	
	Thursday 5:30 pm to 9:00 pm	774-3547 x107
Building Inspector	Mon-Fri. 8:00 am to 4:00pm	774-3547 x106
	(Inspections: by appointment 24 hour notice)	
Transfer Station **	Tuesday 10:00 am to 4:00 pm	
	Wednesday 4:00 pm to 8:00 pm	
	Saturday 8:00 am to 4:00 pm	774-7090

\*\*A permit is required, available from the Town Clerk's and Selectmen's Office.

The Planning Board meets the third Wednesday of the month. The Zoning Board meets the second Monday of the month, as required. Call the Selectmen for further information.

The School Board meets the first Wednesday of the month at the school.

Library Hours:                      Tuesday 1:00 pm to 8:00 pm  
    Wednesday                      10:00 am to 4:00 pm  
    Thursday                      1:00 pm to 8:00 pm  
    Friday                      10:00 am to 4:00 pm  
    Saturday 10:00 am to 2:00 pm                      774-3546

Web Page: <http://www.dunbartonnh.org>

Volunteer Fire Department 225-3355|

EMERGENCY 911

Police Department                      224-1232|

Brush burning permits are required unless there is complete snow cover. They may be obtained from Jon Wiggin, J. R. Swindlehurst, Bud Marcou, or Fred Mullen (subject to change please call town office).

The annual town election and town meeting is the second Tuesday in March.

Voter registration qualifications: 18 years of age, citizen and resident of Dunbarton. Register with Supervisors of the Checklist or Town Clerk. Absentee ballots are available to qualified voters for town and state primary and general elections. Contact Town Clerk for details.

#### TEN-YEAR TAX RATE COMPARISON

<u>Year</u>	<u>School</u>	<u>Municipal</u>	<u>County</u>	<u>Total</u>
2000	State	5.97		
	Local	9.99	2.81	20.76
2001	State	6.26	2.09	
	Local	9.46	2.81	20.87
2002	State	5.78		
	Local	12.28	4.11	24.78
2003	State	5.72		
	Local	8.90	4.35	21.69
2004	State	4.50	2.72	
	Local	14.68	3.21	26.53
2005	State	2.39		
	Local	9.05	1.89	15.36

Revaluation years were 1990, 1997 and 2005.

Equalization Ratio = 96.0% for 2005.





New Hampshire State Library



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